

# **Exhibit L**

ORDER FOR SUPPLIES OR SERVICES							PAGE 1 OF 15
1. CONTRACT PURCH ORDER/AGREEMENT NO. DAAA09-02-D-0007	2. DELIVERY ORDER/CALL NO. 0159	3. DATE OF ORDER/CALL (YYYYMMDD) <i>2008 Sep 01</i>	4. REQUISITION/PURCH REQUEST NO. SEE SCHEDULE	5. PRIORITY DOC9			
6. ISSUED BY HQ ARMY SUSTAINMENT COMMAND AMAS-ACF-L JUSTIN D. TRINE (309) 782-5096 ROCK ISLAND, IL 61299-6500 BLDG 350 & 390  EMAIL: JUSTIN.TRINE@US.ARMY.MIL	CODE W52P1J	7. ADMINISTERED BY (If other than 6) DCMA PHOENIX TWO RENAISSANCE SQUARE 40 N CENTRAL AVENUE, SUITE 400 PHOENIX AZ 85004-4400	CODE S0302A	8. DELIVERY FOB <input type="checkbox"/> DESTINATION <input checked="" type="checkbox"/> OTHER (See Schedule if other)			
9. CONTRACTOR  NAME AND ADDRESS KELLOGG BROWN & ROOT SERVICES, INC 4100 CLINTON DRIVE HOUSTON, TX 77020-6217	CODE 3GJU9	SCD: A PAS: NONE ADP PT: W52P1J	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD)  SEE SCHEDULE	11. X IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMAN-OWNED			
12. DISCOUNT TERMS							
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Block 15							
14. SHIP TO SEE SCHEDULE	CODE	15. PAYMENT WILL BE MADE BY DFAS COLUMBUS CENTER DFAS-CO/WEST ENTITLEMENT OPERATIONS P.O. BOX 182381 COLUMBUS, OH 43218-2317	CODE H00339	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2			
16. TYPE OF ORDER PURCHASE	DELIVERY/CALL X	THIS DELIVERY ORDER IS ISSUED ON ANOTHER GOVERNMENT AGENCY OR IN ACCORDANCE WITH AND SUBJECT TO TERMS AND CONDITIONS OF ABOVE NUMBERED CONTRACT.					
	Reference your <input type="checkbox"/> Oral <input type="checkbox"/> Written Quotation _____, Dated _____ furnish the following on terms specified herein.	ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.					
<i>KBSI</i> NAME OF CONTRACTOR		<i>Philip Wagner</i> SIGNATURE		Philip Wagner TYPED NAME AND TITLE Contract Administrator		<i>2008 Sep 24</i> DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:							
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE							
SEE SCHEDULE							
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICE  SEE SCHEDULE CONTRACT TYPE: Cost Contract Cost-Plus-Award-Fee KIND OF CONTRACT: Service Contracts		20. QUANTITY ORDERED/ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT	
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.		24. UNITED STATES OF AMERICA DICK TERNINE RICHARD.D.TERNINE@US.ARMY.MIL (309) 782-8589 <i>Richard D. Ternine</i> CONTRACTING/ORDERING OFFICER		25. TOTAL 26. DIFFERENCES		\$4,125,682,123.00	
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO CONTRACT EXCEPT AS NOTED							
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			28. SHIP. NO.	29. D.O. VOUCHER NO.	30. INITIALS		
f. TELEPHONE NUMBER		g. E-MAIL ADDRESS	31. PAYMENT	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR		
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER		
37. RECEIVED AT		38. RECEIVED BY (Print)	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NUMBER	42. S/R VOUCHER NO.	

ORDER FOR SUPPLIES OR SERVICES						PAGE 1 OF 15
1. CONTRACT PURCH ORDER/AGREEMENT NO.  DAAA09-02-D-0007		2. DELIVERY ORDER/CALL NO.  0159		3. DATE OF ORDER/CALL (YYYYMMDD)  2008SEP24	4. REQUISITION/PURCHASE REQUEST NO.  SEE SCHEDULE	5. PRIORITY  DOC9
6. ISSUED BY  HQ ARMY SUSTAINMENT COMMAND AMSA-S-ACF-L JUSTIN D. TRINE (309) 782-5096 ROCK ISLAND, IL 61299-6500 BLDG 350 & 390  EMAIL: JUSTIN.TRINE@US.ARMY.MIL		CODE W52P1J		7. ADMINISTERED BY (If other than 6)  DCMA PHOENIX TWO RENAISSANCE SQUARE 40 N CENTRAL AVENUE, SUITE 400 PHOENIX AZ 85004-4400		CODE S0302A
				SCD: A	PAS: NONE	ADP PT: W52P1J
9. CONTRACTOR  NAME AND ADDRESS  KELLOGG BROWN & ROOT SERVICES, INC 4100 CLINTON DRIVE HOUSTON, TX 77020-6237		CODE 3GJU9		FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD)  SEE SCHEDULE	11. X IF BUSINESS IS  SMALL SMALL DISADVANTAGED WOMAN-OWNED
					12. DISCOUNT TERMS	
					13. MAIL INVOICES TO THE ADDRESS IN BLOCK  See Block 15	
14. SHIP TO  SEE SCHEDULE		CODE		15. PAYMENT WILL BE MADE BY  DFAS COLUMBUS CENTER DFAS-CO/WEST ENTITLEMENT OPERATIONS P.O. BOX 182381 COLUMBUS, OH 43218-2317		CODE HQ0339
						MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2
16. TYPE OF ORDER	DELIVERY/ CALL	X	THIS DELIVERY ORDER IS ISSUED ON ANOTHER GOVERNMENT AGENCY OR IN ACCORDANCE WITH AND SUBJECT TO TERMS AND CONDITIONS OF ABOVE NUMBERED CONTRACT.			
	PURCHASE		Reference your <input type="checkbox"/> Oral <input type="checkbox"/> Written Quotation _____, Dated _____.  ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.			
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE		DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:						
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE  SEE SCHEDULE						
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICE  SEE SCHEDULE CONTRACT TYPE: Cost Contract Cost-Plus-Award-Fee KIND OF CONTRACT: Service Contracts		20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.		24. UNITED STATES OF AMERICA DICK TERHUNE /SIGNED/ 2008SEP24 RICHARD.D.TERHUNE@US.ARMY.MIL (309) 782-8589 BY: CONTRACTING/ORDERING OFFICER			25. TOTAL \$4,125,682,123.00	26. DIFFERENCES
27a. QUANTITY IN COLUMN 20 HAS BEEN  <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO CONTRACT EXCEPT AS NOTED						
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		
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f. TELEPHONE NUMBER			<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR	
g. E-MAIL ADDRESS			31. PAYMENT  <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. CHECK NUMBER	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.					35. BILL OF LADING NO.	
a. DATE (YYYYMMDD)		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		40. TOTAL CONTAINERS	41. S/R ACCOUNT NUMBER	42. S/R VOUCHER NO.
37. RECEIVED AT		38. RECEIVED BY (Print)	39. DATE RECEIVED (YYYYMMDD)			

<b>CONTINUATION SHEET</b>	<b>Reference No. of Document Being Continued</b>	<b>Page 2 of 15</b>
	PIIN/SIIN DAAA09-02-D-0007/0159	MOD/AMD
<b>Name of Offeror or Contractor:</b> KELLOGG BROWN & ROOT SERVICES, INC		

**SUPPLEMENTAL INFORMATION**

1. The purpose of this Cost Plus Award Fee (CPAF) Task Order (TO) #0159 is to award all services necessary to support the Multinational Corp./Multinational Coalition - Iraq in support of Operation Iraqi Freedom and Operation Enduring Freedom for one year.

2. Multinational Corp./Multinational coalition - Iraq:

A. The SOW entitled "Task Order: 159 SOW Basic" and "LOGCAP Statement of Work (SOW) - MNF/MNC-I Sites" dated 25 Aug 08 (Attachment #001) and the document entitled "TO 159 Appendices" dated 25 Aug 08 (Attachment #002) is hereby incorporated into this Task Order. The services described herein in the SOW are deemed mission essential per DODI 3020.37 paragraphs E2.1.3, E2.1.3.1 and E2.1.3.2.

B. KBR's revised proposal dated 15 Aug 08 is hereby incorporated into Task Order 0159 as an Undefinitized Contract Action (UCA), the revised proposal for Year 1 is \$4,125,682,123.00 and Year 2 is \$4,058,301,432.00 for a total of \$8,183,983,555.00.

C. Government Furnished Property (GFP) will be transferred from Task Order 0139 to Task Order 0159. The transfer of this property is due to Task Order 0139 POP ending 31 August 2008.

D. Government Furnished Property (GFP), entitled "JMMT Property Transfer" will be transferred from Task Order 0147 to Task Order 0159, as listed in (Attachment #003 dated 07 Aug 08), per FAR 45.311. The transfer of this property is a result of the JMMT Postal mission transferring from Task Order 0147 to Task Order 0159 and is incorporated into the Basic SOW.

E. The Period of Performance (POP) is 365 days from 01 September 2008 to 31 August 2009 with an option POP of 365 days from 01 September 2009 to 31 August 2010.

F. Performance shall be sufficient to meet the mission needs consistent with the SOW. Any deviation or change to the SOW requirements shall require prior approval from the Procuring Contracting Officer (PCO).

G. The estimated funded POP is as follows:

From: 01 September 2008 to 27 October 2008

3. Funding is provided for the POP of 01 September 08 to 31 August 2009 in the Amounts listed below:

CLIN	Title	Amount
7005AA	BLS NTE	\$531,093,640.14
7009AA	BLS Base Fee	\$ 5,310,936.40
7011AA	BLS Award Fee Pool	\$ 10,621,752.46
7005AB	Coalition NTE	\$ 19,417,480.00
7009AB	Coalition Base Fee	\$ 194,174.80
7011AB	Coalition Award Fee Pool	\$ 388,345.20
7005AC	MEF NTE	\$ 46,753,408.34
7009AC	MEF Base Fee	\$ 467,534.08
7011AC	MEF Award Fee Pool	\$ 935,057.58
7005AD	Bucca ICO NTE	\$ 253,202.97
7009AD	Bucca ICO Base Fee	\$ 2,532.03
7011AD	Bucca ICO Award Fee Pool	\$ 5,064.00
7005AE	Cropper ICO NTE	\$ 573,994.30
7009AE	Cropper ICO Base Fee	\$ 5,739.94
7011AE	Cropper ICO Award Fee Pool	\$ 11,479.76
7005ZZ	LOGCAP LSA NTE	\$ 2,481,114.14
7009ZZ	LOGCAP LSA Base Fee	\$ 24,811.14
7011ZZ	LOGCAP LSA Award Fee Pool	\$ 49,621.72

Note: KBR is "NOT" allowed to bill against CLINs 7011AA, 7011AB, 7011AC, 7011AD, 7011AE and 7011ZZ until authorized by the PCO.

4. CLINs 7005ZZ, 7009ZZ and 7011ZZ pertain to ACL KBR-08-159-F1-2195 which is the construction of the LOGCAP LSA and office complex. These costs are to be billed separately via project level accounting. This ACL is incorporated but is not included in block 25 on page one of the DD Form 1155 and will be definitized at a later date.

5. As a result of the new task order, funding is provided in the following breakout:

Year one funding is as follows:

- A. Total task order funding for Year One has increased by \$618,589,889.00 from \$0.00 to \$618,589,889.00.
- B. The NTE amount for Year One has increased by \$600,572,839.89 from \$0.00 to \$600,572,839.89.
- c. The Base Fee amount for Year One has increased by \$6,005,728.40 from \$0.00 to \$6,005,728.40.

CONTINUATION SHEET	Reference No. of Document Being Continued PIIN/SIIN DAAA09-02-D-0007/0159	Page 3 of 15 MOD/AMD
<b>Name of Offeror or Contractor:</b> KELLOGG BROWN & ROOT SERVICES, INC		

- D. The Award Fee Pool amount for Year One has increased by \$12,011,320.71 from \$0.00 to \$12,011,320.71.
6. The award of Task Order 0159 supercedes the Pre-Contract Cost Authorization Letter, dated 18 August 2008, which authorized KBR pre-contract costs up to \$10,000,000.00.
7. The award of Task Order 0159 supercedes the Limited Notice to Proceed (LNTP), dated 25 August 2008 in the amount of \$480,534,329.00.
8. The award of Task Order 0159 supercedes the Limited Notice to Proceed (LNTP), dated 02 September 2008 for the additional amount of \$97,992,000.00.
9. This is an Undefinitized Contractual Action (UCA) in accordance with DFARS 217.74.

A. The following is the revised definitization schedule:

Date of Complete Qualifying Proposal: 20 June 2008

Date of Revised proposal: 15 August 2008

Start of Negotiations: 01 July 2008

Effective Date of Award: 01 September 2008

DCAA audit date: 22 June 2008, 20 July 2008, 20 August 2008, 12 September 2008, 20 September 2008, 26 September 2008

Negotiations Complete: 01 November 2008

Definitization: 14 November 2008

10. KBR shall seek Contracting Officer approval for other than surface transportation for shipment of supplies and equipment.

11. Thresholds:

A. For the purpose of purchasing supplies/non-durable goods, KBR shall obtain approval from the ACO/COR for each line item on the material requisition exceeding the threshold of \$25,000.00 on either a unit or cumulative basis.

B. For the purpose of purchasing equipment/durable goods and leases, KBR shall obtain approval from the ACO/COR for each line item on the material requisition, regardless of estimated dollar value.

C. KBR shall obtain approval from the ACO/COR for any material requisition whose total exceeds the threshold of \$100,000.00. Consent to Subcontract approval remains unchanged at \$500,000.00. Material requisitions over \$100,000.00 which have previously been approved by the ACO under the Consent to Subcontract requirement do not have to be returned to the ACO for a 2nd approval.

D. Investment Equipment purchases in excess of \$250,000.00 shall be funded with Other Procurement-Army (OPA) funding. Contractor proposals and project estimates shall include the identification of all investment equipment requirements. The ACO will not approve contractor purchases for investment equipment items until proper funding is assigned.

Note: These thresholds are to be reviewed by DCAA for appropriateness and applicability every six months from incorporation.

12. Limitation of Government Liability (FAR 52.216-24)

A. In performing this contract, the Contractor is not authorized to make expenditures or incur obligations exceeding \$600,572,839.89.

B. The maximum amount for which the Government shall be liable if this contract is terminated is \$618,589,889.00.

13. All deliveries, shipments, inventories, and orders pertaining to all detainee supplies delivered to TIF Bucca and Cropper in support of detainee operations shall be coordinated with Task Force 134. The ordering of detainee supplies will shall be separately funded and at the direction of the ACO by an ACL. This language is referenced in the SOW at 20.9.1.

14. KBR is hereby approved to deploy its own personnel and will comply with all deployment requirements for the specific Area of Operations. The contractor shall be responsible for compliance with all requirements and guidance found in DA PAM 715-16, "Contractor Deployment Guide." All travel shall be in accordance with the Joint Travel Regulations (JTR).

A. The Fiscal Year 2008 per diem rates can be found at:

Domestic Per Diem Rates: [http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentId=17943&contentType=GSA\\_BASIC](http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentId=17943&contentType=GSA_BASIC)

<b>CONTINUATION SHEET</b>	<b>Reference No. of Document Being Continued</b>	<b>Page 4 of 15</b>
	PIIN/SIIN DAAA09-02-D-0007/0159	MOD/AMD
<b>Name of Offeror or Contractor:</b> KELLOGG BROWN & ROOT SERVICES, INC		

Foreign Per Diem Rates: [http://aoprls.state.gov/content.asp?content\\_id=184&menu\\_id=78](http://aoprls.state.gov/content.asp?content_id=184&menu_id=78)

Note: Travel per diem will be 75% for the first and last day of travel.

The JTR regulations can be found at the following address:

[http://www.gsa.gov/Portal/gsa/ep/contentView.do?P=MTT&contentType=GSA\\_OVERVIEW&contentId=14161](http://www.gsa.gov/Portal/gsa/ep/contentView.do?P=MTT&contentType=GSA_OVERVIEW&contentId=14161)

Travel outside the scope of the contract Task Order must have prior approval from the PCO.

15. Deliverables see Appendix I.

16. FAR Clause 52.217-8, titled "Option to Extend Services", is hereby incorporated into this Task Order revised as follows: "The Government may require continued performance of any services specified by the contract. The option provision may be exercised more than once. The Contracting Officer may exercise the option by written notice to the contractor within 30 days from the Task Order expiration date.

17. The Government shall not be obligated to reimburse the Contractor for costs incurred in excess of the estimated cost set forth above and funded, and the Contractor shall not be obligated to incur costs in excess of this amount, unless and until the PCO has notified the Contractor in writing that such amount has increased. If the contractor has reason to believe that such costs which they expect to incur in the performance of this SOW (when added to all costs previously incurred for same) will exceed 75% of the estimated funded costs shown above; they shall notify the PCO to that effect.

18. All clauses and terms and conditions set forth in the Basic LOGCAP contract DAAA09-02-D-0007 apply.

\*\*\* END OF NARRATIVE A0001 \*\*\*

CONTINUATION SHEET		Reference No. of Document Being Continued PIIN/SIIN DAAA09-02-D-0007/0159 MOD/AMD			Page 5 of 15							
Name of Offeror or Contractor: KELLOGG BROWN & ROOT SERVICES, INC												
ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT							
7005	<p>SUPPLIES OR SERVICES AND PRICES/COSTS</p> <p>SECURITY CLASS: Unclassified</p>											
7005AA	<p><u>BLS NOT TO EXCEED</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY044WR PRON AMD: 03 ACRN: AA AMS CD: 135197.00000 CUSTOMER ORDER NO: MIPR8K4QLC0450</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u>  <table> <thead> <tr> <th>DLVR SCH</th> <th>PERF COMPL</th> </tr> <tr> <th>REL CD</th> <th>QUANTITY</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>001</td> <td>1</td> <td>31-AUG-2009</td> </tr> </tbody> </table> <p>\$ 531,093,640.14</p> </p>	DLVR SCH	PERF COMPL	REL CD	QUANTITY	DATE	001	1	31-AUG-2009	1	LO	\$ 531,093,640.14
DLVR SCH	PERF COMPL											
REL CD	QUANTITY	DATE										
001	1	31-AUG-2009										
7005AB	<p><u>COALITION NOT TO EXCEED</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY056WR PRON AMD: 01 ACRN: AA AMS CD: 135197.00000 CUSTOMER ORDER NO: MIPR8M4QLC0529</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u>  <table> <thead> <tr> <th>DLVR SCH</th> <th>PERF COMPL</th> </tr> <tr> <th>REL CD</th> <th>QUANTITY</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>001</td> <td>1</td> <td>31-AUG-2009</td> </tr> </tbody> </table> <p>\$ 19,417,480.00</p> </p>	DLVR SCH	PERF COMPL	REL CD	QUANTITY	DATE	001	1	31-AUG-2009	1	LO	\$ 19,417,480.00
DLVR SCH	PERF COMPL											
REL CD	QUANTITY	DATE										
001	1	31-AUG-2009										
7005AC	<p><u>MEF NOT TO EXCEED</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY052WR PRON AMD: 04 ACRN: AB CUSTOMER ORDER NO: M6789908MP00025</p> <p><u>Inspection and Acceptance</u></p>	1	LO	\$ 46,753,408.34								

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT									
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DLVR SCH	PERF COMPL													
REL CD	QUANTITY	DATE												
001	1	31-AUG-2009												
7005AD	<p><u>BUCCA ICO NOT TO EXCEED</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY054WR PRON AMD: 01 ACRN: AC AMS CD: 320000.00000 CUSTOMER ORDER NO: W915WE82529472</p> <p><u>Inspection and Acceptance</u></p> <p>INSPECTION: Origin      ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table> <tr> <td>DLVR SCH</td> <td>PERF COMPL</td> </tr> <tr> <td>REL CD</td> <td>QUANTITY</td> <td>DATE</td> </tr> <tr> <td>001</td> <td>1</td> <td>31-AUG-2009</td> </tr> </table> <p>\$ 253,202.97</p>	DLVR SCH	PERF COMPL	REL CD	QUANTITY	DATE	001	1	31-AUG-2009	1	LO		\$ 253,202.97	
DLVR SCH	PERF COMPL													
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001	1	31-AUG-2009												
7005AB	<p><u>CROPPER ICO NOT TO EXCEED</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY054WR PRON AMD: 01 ACRN: AC AMS CD: 320000.00000 CUSTOMER ORDER NO: W915WE82529472</p> <p><u>Inspection and Acceptance</u></p> <p>INSPECTION: Origin      ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table> <tr> <td>DLVR SCH</td> <td>PERF COMPL</td> </tr> <tr> <td>REL CD</td> <td>QUANTITY</td> <td>DATE</td> </tr> <tr> <td>001</td> <td>1</td> <td>31-AUG-2009</td> </tr> </table> <p>\$ 573,994.30</p>	DLVR SCH	PERF COMPL	REL CD	QUANTITY	DATE	001	1	31-AUG-2009	1	LO		\$ 573,994.30	
DLVR SCH	PERF COMPL													
REL CD	QUANTITY	DATE												
001	1	31-AUG-2009												
7005ZZ	<p><u>LOGCAP LSA NOT TO EXCEED</u></p> <p>NOUN: LOGCAP IV TRANSITION IRAQ</p>	1	LO		\$ 2,481,114.14									



CONTINUATION SHEET		Reference No. of Document Being Continued PIIN/SIIN DAAA09-02-D-0007/0159 MOD/AMD			Page 8 of 15								
Name of Offeror or Contractor: KELLOGG BROWN & ROOT SERVICES, INC													
ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT								
7009AC	<p>\$ 194,174.80</p> <p><u>MEF BASE FEE</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY052WR PRON AMD: 04 ACRN: AB CUSTOMER ORDER NO: M6789908MP00025</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table> <thead> <tr> <th>DLVR SCH</th> <th>PERF COMPL</th> </tr> <tr> <th>REL CD</th> <th>QUANTITY</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>001</td> <td>1</td> <td>31-AUG-2009</td> </tr> </tbody> </table> <p>\$ 467,534.08</p>	DLVR SCH	PERF COMPL	REL CD	QUANTITY	DATE	001	1	31-AUG-2009	1	LO		\$ 467,534.08
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7009AD	<p><u>BUCCA ICO BASE FEE</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY054WR PRON AMD: 01 ACRN: AC AMS CD: 320000.00000 CUSTOMER ORDER NO: W915WE82529472</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table> <thead> <tr> <th>DLVR SCH</th> <th>PERF COMPL</th> </tr> <tr> <th>REL CD</th> <th>QUANTITY</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>001</td> <td>1</td> <td>31-AUG-2009</td> </tr> </tbody> </table> <p>\$ 2,532.03</p>	DLVR SCH	PERF COMPL	REL CD	QUANTITY	DATE	001	1	31-AUG-2009	1	LO		\$ 2,532.03
DLVR SCH	PERF COMPL												
REL CD	QUANTITY	DATE											
001	1	31-AUG-2009											
7009AE	<p><u>CROPPER ICO BASE FEE</u></p> <p>NOUN: LOGCAP CONTRACT PRON: M28ZY054WR PRON AMD: 01 ACRN: AC AMS CD: 320000.00000 CUSTOMER ORDER NO: W915WE82529472</p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p>	1	LO		\$ 5,739.94								



CONTINUATION SHEET		Reference No. of Document Being Continued PIIN/SIIN DAAA09-02-D-0007/0159 MOD/AMD			Page 10 of 15
<b>Name of Offeror or Contractor:</b> KELLOGG BROWN & ROOT SERVICES, INC					
ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
7011AB	<u>COALITION AWARD FEE POOL</u>  NOUN: LOGCAP CONTRACT PRON: M28ZY056WR PRON AMD: 01 ACRN: AA AMS CD: 135197.00000 CUSTOMER ORDER NO: MIPR8M4QLC0529  Note: Contractor is not allowed to bill against CLIN until authorized by the PCO.  (End of narrative B001)	1	LO	\$ 388,345.20	
<u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin					
<u>Deliveries or Performance</u>					
	DLVR SCH		PERF COMPL		
	REL CD	QUANTITY	DATE		
	001	1	31-AUG-2009		
	\$ 388,345.20				
7011AC	<u>MEF AWARD FEE POOL</u>  NOUN: LOGCAP CONTRACT PRON: M28ZY052WR PRON AMD: 04 ACRN: AB CUSTOMER ORDER NO: M6789908MP00025  Note: Contractor is not allowed to bill against CLIN until authorized by the PCO.  (End of narrative B001)	1	LO	\$ 935,057.58	
<u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin					
<u>Deliveries or Performance</u>					
	DLVR SCH		PERF COMPL		
	REL CD	QUANTITY	DATE		
	001	1	31-AUG-2009		
	\$ 935,057.58				
7011AD	<u>BUCCA ICO AWARD FEE POOL</u>  NOUN: LOGCAP CONTRACT	1	LO	\$ 5,064.00	



<b>CONTINUATION SHEET</b>		<b>Reference No. of Document Being Continued PIIN/SIIN DAAA09-02-D-0007/0159 MOD/AMD</b>			<b>Page 12 of 15</b>	
<b>Name of Offeror or Contractor:</b> KELLOGG BROWN & ROOT SERVICES, INC						
<b>ITEM NO</b>	<b>SUPPLIES/SERVICES</b>		<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>AMOUNT</b>
	(End of narrative B001)					

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<b>Name of Offeror or Contractor:</b> KELLOGG BROWN & ROOT SERVICES, INC																			
CONTRACT ADMINISTRATION DATA																			
LINE	PRON/ AMS CD/ MIPR	OBLG ACRN STAT	ACCOUNTING CLASSIFICATION				JOB ORDER NUMBER	ACCOUNTING STATION		OBLIGATED AMOUNT									
7005AA	M28ZY044WR 135197.00000 MIPR8K4QLC0450	AA 1 21	8202000088A208413519702540	S09076			4QLC83	S09076	\$	531,093,640.14									
7005AB	M28ZY056WR 135197.00000 MIPR8M4QLC0529	AA 1 21	8202000088A208413519702540	S09076			4QLC83	S09076	\$	19,417,480.00									
7005AC	M28ZY052WR M6789908MP00025	AB 1 17	88110627A02506789800674432DM67899CELJ8MP00025						\$	46,753,408.34									
7005AD	M28ZY054WR 320000.00000 W915WE82529472	AC 1 21	82092000081Q1QJ8320000025FB	S40044			41CL65	W6EVAA	\$	253,202.97									
7005AE	M28ZY054WR 320000.00000 W915WE82529472	AC 1 21	82092000081Q1QJ8320000025FB	S40044			41CL65	W6EVAA	\$	573,994.30									
7005ZZ	M28QP547WR 13519700000	AD 1 21	8202000086B6BAHP13519731EA	S11173			8HHOLC	W52P1J	\$	2,481,114.14									
7009AA	M28ZY044WR 135197.00000 MIPR8K4QLC0450	AA 1 21	8202000088A208413519702540	S09076			4QLC83	S09076	\$	5,310,936.40									
7009AB	M28ZY056WR 135197.00000 MIPR8M4QLC0529	AA 1 21	8202000088A208413519702540	S09076			4QLC83	S09076	\$	194,174.80									
7009AC	M28ZY052WR M6789908MP00025	AB 1 17	88110627A02506789800674432DM67899CELJ8MP00025						\$	467,534.08									
7009AD	M28ZY054WR 320000.00000 W915WE82529472	AC 1 21	82092000081Q1QJ8320000025FB	S40044			41CL65	W6EVAA	\$	2,532.03									
7009AE	M28ZY054WR 320000.00000 W915WE82529472	AC 1 21	82092000081Q1QJ8320000025FB	S40044			41CL65	W6EVAA	\$	5,739.94									
7009ZZ	M28QP547WR 13519700000	AD 1 21	8202000086B6BAHP13519731EA	S11173			8HHOLC	W52P1J	\$	24,811.14									
7011AA	M28ZY044WR 135197.00000 MIPR8K4QLC0450	AA 1 21	8202000088A208413519702540	S09076			4QLC83	S09076	\$	10,621,752.46									
7011AB	M28ZY056WR 135197.00000 MIPR8M4QLC0529	AA 1 21	8202000088A208413519702540	S09076			4QLC83	S09076	\$	388,345.20									
7011AC	M28ZY052WR M6789908MP00025	AB 1 17	88110627A02506789800674432DM67899CELJ8MP00025						\$	935,057.58									
7011AD	M28ZY054WR 320000.00000 W915WE82529472	AC 1 21	82092000081Q1QJ8320000025FB	S40044			41CL65	W6EVAA	\$	5,064.00									
7011AE	M28ZY054WR	AC 1 21	82092000081Q1QJ8320000025FB	S40044			41CL65	W6EVAA	\$	11,479.76									

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			MOD/AMD						
<b>Name of Offeror or Contractor:</b> KELLOGG BROWN & ROOT SERVICES, INC									

LINE	PRON/ AMS CD/	OBLG	JOB	ORDER	ACCOUNTING	OBLIGATED
ITEM	MIPR	ACRN STAT	ACCOUNTING CLASSIFICATION	NUMBER	STATION	AMOUNT
	320000.00000					
	W915WE82529472					

7011ZZ	M28QP547WR	AD	1	21	82020000086B6BAHP13519731EA	S11173	8HH0LC	W52P1J	\$	49,621.72
	13519700000									

TOTAL	\$	618,589,889.00
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SERVICE	NAME	TOTAL BY ACRN	ACCOUNTING CLASSIFICATION	ACCOUNTING	OBLIGATED
				STATION	AMOUNT
Army	AA	21	82020000088A208413519702540	S09076	\$ 567,026,329.00
Marine Corps	AB	17	88110627A02506789800674432DM67899CELJ8MP00025		\$ 48,156,000.00
Army	AC	21	82092000081Q1QJ8320000025FB	S40044	\$ 852,013.00
Army	AD	21	82020000086B6BAHP13519731EA	S11173	\$ 2,555,547.00
				W52P1J	
				TOTAL	\$ 618,589,889.00

ACRN	EDI ACCOUNTING CLASSIFICATION			
AA	21 080820200000	S09076	88A2084135197000002540MIPR8K4QLC04504QLC83S09076	
AA	21 080820200000	S09076	88A2084135197000002540MIPR8M4QLC05294QLC83S09076	
AB	17 0808110627A0	250678980067443	2DM67899CELJ8MP00025 M6789908MP00025	067443
AC	21 080920920000	S40044	81Q1QJ8320000000025FBW915WE8252947241CL65S40044	
AD	21 080820200000	S11173	86B6BAH1351970000031EA	8HH0LCS11173 W52P1J

<b>CONTINUATION SHEET</b>	<b>Reference No. of Document Being Continued</b>	<b>Page 15 of 15</b>
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**Name of Offeror or Contractor:** KELLOGG BROWN & ROOT SERVICES, INC

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Attachment 0002	TASK ORDER 159 APPEDICES (A THRU R)	25-AUG-2008	050	
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**LOGCAP STATEMENT OF WORK (SOW)  
MNF/MNC-I SITES**

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  - 8.1. Facilities Management and Operations & Maintenance (O&M) Services
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- Appendix M Recommended Staffing Levels (Augmented Missions)
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**1.0. SCOPE OF WORK.** The contractor shall provide Base Life Support (BLS), Corps Logistics Services Support (CLSS), and Theater Transportation Mission (TTM) for Multi National Force-Iraq (MNF-I) as well as MNSTC-I Multi-National Security Transition Command-Iraq (as applicable). The contractor shall provide all resources and management necessary to perform the mission in accordance with basic Contract No. DAAA09-02-D-0007 and the Task Order (TO) Statement of Work (SOW) described herein.

**1.1. GENERAL.** Notwithstanding any other provisions of this SOW, the contractor shall comply with all U.S. laws applicable to contractors supporting United States Government (USG) operations overseas, Host Nation laws. The provisions of this SOW are in provisions of the basic contract SOW and special provisions of the basic contract.

**1.1.1. Environmental Compliance.** The contractor shall adhere to the MNC-I Environmental Standard Operating Procedure (SOP) in the performance of this SOW, IAW Appendix E (Request for Information), and item 1. If no such standards are established for the performance required, the contractor shall comply with the local environmental standards. Other environmental regulations that the contractor shall adhere to are: EO 12088, Federal Compliance with Pollution Control Standards, Department of Defense Instruction (DODI) 4715.5 Management of Environmental Compliance at Overseas Installations, DODI 4715.8 Environmental Remediation for DoD Activities Overseas and DODI 4715.4, Pollution Prevention. Unless otherwise stated, all performances shall meet Army regulatory standards.

**1.1.2. Worksite Safety.** The contractor shall be responsible for safety of employees and base camp residents during all contractor operations conducted in accordance with this Statement of Work and the Army and Occupational Safety and Health Administration (OSHA) safety regulations and guidance as it applies to the Iraq Theater of Operations.

**1.1.3. Inconsistencies.** In the case of inconsistencies, the contractor shall contact the Theater Administrative Contracting Officer (TACO) and the Administrative Contracting Officer (ACO), formally identify the inconsistency IAW Appendix J (Listing of Task Order Requirements), item 1, and seek guidance.

**1.2. CONTRACTOR DIRECTION.** All increases, decreases or modifications to requirements specified in this SOW will be provided formally by the ACO in coordination with the Procuring Contracting Officer (PCO). These changes shall be made using Administrative Contracting Officer Letters (ACLs); Letters of Technical Direction (LOTDs); or by contract modification. All changes shall be in accordance with the LOGCAP Change Management Process.

**1.2.1.** In addition to monthly ACL definitization roll-ups conducted by the PCO Forward and the contractor, ACLs (including "No-Cost" ACLs) and LOTDs shall be reviewed at least quarterly by the PCO Forward, DCMA Theater Commander and the contractor. This review will be to update SOW language, density lists and appendices for any changes brought about by ACLs, LOTDs or the current operational situation.

**1.3. GOVERNMENT FURNISHED EQUIPMENT (GFE)** Government-furnished equipment (GFE), services and supplies shall be utilized to the maximum extent possible. The Contractor shall provide a Utilization Record, IAW Appendix I, (Data Requirements and Reports Matrix), item 1.

**1.4. WORK DAY AND WEEK.** The contractor shall be available to perform all services 24 hours a day, 7 days a week upon implementation of the formal change process, all work will be in accordance with applicable Army regulations and with the USCENTCOM Regulation 415-1, Contingency and Long Term Base Camp Facilities Standards as outlined in the “The Sandbook” dated 17 DEC 07.

1.4.1. Contractor Standard Work shift will be 12 hours a day, 7 days a week, unless otherwise specified within this SOW.

**1.5. CONTRACTOR FORCE PROTECTION.** The Government will provide force protection and security of contractor personnel, and of vendors and subcontractors of the contractor operating in theater, commensurate with the threat and in accordance with applicable anti-terrorism/Force Protection (AT/FP) guidelines. Such force protection may be government contracted armed private security. The following exception applies:

\*\*Theater Transportation Mission (TTM) and auxiliary fleet convoys will be provided the same force protection provided to US Army convoys.

Force protection units will communicate (both verbally and written) in English and move in accordance with the Corps movement program.

**1.6. WORK AREAS.** The contractor shall clean all contractor controlled work areas daily and upon completion of services.

**1.7. CONSTRUCTION.** Construction includes all work necessary to produce a complete and usable facility, or a complete and usable improvement to an existing facility, and includes any site preparation, building, structure, or other improvement to real property to be used by the Armed Forces, regardless of whether such use is anticipated to be of a temporary or longer duration. Construction includes, but is not limited to, those projects defined as military construction by Army Regulation (AR) 415-15. For the purpose of this task order execution, a complete and usable facility includes multiple buildings or structures where they are clearly interrelated, meaning that they are mutually dependent and cannot be used for their intended purpose if constructed separately.

1.7.1. All construction projects shall be performed IAW the United States Central Command (USCENTCOM) Regulation 415-1, paragraph 8.2.1., “The Sandbook” and the facility’s Base Camp Master Plan, and IAW references in paragraph 8.2.1.

1.7.2. All services performed in support of this task order that involve construction, or operational leases shall be submitted for processing in accordance with LOGCAP Change Management Process and Appendix J, (Listing of Task Order Requirements), item 2. The LOGCAP Support Office (LSO) will ensure contractor construction projects and operational leases required in conjunction with services performed by this Statement of Work (SOW) are reviewed and approved by the Joint Facilities Utilization Board (JFUB) in accordance with Money as a Weapon System (MAAWS), and applicable updates.

1.7.3. All contractor projects to include In House Projects (IHPs) shall adhere to the MNC-I JARB/JFUB and LOGCAP change management process. The contractor shall report progress of all projects, IAW Appendix I, Data Requirements and Reports Matrix, item 2.

1.8. STANDARD ARMY MANAGEMENT INFORMATION SYSTEMS (STAMIS). The Government will provide Combat Service Support Automation Management Officer (CSSAMO) support, wherever the contractor is using STAMIS, to the contractor commensurate with CSSAMO support provided to other units.

1.9. AUGMENTATION SUPPORT. Augmentation in the context of this SOW is defined as the contractor providing supplemental support for the function, service or capability specified by the Government. The level of support is situational dependent and will be defined by the responsible or accountable officer. The overall service requirement remains the responsibility of the Government. The Government will workload the contractor, and provides Quality Assurance, Quality Control, QA/QC of their work. The contractor shall report performance outcomes, as appropriate for the supplemental support as required in the individual paragraphs. The contractor shall maintain supervisory control over all contractor employees and ensure its subcontractors maintain supervisory control over its subcontract employees.

1.10 OPERATIONAL CONTROL. Operational Control (OPCON) in the context of this SOW is defined as the contractor being fully responsible for performing the function, service or capability specified by the Government. The contractor shall report performance outcomes, as require in the individual paragraphs. The contractor shall maintain supervisory control, both technical and administrative over all contractor employees.

1.11. SPECIAL PROJECT CODING. The Contractor shall initiate Special Project Coding (SPC) for all construction projects' dealing with stand alone estimated construction costs above \$710,000.00. SPC will be initiated for Life, Health, and Safety construction projects with a stand-alone estimated construction costs over \$1,300,000.00. Additionally, SPC may be initiated for special interest projects at the discretion of the ACO or PCO. The contractor will be provided notification for SPC by the ACO at the time of the change order (NTP) for special interest projects. The SPC Cost Report will provide all costs directly associated with the SPCs for Labor, Equipment, Materials, Subcontracts, and Other Direct Costs (ODCs). For example, the Cost Report will not separate Program Management, life support, or other direct costs where such costs are not readily separated.

2.0. APPLICABLE DOCUMENTS. The contractor shall research, order or download and maintain a current library of all applicable publications associated with the requirements of this SOW. The contractor is responsible to ensure all applicable documents are on hand. A list of regulations, SOPs, policies, and memoranda can be found in Appendix H (Reference Documents) to this SOW, or within the SOW itself. Not notwithstanding the list provided within the SOW, the contractor is responsible to ensure that all work performed by the contractor is in compliance with all regulations and guidance issued for performance of Army work in the location performed. Contractor shall maintain all such regulations and directions in their current library.

3.0. CONTRACTOR ACQUIRED OR GOVERNMENT FURNISHED EQUIPMENT AND PROPERTY. Prior to procurement of equipment to support all efforts described in this task order, the contractor shall exercise due diligence in verifying and certify that the required items cannot be satisfied from existing stock available from other sites covered by this task order. This certification shall be provided to the ACO.

3.1. The contractor shall, to the maximum extent practicable, purchase durable and non-durable commodities, subcontract services and enter into leases for equipment items from the

host country (HC) sources. This paragraph does not relieve the contractor from its other obligations under this contract relating to delivery, quality, or cost. A report that captures the dollar value, percentage of purchase orders and subcontracts awarded to HC sources shall be provided to the ACO each month IAW Appendix I (Data Requirements and Reports Matrix), item 3.

3.1.1. The contractor shall adhere to the requirement priorities listed in TABLE 3.1.1. to the maximum extent possible. For purchases that cannot be obtained through cross leveling or from the Host Country sources, the contractor shall make maximum use of the Federal Supply System (FSS).

REQUIREMENTS PRIORITIES	
1	USG military unit, organic, green suit
2	Cross level within LOGCAP Task Order
3	Other Task Orders within LOGCAP
4	Host Country sources
5	FSS
6	Commercial

TABLE 3.1.1.

3.2. For the purpose of purchasing supplies/non-durable goods, the Contractor shall obtain approval from the cognizant ACO for each line item on the material requisition exceeding the threshold of \$25,000.00 on either a unit or cumulative effort. For the purpose of purchasing equipment/durable goods the Contractor shall obtain approval from the cognizant ACO for each line item on the material requisition. For the purpose of purchasing supplies/non-durable goods, equipment/durable goods, or services the Contractor shall obtain approval from the cognizant ACO for each material requisition whose total exceeds the threshold of \$100,000. All purchases shall be processed in accordance with LOGCAP Change Management Process. Note that this review and approval is only for purposes of determining need, and does not bind the Government to a post award determination that the acquisition or cost will be considered reasonable allowable and allocable. All Equipment MRs (Material Requisitions) sent to the cognizant ACO by the contractor for approval shall contain the following information:

- (1) Total assets on hand at the site?
  - (2) Site assets Fully Mission Capable (FMC) and Non Mission Capable (NMC)?
  - (3) Has the Contractor checked for theater-wide re-distribution under the cross-leveling process?
  - (4) Is this a replacement item or new requirement?
- For MRs where the equipment is not in the Basis of Estimate (BOE), the Contractor shall submit a Letter of Justification (LOJ) signed by the site manager. The LOJ shall contain why the equipment was not in the BOE and justification for its purchases. Funding for non-BOE equipment shall come from the negotiated baseline.

Equipment requirements resulting from ACLs and included in the Project Planning Estimate shall be considered as part of the BOE. ACL number will be referenced on the MR.

3.2.1 Investment Equipment Purchases. Contractor should be aware, investment equipment purchases in excess of \$250,000, will be funded with Other Procurement-Army (OPA) funding. Additionally, all non-tactical vehicles (NTV), other Passenger Carrying Vehicles,

and other items centrally managed by the Army might require OPA funds. Contractor proposals and project estimates shall include the identification of all investment equipment requirements. All purchases shall be processed in accordance with LOGCAP Change Management Process, and Appendix I (Data Requirements and Reports Matrix), item 3. The Customer will be responsible for sponsoring requests for adequate and proper funding for these requirements with the ASC PCO.

3.3. Subcontract Approval. Approval of subcontracts for leases that exceed \$50,000.00, all subcontract actions estimated at \$500,000.00 or greater and all DFAC sub-contracts are subject to review and consent by the cognizant ACO in accordance with FAR 52.244-2. All consent to subcontract packages shall be submitted to the ACO a minimum of seven days prior to the date of anticipated award.

3.4. When GFE is provided to the contractor, the contractor shall perform a joint inventory and a joint technical inspection with the Government's current property accountable officer. Government Furnished Equipment (GFE) will be in serviceable or economically repairable condition before transfer to the contractor. **No items will be transferred** onto the LOGCAP property book until a joint TI (Technical Inspection) is conducted.

3.4.1. The contractor shall assume the life cycle process for all GFE in accordance with Federal Acquisition Regulation (FAR) part 45, applicable supplements and the contract clauses relating to property.

3.5. The Government will furnish the following equipment or material as GFE/GFM/GFP, or other GFE/GFM/ or GFP as available.

3.5.1. Fuel. (JP8, Jet-A1, DF2 and MOGAS)

3.5.1.1. Fuel Bags and associated fuel handling equipment, including, but not limited to: fuel bags, hoses, pumps, filter separators, injectors, strainers and meters for accountability, and repair kits.

3.5.1.2. Fire extinguishers sized at a minimum of 50 lbs Type B-2 for bulk loading and unloading, Minimum 20 B-C for retail dispensing points.

3.5.1.3. RESERVED

3.5.1.4. 350 and 600 GPM Fuel Pumps and Filters Separators.

3.5.2. Mermite Containers.

3.5.3. Force Provider Modules when available. The contractor shall provide O&M to the modules and ensure they are maintained at 10/20 standards. Maintenance of the modules shall be planned using the Master Schedule of Work (MSOW).

3.5.4. RESERVED.

3.5.5. RESERVED.

3.5.6. The Government will provide the buildings and all required equipment for Mermite Site Dining Facilities (DFACs).

3.5.7. The Government will provide a listing, by Vehicle Identification Number (VIN), License Plate, vehicle description, vehicle classification, if applicable of all (GSA) Non-tactical vehicles (NTVs), including commercial all-terrain vehicles (ATVs), to the contractor and the ACO prior to the assumption of services, and IAW Appendix O, (Data Requirements and Reports Matrix supplied by the Government), item 1, and Appendix N, NTV Maintenance.

3.5.8. The Government will provide the number of buses and data plate information of the buses and length of contract to the contractor prior to implementation of any maintenance support, IAW Appendix O, (Data Requirements and Reports Matrix supplied by the Government), item 2, and Appendix N, NTV Maintenance.

3.5.9. Specific familiarization training for contractor personnel will be provided by Government mechanics for new MWOs (modification work orders) or equipment to include services and repairs.

3.5.10. Standard Army Management Information Systems (STAMIS). If, after the Combat Service Support Automation Management Officer (CSSAMO) evaluates malfunctioning STAMIS and determines that evacuation to a higher level is required, the contractor shall only be responsible for turning STAMIS equipment into CSSAMO. If CSSAMO cannot repair the STAMIS in a reasonable time, a float STAMIS box will be issued until the unit's STAMIS is replaced by CSSAMO.

3.5.10.1. The contractor shall use appropriate STAMIS in conjunction with performing CLSS and TTM (as outlined in paragraph 9 and paragraph 10). The contractor shall ensure personnel are trained to operate required STAMIS. When necessary the Government will provide training for these assets. The contractor shall conduct user level Preventive Maintenance Checks and Services (PMCS) on STAMIS.

3.5.10.2. The Government will provide as GFE appropriate STAMIS' and Department of Defense Address Activity Code (DODAACs). The Government will provide refresher training to the contractor when the software is upgraded. The contractor is responsible for coordinating with the Government to procure DODAAC, as mission dictates.

3.5.11. The contractor shall process documents through Army STAMIS systems provided as GFE to order routine replenishment supplies.

3.5.12. The Government will provide the Quality Assurance Specialist Ammunition Surveillance (QASAS) for surveillance, inspection, and classification of ammunition. (Class V).

3.5.13. Explosive Ordnance Disposal (EOD) will be provided as required by the military.

3.5.14. The Government will provide the appropriate security IAW paragraph 1.5.

3.5.15. The Government will provide the following for other Theater Transportation Missions (TTM).

3.5.15.1. RESERVED.

3.5.15.1.1. The USG will provide calibration support of portable scales. Calibration labs are outside of Iraq. The USG may provide coordination support and transport to and from the lab.

3.5.15.2. Automated Air Load Planning System (AALPS) software (current version).

3.5.16. Non-secure Internet Protocol Router Network (NIPRNET) Access: At all MCT (Movement Control Team) locations. The Government will provide sponsorship for designated users in order to obtain Army Knowledge On-line account.

3.5.17. Secure Internet Protocol Router Network (SIPRNET) Access: At locations where access is available.

3.5.18. The Government will be responsible for physical security of the Ammunition Supply Point (ASP) and its operation in accordance with AR 190-11.

3.5.19. The Government will sponsor the Contractor to gain access to appropriate logistics automation systems, including but not limited to: On line STAMIS upgrade training, Web Virtual Logistics and Information Processing System (WEBVLIPS) and Integrated Logistics Analysis Program (ILAP). Personnel who may require access are maintenance managers, warehouse managers, Standards Army Maintenance System/Standard Army Retail Supply System/Marine Corps Integrated Maintenance Management System/Supported Activities Supply System (SAMS/ SARSS/ MIMMS/ SASSY) operators and maintenance inspectors.

3.6. CONTRACTOR LIFE AND LOGISTICS SUPPORT.

3.6.1. The Government will provide contractor life and logistics support to the contractor in accordance with Special Contract Provisions specified in Section H of the basic contract. The contractor will not exceed the following standards as noted in TABLE 3.6.1.3:

3.6.1.1. Base life support includes government-controlled working and living space and accommodations, material, equipment, and services, which the Government determines can be made available at, or through, any site where LOGCAP support services are performed. All government property in the possession of the Contractor, provided through LOGCAP Base Life Support, shall be used and managed in accordance with the government property clause applicable to this task order.

3.6.1.2. The Government will provide the following life and logistics support consistent with the level of service available at each contractor assigned location, as follows:

Life and Logistics Support	
Billeting	Water works
Food Service (Including Special Meal Requests)	Vector control
Mail Services (US Citizens Only)	MWR
Electrical	Fire Protection

Power Generation	Physical security
Waste Management/Disposal	Transportation support
Black/grey water removal and disposal	Laundry
Office support to include, but not limited to, office space, furniture, and supplies	Post Exchange/Base Exchange
Force Protection Barriers	Gymnasium
Emergency Medical	

TABLE 3.6.1.2.

3.6.1.3. Contractor life support areas shall be designed using the following living and accommodations standards. All Contractor personnel will be designated as GS12 or GS 13, the maximum percentage of GS 13 personnel will be 5%, IAW the basic contract. Corporate Executives, i.e., top five are equal to O7/10.

Pay/Position Equivalent	Square Feet/Per Person
GS-1/5, WG-1/8, WL 1/5, WS-1/7	50 NSF/Person
E1-7, WO-1/3, O-1/4	80 NSF/Person
GS-6/7, WG-9/12, WL 6/11, WS-8/13	80 NSF/Person
GS-8/12, GS/GM-13/14, WG-13/15, WL-13/14, WS-14/19	100 NSF/Person
E8/9, CW-4/5, O-5/6, GS/GM-15, WL-15, WS-14/19	160 NSF/Person
O-7/10, SES-1/6	256 NSF/Person

TABLE 3.6.1.3.

#### 3.6.1.4. LIVING ACCOMMODATIONS.

3.6.1.4.1. The standard contractor living accommodations for direct hire employees will be commensurate with the customer. A containerized living unit or hardstand structure with the following furnishings: bed with mattress, two sets of linens consisting of 4 sheets and 2 pillowcases; 1 pillow, 1 blanket, nightstand w/ lamp, curtain and 1 wall locker per individual Bed, lockable wall-locker or closet.

3.6.1.5. The contractor agrees to immediately report to the cognizant ACO inadequacies, defective Government-Furnished Property (GFP), or non-availability of support stipulated herein, IAW Appendix J, (Listing of Task Order Requirements), item 3. The Government agrees to determine the validity and extent of the requirement and the method by which it shall be fulfilled (e.g., purchase, rental, lease, GFP, etc.). Unless otherwise stipulated in the task order, support shall be provided on a no-charge-for-use basis and the value shall be a part of the Government's contract consideration.

4.0. PERIOD OF PERFORMANCE (POP). Effective immediately until 31 August 2008.

5.0. DELIVERABLES. The contractor shall prepare and submit reports in accordance with the Contract No. DAAA09-02-D-0007 and Attachment Number 001, Statement of Work (SOW) and 003, Contract Data Requirements List (CDRL) – DD Form 1423, within the required timeframes called out in the basic contract.

5.1. Acquisition Cross Servicing Agreements (ACSA): The contractor shall maintain accountability of services provided to each National Element for the purpose of establishing the cost data in accordance with applicable ACSAs, and provide ACSA data to the designated Forward Liaison Officer or government representative. The contractor shall maintain and record ACSA cost data and report cost data when formally directed by the Government.

6.0. CONTRACTOR PERSONNEL REQUIREMENTS. The contractor shall maximize opportunities to use host country national personnel, materials, products, and equipment. The contractor shall, to the maximum extent practicable in conjunction with the Garrison Mayor's directions, security guidelines, LSO, and ACO, hire host country national (HCN) personnel in cooperation with the diplomatic agreements between the USG and the host nation. The contractor shall have exclusive supervisory authority and responsibility over employees. Compliance with this paragraph does not relieve the contractor from its other obligations under this contract relating to delivery, quality, or cost.

6.1. The contractor shall comply with CENTCOM directed vetting/badging policies for all personnel. The contractor shall provide personnel information in accordance with MNF-I policies on host and foreign country national personnel to the local badging authority as required by the base contract and IAW Appendix J (Listing of Task Order Requirements), item 4. Employees who are rotated out of theater for failure to obtain necessary badging shall be subject to treatment under paragraph H-29 of the basic contract.

7.0. TEAM LOGCAP SUPPORT. The contractor shall provide administrative and life support to forward deployed Team LOGCAP, consisting of 160 personnel plus 20%. Any changes will be handled through the LOGCAP Change Management Process. Team LOGCAP members consist of Army Materiel Command LOGCAP Representatives, Defense Contract Auditing Agency (DCAA), Defense Contract Management Agency (DCMA) personnel, the LOGCAP Support contractor and DOD Civilians that are deployed forward in support of the LOGCAP Program. This often includes, but is not limited to, office facilities and equipment, billeting, communications support and transportation. Calculations for office space will be based on the space required to perform the mission. New design or refurbishment for office space will follow current Sandbook guidelines. Additional guidance, as required, will be provided by MNC-I.

7.1.1. Billeting includes living space and accommodations that are made available at, or through, any site where LOGCAP support services are performed. All Government Property (GP) in the possession of Team LOGCAP, provided through this base life support clause, shall be used and managed in accordance with the GP clause applicable to this task order.

7.1.1.1. Team LOGCAP life support areas will be designed using the living and accommodations standards in TABLE 3.6.1.3.

7.1.2. Team LOGCAP agrees to immediately report to the contractor inadequacies, defective Government-Furnished Property (GFP), or non-availability of support stipulated herein, IAW Appendix O (Data Requirements and Reports Matrix supplied by the Government), item 3.

7.2. This support shall include temporary billeting support for up to four (4) personnel at all Team LOGCAP support locations and up to 30 temporary personnel at Site F1 – Victory.

8.0. REQUIREMENTS FOR BASE LIFE SUPPORT. The contractor shall establish the following services at all base camps as annotated in Appendix D (Base Life Support Services Matrix). All headcounts listed in Appendix A, Base Life Support Headcount, are estimates for planning factors and are subject to fluctuation. The Government will notify the contractor when the headcount fluctuates beyond +/- 10%. The contractor should consult with the Base camp mayor for anticipated assignment of personnel at each base camp. A list of the estimated facilities and generators referenced in the paragraphs below can be found in the Consolidated Master Schedule of Work (CMSOW), tab F (Facilities), tab G (Generators), tab N (NTVs Non-Tactical Vehicles), and tab P (Cold Storage Units). Numbers may fluctuate by 5%. All work shall be conducted according to pertinent U.S. and Coalition Military regulations and sound business practice.

8.1. FACILITIES MANAGEMENT AND OPERATIONS & MAINTENANCE (O&M) SERVICES. The contractor shall provide O&M Services and establish a preventative maintenance program to maximize life expectancy of base camp facilities at a reasonable cost to the Government. O&M consists of maintenance and repair of facilities in accordance with Appendix F, the Consolidated MSOW, as defined by Department of the Army Pamphlet 420-11, and Appendix C – Definitions. The list of Facilities will be included as tab F in the Consolidated MSOW. Contractor taskings will not be issued in facilities that are known to have friable asbestos. However, if, at any time during the conduct of work or work assessment associated with any facility repair, renovation or improvement, the contractor has reason to believe that friable asbestos is present within the workspace, contractor shall stop the work for assessment and report the site conditions IAW Appendix J (Listing of Task Order Requirements), item 5. If at any time during the period of performance contractor or contractor employees notice unsafe conditions that threaten life, health, or safety, these conditions shall be immediately brought to the attention of the ACO for direction; and to the LSO, and QAR, IAW Appendix J (Listing of Task Order Requirements), item 6. Situations that present imminent danger shall be halted, ceased or blocked as necessary until remedial action is taken.

8.1.1. Operations & Maintenance also includes the repair and/or replacement of equipment and major electrical appliances such as electrical heating, air-conditioning, refrigeration systems, freezer systems, and kitchen systems used to provide services to facilities listed in Appendix F and the Facilities O&M tab in the Consolidated MSOW. The contractor shall provide service for all non-tactical government property (GP) equipment. All equipment shall be maintained in accordance with manufacturer's recommendations..

8.1.2. Before assuming O&M on any facility, the contractor shall complete a full technical inspection. The MSOW will include the date of the last TI and whether the facility passed or suggested repairs were completed. The TI will be submitted IAW Appendix I (Data Requirements and Reports Matrix), item 4. Upon conclusion of the technical inspection, if a facility requires substantial repairs, then those repairs will be completed in coordination with the LSO and the base camp mayor and when directed by the ACO. Upon correction of any deficiencies, the ACO will direct the contractor to assume O&M and amend the MSOW.

8.1.3. Maintenance shall be planned for using the Master Schedule of Work (MSOW), a tab in the Consolidated MSOW, IAW Appendix L, and in coordination with the Base camp mayors. The contractor shall develop and implement a facility numbering system for all contractor maintained facilities. System shall provide a unique identifying number (or

alphanumeric) for each contractor maintained facility. The contractor's facility number and the Mayor's cell facility number (if different) shall be recorded in the MSOW.

8.1.3.1. The MSOW is a planning document used to synchronize maintenance across the base camp and common areas. The MSOW is used to plan for Preventive Maintenance of facilities, common areas and utilities. The MSOW shall be developed in conjunction with Team LOGCAP, the Base camp mayor personnel, the Anti-Terror/Force-Protection (AT/FP) personnel and the contractor. The contractor's draft MSOW shall be submitted within 60 days after Task Order Award, Extension, Option, or monthly thereafter to the Mayor Cell, DCMA, ACO, LSO and DPD, IAW Appendix I (Data Requirements and Reports Matrix), item 5. All base camps will have a MSOW and be in accordance with Appendices D (Base Life Support Matrix) and Appendix L (Master Schedule of Work). Estimated quantities in the MSOW shall not limit the work performed under this SOW. The parties recognize that work quantity may fluctuate and such fluctuations will not constitute a change under this SOW. The contractor shall develop, maintain and update the Consolidated MSOW, noting changes by ACLs.

8.1.4. O&M maintenance, repairs or replacement will be initiated by a customer service request. Maintenance is preventive in nature. Repair/replacement refers to methods used to prolong the life cycle of an item. The contractor shall establish a database to manage service requests and response times, and provide the status of the O&M program, to include quantity, backlog, craft, IAW Appendix I (Data Requirements and Reports Matrix), item 6. The contractor shall initiate repairs using the Mayoral Cell's priority system consisting of three levels: P1, P2 and P3, IAW TABLE 8.1.6.1.

8.1.4.1. Emergency services requests shall be IAW with TABLE 8.1.6., and IAW Appendix I (Data Requirements and Reports Matrix), item 6. Emergency repairs are situations that affect life, safety, force protection, and operational considerations, to include failure in water, sewage, electric, general utility networks, and ground fault.

8.1.4.2. The contractor shall conduct a physical assessment of urgent and/or routine service requests as indicated in TABLE 8.1.6.

8.1.4.3. Levels of Maintenance will be designated as A, B, C. Prioritization of facility levels (B or C) is the responsibility of the Mayoral Cell.

8.1.4.3.1. Level A (Mission Essential). Level A includes:

- Hospitals
- Operations Centers
- DFACs
- Ablution/latrine units
- Security Check Points

8.1.4.3.1.1. Under Level A maintenance the contractor provides preventive maintenance on any item pertaining to those facilities that can repaired (such as plumbing, electrical, and HVAC). The customer will initiate a service request for all maintenance repairs pertaining to Level A. The contractor shall provide a quarterly inspection plan; the inspection schedule shall be contained in the MSOW. Repairs to Level A facilities will be prioritized IAW TABLE 8.1.6.

8.1.4.3.2. Level B (Occupied Structures). Level B includes:

- Living Containers
- Office buildings

8.1.4.3.2.1. Level B maintenance is driven by service order requests from the customer through the mayor where applicable, for the repair or replacement. Level B Maintenance does not include upgrades. Upon receipt of service request from the customer, the contractor shall conduct an assessment to determine feasibility of repair or replacement of existing items. The assessment shall be IAW Appendix J (Listing of Task Order Requirements), item 8. If the assessment determines repair or replacement is warranted, the contractor shall repair or replace existing items only. Repair or replacement of existing items is defined those items, which currently exist in the facility, and are within current funding streams. If the assessment exceeds the scope of repair or replacement; the contractor shall return the service request to the mayoral cell for disposition. Contractor shall provide service support either by service order or ACL. The contractor will conduct quarterly inspections of all level B facilities. A written report of the findings shall be submitted to the LSO/ACO/Mayor's cell within 48 hours of completion of the quarterly inspection, IAW Appendix I – Data Requirements and Reports Matrix, item 7.

8.1.4.3.3. Level C (Unoccupied Structures). Level C includes:

- Storage facilities and other unoccupied structures.

8.1.4.3.3.1. Level C, no maintenance, spot repairs only. Level C requests for spot repairs are considered new work and shall be coordinated with the base camp mayor, LSO and at the direction of the ACO. Level C facilities will receive semi-annual inspections. Deficiencies identified will be reported to the LSO/ACO/Mayor's cell within 48 hours of the completion of the inspection, IAW Appendix I – Data Requirements and Reports Matrix, item 7. Any work on these structures will be accomplished through the issuance of an ACL.

8.1.5. The contractor shall coordinate with the base camp mayor and the ACO at a minimum of 72 hours in advance of any planned service interruptions or surges due to maintenance or repairs IAW Appendix J (Listing of Task Order Requirements), item 7.

8.1.6. Support to Contingency Operated Locations (COLs) with less than 150 MNC-I soldiers. IAW Appendix 10, Annex D to MNC-I OPORD 06-04, dated Nov 06; the contractor shall only provide base life support in coordination with the MNC-I C-4, LSO, base camp mayor and ACO as listed in Appendix D, Base Life Support Services Matrix. The contractor shall include pertinent services to COLS in the MSOW from which the services originate. For support to sites designated as "Patrol Bases" with a population of less than 150, the contractor shall not have a permanent presence. Certain situations may dictate usage on a less than permanent basis examples being an emergency situation or the only available expertise in the AOR.

Facilities Management and Operations & Maintenance (O&M) Services		
Required Function	Performance Objective	Performance Standard
Paragraph 8.1 Plan and execute Facilities Management and Operations & Maintenance (O&M)	Establish O&M Programs and schedule preventive maintenance inspections to maximize life expectancy of	All preventive maintenance inspections and repairs are accomplished on schedule at least 90% of the time.

Services	facilities	
8.1.1. Perform O&M on facilities and related equipment listed in the Facilities O&M tab in the Consolidated MSOW	IAW service requests (SROs) for Level A & B facilities.	IAW SROs timeline.
8.1.2. Conduct Technical Inspection on facilities listed in the Facilities O&M tab in the Consolidated MSOW that are not listed as Level A.	As coordinated with the Base Camp and directed by the ACO, perform facility technical inspection on designated facilities in preparation for full O&M.	Coordinate technical inspection scope with Base camp mayor, LSO and ACO to determine facilities requiring inspection, conduct inspection, provide inspection report NLT 72 hours after completion of inspection.
8.1.3.1. Plan and conduct Master Schedule of Work in conjunction with TEAM LOGCAP	In conjunction with Team LOGCAP, plan, prepare and provide MSOW for each FOB. Include all services planned for and performed for the FOB.	Submit MSOW within 60 days after Task Order Award, Extension, Option, or monthly thereafter
Paragraph 8.1.4. Perform O&M	O&M maintenance, repair and/or replacement on facilities listed in the Facilities O&M tab in the Consolidated MSOW shall be initiated by a customer service request.  Emergency Service Request Priority (P1). Emergency repairs are situations that affect life, safety and force protection, and operational considerations, and include failure in water, sewage, electric, general utility networks and no power or no A/C in the summer; these situations will be addressed immediately.  Urgent Service Request Priority (P2). Urgent repairs are non-life threatening situations such as water leak vs. water break, generator running out of fuel (except for critical facilities as identified by Base camp	Respond within 2 hours 95% of the time. Notify ACO & Base camp mayor if repairs cannot be initiated within a 4 hour time period and provide a mitigation plan.  Respond within 24 hours 95% of the time and complete repairs with 72 hours 75% of the time.

	mayor), etc.  Routine Service Request Priority (P3). Routine repairs include replacing light bulbs, repairing door hinges, door repair, etc., this is not an all inclusive list	Respond within 24 hours <b>95%</b> of the time and complete repairs within 14 days <b>75%</b> of the time. Contractor is required to provide a mitigation plan to the ACO for the open repairs not completed within 14 days.
8.1.5. Coordinate pre-planned O&M service interruptions.	Plan, organize, and communicate pre-planned service interruptions for O&M services impacting the customer and client.	NLT 72 hours prior to the planned service interruptions. Coordinate with Base camp mayor, LSO and ACO to mitigate impact on customer and client daily operation.
8.1.6 Support to COLs under 150 personnel.	Provide limited services based on guidance from the Base camp mayor, LSO and at the direction of the ACO	IAW ACO directions.

TABLE 8.1.6.

**8.1.7. ROADS MAINTENANCE AND GROUNDS SERVICES.** In coordination with the LSO, base camp mayor and at the direction of the ACO, the contractor shall provide Roads and Grounds Services in accordance with the MSOW. MSOW will list all roads, grounds, and bridges by name, location, and other quantifiable information (mileage).

**8.1.7.1. Drainage.** The contractor shall pay particular concern to high traffic areas during the rainy season to ensure removal of standing water.

**8.1.7.2. Dust Abatement.** The contractor shall apply water to roads and grounds as necessary to abate dust.

**8.1.7.3. Road Maintenance.** Provide maintenance and repair of base camp roads, bridges, and other surfaced areas. This Includes paving, pothole / crack repair, bridge maintenance and inspection, sealing, painting, and other related activities. Surfaced areas will be provided maintenance in an economical manner that protects the Government's investment, reduces hazards to life and permits continuous use.

Roads and Grounds Services		
Required Function	Performance Objective	Performance Standard
8.1.7. Provide roads maintenance and grounds services	Maintain the standards in accordance with the MSOW.	Ensure that all services are scheduled and performed on schedule at least <b>95%</b> of the time.

TABLE 8.1.7.

**8.2. OTHER CONSTRUCTION/ENGINEERING SERVICES.** In coordination with the LSO, Base camp mayor and at the direction of the ACO, the contractor shall provide equipment, supplies, personnel, administration and management required for construction and/or repair of roads, bridges, runways, pipeline, walkways, trenching, culverts, hard stands, covered storage and prime power generation.

**8.2.1. Refurbishment.** The contractor, in coordination with the LSO, Base camp mayor and at the direction of the ACO, shall evaluate, upgrade or refurbish hardstand buildings to a safe and livable condition. This new work may include refurbishment, construction, alterations and upgrades. All new work shall be in accordance with International Building Code and British Standard 7671. As dictated by the Unified Facilities Criteria (UFC) “the minimum requirements of National Fire Protection Association (NFPA) 70, National Electrical Code (NEC), and the American National Standards Institute (ANSI) C2, National Electrical Safety Code (NESC), must be met” when it is reasonable to do so with available materials. When conditions dictate deviation, then provisions within the International Electrical Code (IEC) or British Standard (BS 7671) will be followed.

**8.2.2. Construction/Refurbishment Management Technical Services.** The contractor shall, with the ACO and through coordination with the contracting activity responsible for a construction project, scheduled to be turned over to the LOGCAP contractor for O&M, conduct periodic Technical Inspections. The Technical Inspections are to occur at key milestones in the construction/refurbishment process. These milestone assessments such as site preparation, concrete, plumbing, electrical, and structural, will be coordinated with the ACO and the contracting office responsible for the work.

Other Construction / Engineering Services		
Required Function	Performance Objective	Performance Standard
8.2.1. Plan and perform facility refurbishment.	In coordination with the Base camp mayor, LSO and ACO, evaluate and plan for the upgrade or refurbishment of hardstand buildings to a safe and livable condition.	When requested by the LSO, and ACO, the contractor shall prepare a PPE in anticipation of new work.  Upon receipt of the NTP the contractor shall execute new work IAW the schedule.  All new work shall be in accordance with International Building Code and British Standard 7671.
8.2.2. Plan and perform Construction/Refurbishment Management Technical Services.	With the ACO and through coordination with the contracting activity responsible for a construction project, scheduled to be turned over to the LOGCAP contractor for O&M, conduct periodic Technical Inspections	All construction management technical service support shall be in accordance with International Building Code and British Standard 7671. Provide QA assessment on designated military direct contracts to the ACO.

TABLE 8.2.

8.3. POWER GENERATION MANAGEMENT. The contractor shall manage power generation assets they are responsible for. Management shall include but limited to operate and maintain, fix power production assets and distribution for those camp facilities identified in the Facilities O&M tab in the Consolidated MSOW, and monitor equipment. The contractor shall provide service for all non-tactical government property (GP) identified generators listed in the Power Generation O&M tab in the Consolidated MSOW. Contractor will ensure an operational readiness rate (ORR) of 90%. The Generator count for the ORR will include deadline units being rebuilt, as well as stock units. The contractor shall report the ORR, identified in Appendix G, IAW Appendix I (Data Requirements and Reports Matrix), and item 8. Service includes as a minimum operating, maintaining, repair, overhauling/rebuilding, replacing, relocating, and procurement of necessary repair parts, and will be IAW TABLE 8.3.3. Non-GP generators in Power Generation O&M tab in the Consolidated MSOW will be serviced in the same manner as GP identified generators except replacement of non-GP generators will not be responsibility of contractor. This service to non-GP generators will be on condition that the Government does not relocate equipment without notice. Generators that have been moved and are not locatable will be the responsibility of the Government to locate and notify the contractor of the new location. Generators moved outside of current Task Order area of operations will not be serviced unless returned to current Task Order area of operations by the Government. Any exceptions will be preceded by LOTD and safety assessment. Contractor will not normally be required to move generators of any type (GP or non-GP) to areas they are not currently operating under this TO. However, if a decision is made to do so an ACL action and a safety assessment will be made prior to execution. The moving or repair of generators outside normal operating location will still be in secure perimeter and with appropriate security for contractors.

8.3.1. Technical Inspection of all generators shall be completed prior to assuming O&M responsibilities to include current list in the Consolidated MSOW, Tab G, and IAW Appendix J (Listing of Task Order Requirements), item 9. If deficiencies are identified while conducting the technical inspections, noted deficiencies can only be repaired at the approval of the ACO with the issuance of an ACL. Following the repairs to bring equipment to standard, normal O&M will begin. This process will be the same for any new generator additions to Task Order; as GP or non-GP status to Appendix G following POP start date. Newly added NMC (non-mission capable) generators will not count against the measured OR (Operational Readiness) rate for the first 45 days or until the generator is FMC (fully mission capable) whichever is shorter.

8.3.1.1. Power Distribution. The contractor shall provide distribution and monitoring of equipment for proper load and phase on low voltage systems (600 volts and below), medium voltage systems (600 to 33,000 volts), and maintenance of low and medium voltage distribution equipment.

8.3.2. Back Up Power Generation. In coordination with the LSO, Base camp mayor and the ACO, the contractor shall provide appropriate back up power generation, which includes pre-planned power generation service maintenance and outages impacting the customer and client, and IAW Appendix J (Listing of Task Order Requirements), item 10.

8.3.3. Power generation assets and distribution systems are listed in Power Generation O&M tab and the Facilities tab in the Consolidated MSOW.

Power Generation		
Required Function	Performance Objective	Performance Standard
8.3. Service GP and non-GP generators listed in Power Generation O&M tab in the Consolidated MSOW	Operating, maintaining, fuel repairing, overhauling/rebuilding, replacing, relocating, and procurement of necessary repair parts.	Perform generator service 98% as scheduled IAW MSOW in coordination with the base camp mayor and LSO and ACO.
8.3. Manage Power Generation.	Manage Power Generation to ensure the required ORR.	Ensure an operational readiness rate of 90%
8.3.1. Conduct Technical Inspection of all generators listed in Appendix G prior to assuming O&M responsibilities.	As coordinated with the Base Camp, LSO and the ACO, perform technical inspections on designated generators in preparation for full O&M.	Coordinate technical inspection with base camp mayor, LSO and ACO. Conduct inspection; provide inspection report NLT 72 hours after completion of inspection.
8.3.1.1. Plan, monitor and distribute low and medium voltage power within a designated FOB.	Given existing FOB low and medium voltage power generation systems, monitor and distribute power as coordinated with the Base camp mayor, LSO and the ACO.	Provide 95% low and medium voltage power reliability across the FOB. Perform system maintenance as scheduled on MSOW in coordination with the base camp mayor and LSO and ACO.
8.3.2. Provide Backup low and or medium voltage power.	Within existing low and medium voltage power capabilities and in coordination with the Base camp mayor, LSO and ACO, provide appropriate back up power generation to prioritized locations and facilities.	Coordinate with the base camp mayor, LSO and the ACO to determine backup power priorities prior to services or replacement. As directed, provide backup power to designated locations and facilities within 72 hours of notification.

TABLE 8.3.3.

8.3.4. PRIME POWER. As the application of Prime Power comes online, the contractor shall review and recommend modifications to existing low and medium voltage systems with the intent on reducing the overall need for spot generation.

8.3.5. Support for AMERICAN FORCES NETWORK (AFN). Contractor shall ensure sufficient power generation required to support existing AFN TV and AFN Radio transmission systems at bases as identified through the AFN team and in coordination with the LSO, Base camp mayor and at the direction of the ACO.

8.3.5.1. Where the contractor provides power generation, the contractor shall ensure each of the AFN transmission locations have sufficient dedicated Amp Breakers. See paragraph 8.13.6.2. for reference locations.

**8.4. ELECTRICAL DISTRIBUTION.** The contractor shall replace, maintain, and repair electrical distribution systems and equipment to include, but not limited to, switchgear, distribution panels, lighting, and electrical outlets. (The Facilities O&M tab in the Consolidated MSOW identifies those facilities that will receive full service.

**8.4.1. Power System Optimization.** The contractor shall manage power systems under their control. The contractor shall be capable of analyzing and designing low and/or medium voltage power systems and make adjustments to power distribution systems (including size and location of generators) in order to optimize efficiency. All such adjustments will be coordinated with the base camp mayor, LSO and ACO.

**8.4.2. Medium Voltage Power Systems.** The contractor shall support medium voltage power systems at the sites listed in Appendix D, Base Life Support Services Matrix.

Electrical Distribution		
Required Function	Performance Objective	Performance Standard
8.4.1. Plan for and conduct FOB Power System Optimization.	Within the existing FOB's electrical and power generation capability, the contractor shall analyze and design low and/or medium voltage power systems, make adjustments to power distribution systems, and strive to optimize efficiency.	The contractor shall be capable of analyzing and designing low and/or medium voltage power systems and make adjustments to power distribution systems (including size and location of generators) in order to optimize efficiency. All such adjustments will be coordinated with the base camp mayor, LSO and ACO.
8.4.2. Medium Voltage Power Systems.	Within the existing medium electrical and power generation capability at locations in TABLE 8.4.2. ensure each medium voltage power system functions and is maintained for optimum performance. Modifications to any system is coordinated with the base camp mayor, LSO and ACO.	Provide 95% medium voltage power reliability across locations in TABLE 8.4.2.  Perform modifications, if needed, in coordination with the Base camp mayor, LSO and ACO.

TABLE 8.4.

**8.5. LATRINES,** The contractor shall manage, to include provide, emplace in Life Support Areas (LSA), and maintain environmentally controlled latrines (1 toilet per 20 males and 1 toilet per 20 females) in accordance with base camp populations. The contractor shall provide, operate and maintain hand-cleaning capability at all latrine locations. The contractor

shall provide, fill, re-fill and maintain disinfected fresh non-potable water holding tanks sufficient to store a three (3) day supply on camp or within base camp complex to the latrines in accordance with Technical Bulletin (TB) Medical (MED) TB MED 577/TAB H, the MSOW, and TABLE 8.5.

Latrines/ Ablution Units/ Porta Potties		
Required Function	Performance Objective	Performance Standard
8.5., 8.6., 8.7. Plan, maintain and remove within a FOB's LSA and other locations as directed.	Within each designated Life Support Areas (LSA), plan, emplace, maintain and remove (as needed).	Planning, emplacement and removal will be in coordination with Base camp mayor, and ACO.  Cleaning IAW the MSOW 95% of the time.*  Latrines PMCS will be IAW FOB MSOW.*
8.5., 8.6. Plan, maintain and remove within a FOB's LSA and other locations as directed.	Within each designated Life Support Areas (LSA), plan, emplace, maintain and remove (as needed).	Holding tanks will be provided, filled, re-filled and maintained with disinfected fresh non-potable water sufficient to store a three (3) day supply on camp or within base camp complex.  Water supplied to holding tanks will be in accordance with Technical Bulletin TB MED 577/TAB H.

TABLE 8.5.

\* T4 Bucca Latrines and Ablution Units to be cleaned 3x/day.

**8.6. ABLUTION UNITS.** The contractor shall manage, to include provide, emplace in Life Support Areas and maintain ablution units equipped with environmental control units, showers, mirrors and sinks (1 showerhead per 20 males and 1 showerhead per 20 females) in accordance with base camp populations. The contractor shall provide, fill, re-fill and maintain disinfected fresh non-potable water holding tanks sufficient to store a three (3) day supply on camp or within base camp complex to the ablution units in accordance with TB MED 577/TAB H, the MSOW, and TABLE 8.5.

**8.7. PORTA-POTTIES.** The contractor shall manage to include; provide, emplace and maintain portable toilets with hand cleaning stations in work areas in accordance with work area populations in coordination with the LSO, Base camp mayor and the ACO. These requirements are in addition to the latrine requirements above, the MSOW, and TABLE 8.5.

**8.8. NON-HAZARDOUS SOLID WASTE MANAGEMENT AND DISPOSAL.** The contractor shall provide, install, operate and maintain waste management systems and programs, to include refuse containers and dumpsters, disposal of septic waste, separation, collection and removal of gray and black water to meet applicable Army regulatory guidance

and the MSOW. The contractor shall conduct Non-hazardous solid waste management activities in accordance with the order of precedence as listed below, TABLE 8.8.2., and Appendix D:

Non-Hazardous Solid Waste Management and Disposal Programs
Recycling. The contractor shall conduct recycling in coordination with the LSO and ACO.
Incineration. The contractor shall install, operate and maintain Government furnished incinerators in coordination with the LSO and ACO.
Landfills. The contractor shall provide new or utilize uncontaminated existing landfills in coordination with the LSO, ACO, and MNC-I C-7 Environmental SOP.
Surface Burning. In coordination with the LSO and ACO, the contractor shall provide new or operate uncontaminated existing burn site while minimizing the environmental effects on the base camp. The contractor shall ensure the products of combustion are reduced to ash and non-combustible components. The contractor shall minimize any type of smoke exposures to the camp population.

TABLE 8.8.

8.8.1. Medical Waste Disposal. The contractor shall remove and dispose of all medical waste from the locations listed in TABLE 8.8.1. The Government will collect all medical waste compiled at all other locations and either transport to the local collection site as listed below or dispose of in accordance with Army regulations.

Medical Waste Disposal		
Site	Collection Site	Medical Incinerator
AA – Anaconda	X	X
B1 – Al Asad	X	X
C1 – Speicher	X	X
C5 – Taji Level II ¼ ton	X	X
D2 – Ibn Sina Hospital, Baghdad	X *(1)	
D5c – Cropper *(1)	X *(1)	
F2 – Liberty	X	X
H2 – Diamondback	X	X
T1 – Adder	X	X
T4 – Bucca	X	X

TABLE 8.8.1.

\*(1) Transferred to Anaconda Medical Incinerator

8.8.1.1. The contractor shall pick up at a central collection point, medical waste at the above sites no less than once every three (3) days. For planning purposes, the total medical waste generated at each location daily is a maximum of 500 lbs.

8.8.1.2. The contractor shall transport and dispose of all medical waste in accordance with AR 40-61, Medical Command (MEDCOM) Regulation 40-35, and the Title 49 of the Code of Federal Regulations, Transportation.

8.8.1.3. For the purposes of this contract, medical waste is defined as any waste generated by a hospital and/or facility capable of producing infectious disease. The seven (7) types of medical waste to be removed and disposed are, (1) Isolation Waste, (2) Microbiological Waste, (3) Blood and Blood Products, (4) Contaminated Sharps, (5) Surgical Waste, (6) Pathological Waste and (7) Medications and/or supplies (consumables) no longer considered viable.

8.8.1.3.1. The Government will collect, transport and place controlled substances in accordance with AR 40-61 to include Antidote treatment nerve agent, auto injector (ANTAA) into the incinerator to ensure the destruction for all controlled substances and Medical Chemical Biological Defense Material (MCBDM) in Iraq.

8.8.1.3.2. The contractor shall incinerate all materials provided at the nearest medical waste incinerator and document as a witness on the control log to verify destruction. The Government will maintain the destruction records for all controlled substances and MCBDM.

8.8.1.3.3. In the event of the incinerator being inoperable for more than 30 days, back up medical waste incineration shall be coordinated with the LSO, Base camp mayor and ACO.

8.8.1.4 The contractor will conduct solid waste incinerator O & M in compliance with the Incinerator Manufacturers Requirements and environmental and safety regulations. Typical activities include the following:

Inspect and sort all solid waste loads delivered to the incinerator complex. Ensure that any items that may potentially damage the incinerator are removed. This includes but is not limited to pressurized cans or tanks, ammunition, aluminum cans, steel, hazardous materials or chemicals, glass, batteries, or other oversize objects. Although these items should be sorted out prior to delivery to the incinerator site, the contractor will thoroughly screen all loads prior to placement in the incinerator to prevent the introduction of items that should be disposed of in other ways.

Examples are large bulk metal (rebar, beds, concertina wire, HESCO barriers, etc.), appliances (refrigerators, microwaves, Air Conditioners, etc.), bulk aluminum, electrical cabling, tires, repair pans, dirt, sandbags, paint, POL, excess equipment, propane cylinders, fuel cans, aerosol cans, chemicals, medical waste, lubricants, coolants, vehicle batteries, hazardous waste, any serviceable military items, and concrete. This list is not all-inclusive and should be agreed upon by the Mayor Cell and Contractor. The contractor will transport all other items not suitable for incineration (glass, metals, etc.) to a designated site.

8.8.1.4.1 Segregate and secure all ammunition and explosives collected (50 caliber and below). Larger sized ammunition and explosives will be addressed by the Government in accordance with standing base policy. The contractor will place all ammunition and explosives collected (50 caliber and below) in a designated amnesty box.

8.8.1.4.2 Separate hazardous materials and POL, and store them in designated locations. Hazardous materials include but are not limited to car batteries, used oil, and industrial chemicals. Contractor will transport hazardous materials to a specified location.

8.8.2. Sewage Systems. The contractor shall manage, to include: operate and maintain existing sewage networks within base camp boundaries and additional connections to the

sewage network in coordination with the LSO, Base camp mayor and at the direction of the ACO. Where applicable, these systems shall include plumbing, sewage, gray/black water separation, and gray/black water disposal. Where necessary, the contractor shall provide, operate and maintain waste water treatment systems for generated waste water streams prior to release into the local drainage systems or agricultural (irrigation, dust abatement) system.

8.8.3. The contractor shall augment military surface burn operations at FOB Ashraf (AS) utilizing available assets on a not-to-interfere basis as coordinated with the base camp mayor and the ACO.

Non-Hazardous Solid Waste Management and Disposal		
Required Function	Performance Objective	Performance Standard
Recycling	In coordination with the Base camp mayor, and ACO, recycling systems and programs shall be provided, installed, operated and maintained to meet applicable Army regulatory and MNC-I guidance.	In coordination with the Base camp mayor, LSO ACO, recycling systems and program establishment will be planned and executed within the NTP and recycling performance annotated on the FOB's MSOW, and IAW Appendix I (Data Requirements and Reports Matrix), item 58
Incineration	In coordination with the Base camp mayor, LSO ACO, incineration systems and programs shall be provided, installed, operated and maintained to meet applicable Army regulatory and MNC-I guidance.	In coordination with MNC-I C-7, the base camp mayor, LSO and ACO, incineration systems and program establishment will be planned and executed within the NTP and incineration performance annotated on the FOB's MSOW, and IAW Appendix I (Data Requirements and Reports Matrix), item 58.
Landfills	In coordination with the Base camp mayor, LSO and ACO, new or utilized uncontaminated existing landfills shall be provided, installed, operated and maintained to meet applicable Army regulatory and MNC-I C7 environmental guidance.	In coordination with MNC-I C-7, the Base camp mayor, LSO and ACO, new or utilized landfills shall be planned and executed within the NTP and landfill performance annotated on the FOB's MSOW, and IAW Appendix I (Data Requirements and Reports Matrix), item 58.
Surface Burning	In coordination with the Base camp mayor, LSO and ACO, new or utilized uncontaminated existing burn sites shall be provided, installed, operated and maintained to meet applicable Army regulatory and MNC-I guidance	Upon formal notification the contractor shall provide new or operate uncontaminated existing burn sites.  The contractor shall ensure the products of combustion are reduced to become ash and non-combustible components.  The contractor shall minimize any type of smoke exposures to the camp population.

		<p>Operation of burn pits shall be annotated on the FOB's MSOW, and IAW Appendix I (Data Requirements and Reports Matrix), item 58.</p>
Removal and disposal of Medical Waste	<p>Removal and disposal of medical waste from the Level III CSH shall be performed at locations in TABLE 8.8.1.</p> <p>For planning purposes, the daily total medical waste generated at each location listed above is a maximum of 500 lbs.</p>	<p>In coordination with MNC-I Surgeon, the base camp mayor, LSO and ACO, the disposal of Level III medical waste from the CSH shall be done using at least a ½-ton regulated medical waste incinerator.</p> <p>Transport and disposal of all medical waste shall be in accordance with AR 40-61, Medical Command (MEDCOM) Regulation 40-35, and the Title 49 of the Code of Federal Regulations, Transportation.</p> <p>Medical waste shall be picked up at a central collection point no less than once every three (3) days.</p> <p>In the event of the incinerator being inoperable for more than 30 days, back up medical waste incineration shall be coordinated with the Base camp mayor, LSO and ACO.</p> <p>Incineration shall be annotated on the FOB's MSOW, and IAW Appendix I (Data Requirements and Reports Matrix), item 58.</p>
Sewage Systems.	<p>Within base camp boundaries and additional connections to the sewage network and in coordination with the Base camp mayor, LSO and ACO, FOBs sewage systems shall be maintained.</p>	<p>The contractor shall manage, to include: provide, operate and maintain Sewage Systems.</p> <p>Sewage systems within the base camp boundaries shall be maintained and the schedule listed on the FOB MSOW, and IAW Appendix I (Data Requirements and Reports Matrix), item 58.</p> <p>Additional connections to the existing sewage network shall be added and maintained in coordination with the Base camp mayor, LSO and ACO. Additions shall be accomplished IAW the NTP and schedule.</p> <p>As directed, waste water treatment</p>

		systems shall be operated and maintained and generated waste water cleaned to applicable Army regulatory standards and MNC-I policy prior to release into the local drainage systems or agricultural (irrigation, dust abatement) system.
TABLE 8.8.2.		

8.9. HAZMAT / HAZWASTE. The contractor is not responsible for the remediation or the disposal of HW. If HW is discovered mixed with any scrap item, the Government will coordinate to have it removed and disposed of under the appropriate Defense Reutilization and Marketing Service (DRMS) contract.

8.9.1. The contractor shall manage to include operate and maintain a Hazardous Waste Storage Area (HWSA) to receive and store HAZMAT/HAZWASTE generated by internal and military operations. The contractor shall keep a log, and inventory the HWSA IAW Appendix J (Listing of Task Order Requirements), item 13. The contractor shall plan for, accept and store HAZMAT and HAZWASTE products that include waste POL, lead acid batteries, lithium batteries, oil filters, gas or antifreeze can/bottles, flammable liquids and gases, oxidizers, DOD vector control pesticides, corrosives and US DOT Class I21. For chemical substances previously not identified the contractor and Government will enter into discussions for resolution. The following HAZMAT/ HAZWASTE materials WILL NOT BE ACCEPTED:

1. DOT Class 1 Explosives
2. DOT Class 2.3 Poison Gas
3. DOT Class 4 Flammable Solid, Spontaneously Combustible, Dangerous When Wet, PKG I
4. DOT Class 5.1 Oxidizer PKG I
5. DOT Class 5.2 Organic Peroxides
6. DOT Class 6.1 Poison PKG I
7. DOT Class 6.2 Infectious
8. DOT Class 7 Radioactive
9. DOT Class 8 Corrosive PKG I
10. PCB's and Asbestos
11. Nuclear, biological and chemical warfare substances
12. Waste generated from any source other than that waste which was generated by U.S. Forces or coalition forces in Iraq.

The Government will collect and haul the waste Class III (P) to the established receiving point.

8.9.1.1 Hazmat at Transition Yards and Points. MNF-I /MNC-I Environmental will be required to prepare military owned and operated transition yards or transition points at all bases expected to receive deliveries of hazardous waste/hazardous materials (HM/HW). A transition point is a location designated by the Mayor cells, after consulting with MNF-I Environmental, MNC-I Environmental or MNC-I CBRN, for the temporary storage of HM/HW, pending inspection for acceptance into the contractor operated hazardous waste storage area (HWSA).

8.9.1.2. All movements of HM/HW from off base locations shall be delivered to the respective transition yards or transition points to allow the contractor's environmental personnel to inspect, prior to acceptance at the respective Contractor's operated HWSA.

8.9.1.3. MNF-I Environmental, MNC-I Environmental or MNC-I CBRN are required to notify LOGCAP III HQ Environmental (see 8.9.1.8. LOGCAP III HQ Environmental Contact Information) in advance of all proposed HM/HW deliveries to the contractor operated HWSAs via telephone and email. MNF-I Environmental, MNC-I Environmental or MNC-I CBRN are also required to coordinate deliveries with local Contractor's operations and environmental personnel.

8.9.1.4. All HM/HW delivered to the contractor's HWSAs from the transition yards or transition points must be properly identified, labeled, packaged and segregated and accompanied by material safety data sheets, hazardous waste profile sheet and DD 1348-1A issue/receipt form. The Contractor's HWSA personnel will assist with document preparation to the extent of their capabilities, as needed.

8.9.1.5. All HM/HW must fall within the waste streams identified in the Task Order statement of work paragraph 8.8.2.

8.9.1.6. The contractor reserves the right to decline the acceptance of any HM/HW that is not properly identified, labeled, packaged, segregated and/or leaking or that is not accompanied by the proper paperwork or documentation.

8.9.1.7. RESERVED.

#### 8.9.1.8. LOGCAP III HQ Environmental Contact Information

24/7 LOGCAP III Operations DSN: 318-822-3895

24/7 LOGCAP III HQ Operations Number: 281-669-5602

DSN (LOGCAP III Environmental Office): 318-822-8163

LOGCAP III HQ Environnemental Office: 281-669-5635

Email contacts: [res.lc3hazmat@kbr.com](mailto:res.lc3hazmat@kbr.com)

24/7 Iraqla Cell Phone: 0790-192-4233

8.9.1.9. RECEIPTS FROM ACCUMULATION POINTS. Accumulation points are a contractor internal hazmat collection point. Prior to turn-in and acceptance of the waste at the DRMS or its contractor performing hazardous waste disposal, the representative from the accumulation point must submit a completed Hazardous Waste Characterization Form (HWCF). The contractor shall furnish this form at accumulation points and will provide assistance or instruction in its completion IAW Appendix J (Listing of Task Order Requirements), item 11. The container contents will be checked against the HWCF. If a discrepancy is found, the turn-in activity will be notified and corrections to the HWCF shall be made.

8.9.1.10. PACKING MATERIALS/CONTAINERS. The contractor shall supply and approve containers and packing material at all times for his internal operation use. This shall include but not be limited to: plastic pails with lids, plastic containers for solids with lids, plastic containers for use with liquids (non removable lid with bungs), metal and plastic drums with lids, "over pack" metal and plastic containers with lids, packing materials of vermiculite,

labels, placards, and shipping papers, Spill Containment Pallets, Oil Absorbent Materials (pads, wipers, mats, booms, etc.) and other government regulation specified packaging materials for waste items.

**8.9.1.11. INSPECTIONS.** The contractor shall monitor and inspect the accumulation points. Inspections are to insure that adequate space is maintained, emergency equipment is on site and operable, compatibility/segregation of wastes is maintained, utility systems are operable, leaking or deterioration of containers is identified and corrected, volume and time limits are complied with, and liquid collection systems are operational. Inspections will be conducted at a minimum of a monthly basis. The contractor shall keep a record of the inspections and IAW Appendix J (Listing of Task Order Requirements), item 12. An inspection log shall be kept at each site visible and protected from the weather and a comprehensive log of all inspections shall be maintained at a central office. The contractor shall maintain inspection reports and will provide copies to the Government when requested. Corrective Actions will be documented. In most instances, corrective actions should be accomplished on the spot.

**8.9.2. Storage of Soil Affected by Petroleum, Oil and Lubricants (POL).** The contractor shall receive and store any POL affected soils generated by internal and military operations, provided that sufficient property and lined and bermed soil cells are available as temporary repositories. The Government will excavate and transport any affected soils to soil repository. The Environmental Compliance Officer (ECO) is the primary coordinator for POL affected soil removal on each base in coordination with the LSO, Base camp mayor and ACO. Affected soil storage sites are listed below. Generator status of all contaminated soils remains with the Government.

Site Location		Estimated Maximum Storage Volume (cubic meters)
A1	Anaconda	3,500
B1	Al Assad	230
C1	Speicher	2,000
C5	Taji	250
F2	Victory	4,000
H3	Q West	250
T1	Adder	500
T4	Bucca	230

TABLE 8.9.2.

Hazardous Waste (HW) Management		
Required Function	Performance Objective	Performance Standard
8.9.1. Management of the HAZMAT/HAZWASTE Storage Area (HWSA).	Within the terrain provided by the Base camp mayor, the contractor shall operate and maintain a HWSA in order to receive and store HAZMAT and HAZWASTE generated by internal and military operations.	Plan for, accept and store HAZMAT and HAZWASTE products that includes waste POL, lead acid batteries, lithium batteries, oil filters, antifreeze, empty oil cans, gas or antifreeze cans/bottles, flammable liquids and gases, oxidizers, corrosives and U.S.

		<p>DOT Class I21.</p> <p>In coordination with the Base camp mayor, LSO and ACO, plan for, accept and store other hazardous waste NLT 30 days after receipt of NTP or IAW coordinated schedule.</p>
8.9.2. Storage of Soil Affected by Petroleum, Oil and Lubricants (POL).	<p>Within the terrain provided by the Base camp mayor in accordance with TABLE 8.9.2. and ICW the FOB Environmental Compliance Officer (ECO), the contractor shall operate and maintain a HWSA for soil affected by POL. Estimated volume for storage planning is 230 cubic meters.</p>	<p>ICW the Base camp mayor, LSO, ECO and ACO, plan for, accept, store and maintain any POL affected soils generated by internal and military operations within 60 days after contract award.</p> <p>Provided storage area shall be of sufficient size, lined and bermed as temporary repositories.</p> <p>Coordination with the Government is required in order to excavate and transport any affected soils to soil repository.</p>

TABLE 8.9.

8.9.3 DRMS Augmentation Support (Camp Victory Only). At F1 Victory, the contractor shall provide personnel to augment the DRMS operation. DRMS shall provide technical guidance, management oversight, and serve as the Contracting Officer Technical Representative (COTR) in the performance of this mission.

8.9.3.1. The contractor is responsible for providing personnel augmentation as logistics coordinator, administrative specialist, material control specialist, warehouseman, and equipment operators capable of operating engineering equipment in support of the DRMS operation.

8.9.3.2. The contractor personnel will be responsible for the customer service, receipt, process, storage, demilitarization of equipment, and inventory functions in the warehouse. The contractor shall ensure location accuracy of 95%.

8.10. LAUNDRY SERVICE OPERATIONS. The contractor shall manage full service laundry IAW TABLE 8.10.4., with pick-up(s) and drop-off point(s), for the base camp populations, IAW Appendix D, Base Life Support Services Matrix. Lost and found unclassified /classified items will be processed IAW Appendix J (Listing of Task Order Requirements), item 14.

8.10.1. Laundry services shall include washing, drying, folding of uniforms and clothing items, and return to laundry bag for each individual. (Drop off Point for Laundry Services

occurs on a site with a Laundry Facility and the Contractor transports the laundry to and from the Drop off Point.)

8.10.2. Satellite Laundry Service. Limited service from the contractor is defined as the contractor shall provide satellite laundry service where the plan was approved by the ACO after coordination with the LSO and Base camp mayor. The Government will transport laundry to and from these base camps to the nearest base camp with laundry facilities.

8.10.3. Specialized Laundry Service. The contractor shall segregate clothing or linen soiled with industrial and pesticide products. Laundry staff shall wear gloves and wash hands after all contact with soiled laundry. Soiled linen shall be washed with approved detergent in water at least 71 degrees Celsius (160 degrees Fahrenheit).

8.10.4. Medical Laundry Service. The contractor shall segregate clothing or linen soiled with contaminants. The contractor shall provide two different colored bags clearly labeling one for clean and one for soiled and contaminated linens. The contractor shall use separate vehicles to transport dirty linen and clean linen to ensure cross contamination does not occur. Soiled linen shall be washed with approved detergent in water at least 80 degrees Celsius (176 degrees Fahrenheit). Laundry staff shall wear gloves and wash hands after all contact with soiled laundry.

Laundry Service Operations		
Required Function	Performance Objective	Performance Standard
8.10.1. Provide full service laundry.	Laundry services shall include washing, drying, folding of uniforms and clothing items, and return to laundry bag for each individual.	98% of Full and satellite laundry service laundry shall be provided within a 72-hour turn-around at the maximum rate of 20 pieces of laundry per soldier IAW Army regulations. This service includes, but is not limited to, sleeping bags and blankets not more than once every 30 days.
8.10.2. Provide satellite laundry service.	ICW the base camp mayor, LSO and ACO, limited laundry service from the contractor shall be provided where the USG transports laundry to and from designated bases to the nearest base camp with full service laundry facilities.	Laundry staff shall wear gloves and wash hands after all contact with soiled laundry.  Fresh non-potable water shall be used to perform laundry services as defined in TB MED 577/TAB H.
8.10.3. Provide specialized laundry service.	Laundry services shall include washing, drying, folding of uniforms and clothing items, and return to laundry bag for each individual.	Specialized laundry shall be segregated from clothing and clothing or linen soiled with industrial and pesticide products.  Laundry staff shall wear gloves and wash hands after all contact with soiled laundry.

		<p>Soiled linen shall be washed with approved detergent in water at least 71 degrees Celsius (160 degrees Fahrenheit).</p> <p>Specialized laundry shall be provided within a 72-hour turn-around.</p> <p>Fresh non-potable water shall be used to perform laundry services as defined in TB MED 577/TAB H.</p>
8.10.4. Provide medical laundry service.	<p>Medical laundry services shall include washing, drying, folding of uniforms and clothing items, and return to laundry bag.</p>	<p>Medical laundry shall be segregated from normal clothing and clothing or linen soiled with contaminants.</p> <p>Two different colored bags clearly labeling one for clean and one for soiled and contaminated linens shall be provided.</p> <p>Separate vehicles shall be used to transport dirty linen and clean linen and to ensure cross contamination does not occur.</p> <p>Soiled linen shall be washed with approved detergent in water at least 80 degrees Celsius (176 degrees Fahrenheit).</p> <p>Medical laundry shall be provided within a 72-hour turn-around.</p> <p>Laundry staff shall wear gloves and wash hands after all contact with soiled laundry.</p> <p>Fresh non-potable water shall be used to perform laundry services as defined in TB MED 577/TAB H.</p>

TABLE 8.10.4.

8.11. WATER WORKS SYSTEM. The contractor shall manage, to include provide, install, operate and maintain potable and non-potable water systems. These systems shall include production, storage and distribution of potable and non-potable water. Contractor shall provide a Theater Water Production Equipment Report IAW Appendix I (Data Requirements and Reports Matrix), items 10 and 11. All water production and storage will be in accordance with applicable regulations and TB MED 577/TAB H.

8.11.1. The contractor shall ensure potable water production standards comply with TB MED 577/TAB H. These standards set water production classification based on population and the number of service connections in the water distribution system. All disinfection requirements will be based on CT inactivation (CT is defined as: product of Free Chlorine Residual and Time required) for bacteria, viruses and Guardia.

8.11.2. The contractor shall provide to the base camp mayor a point of contact (POC) to coordinate water production and storage capacity issues and IAW Appendix E (Request for Information), item 1. In the event of a compliance violation, the contractor shall notify the Contracting Officer's Technical Representative (COTR), Quality Assurance Representative (QAR), ACO and the MNC-I Preventive Medicine Officer within 2 hours of discovering the compliance violation, and IAW Appendix E (Request for Information), item 18.

8.11.3. The contractor shall manage to include: provide the production, transportation and storage capacity identified in TABLE 8.11.3. Nominal variations are authorized for scheduled ROWPU maintenance, and temperature variations.

Site	Production (gal/day)	Maximum Storage Capacity (gal)
AA – Anaconda	1,500,000	3,900,000
AS – Ashraf	80,000	300,000
B1 – Al Assad	1,240,000	1,700,000
B3 – Fallujah	360,000	300,000
B4 – Ar Ramadi	360,000	400,000
B6 – Al Taqaddum	720,000	600,000
B7 – Al Qa’im	360,000	150,000
B9 – Habbaniyah	100,000	200,000
C1 – Speicher	1,110,000	1,500,000
C2c – Brassfield-Mora	60,000	100,000
C3 – Warhorse	360,000	450,000
C5 – Taji	1,065,000	1,200,000
C7 – Warrior	500,000	550,000
C8 – Summerall	154,000	300,000
D1 – Shield	50,000	150,000
D2c – Union I	120,000	150,000
D2e – Prosperity	160,000	150,000
D4 – Falcon	125,000	350,000
D7 – Rustamiyah	300,000	150,000
D8 – Loyalty	80,000	50,000
D11 – Hammer	175,000	200,000
D15 – Mahmudiyah	180,000	100,000
D16 – Kalsu	360,000	400,000
D17 – Iskandariyah	120,000	100,000
F2 – Liberty and F3 Slayer	1,620,000	2,900,000
G3 – Delta	250,000	750000
G6 – Echo (Ad Diwaniyah)	120000	350,000

H2 – Diamondback	360,000	536,000
H3 – Q West	360,000	1,300,000
H4 – Marez	540,000	600,000
H5 – Sykes	360,000	500,000
T1 – Adder	720,000	1,400,000
T2 – Cedar II	360,000	400,000
T4 – Bucca	650,000	2,800,000
<b>TOTALS:</b>	<b>15,256,960</b>	<b>25,136,000</b>

TABLE 8.11.3.

RESERVED.

8.11.5. The contractor shall ensure that the water they produce, store and distribute is purified and tested in accordance with all applicable DOD and U.S. Army water purification and preventive medicine regulations and technical manuals. The contractor shall be responsible for testing delivered water that they do not produce or water commingled with municipal water sources at the water storage and final distribution system sites. The contractor shall notify the ACO of water testing results outside of allowable tolerances in TB MED 577/TAB H.

8.11.6. The contractor shall adjust storage, production capability and rationing of water in accordance with the usage rates and schedule developed by the LSO, Base camp mayor and ACO.

8.11.7. Potable Water Support to Medical Facilities, Dining Facilities and Food Vendors. The contractor shall provide potable water to base camp medical facilities, dining facilities, and food vendors per standards as specified in this SOW. Water provided to base camp medical facilities, dining facilities, and food vendors shall conform to standards, monitoring and testing requirements specified for human consumption in accordance with TB MED 577/TAB H. Contractor support shall be coordinated with the LSO and Base camp mayor and ACO.

8.11.8. Local City Water. The contractor shall repair and maintain city water works inside the base perimeter. Repairs or maintenance of local water systems outside the base perimeter may be accomplished by the contractor on a case-by-case basis but only after thorough evaluation of threat conditions and proper coordination with the LSO, Base camp mayor and ACO. Repairs or maintenance of local water systems whether it is inside or outside the base perimeter is considered new work and will be accomplished by official direction.

8.11.9. Ice Production. Water used in the production of ice shall conform to standards, monitoring and testing requirements specified for human consumption in accordance with TB MED 577/Tab H. Finished ice shall conform to all standards, monitoring and testing requirements specified in Military Standard (MILSTD) 3006A/ Tab H. All applicable testing of the ice production process will follow current DOD and Army regulations. The contractor shall perform “presence absence” testing as specified in Tab H if ice is produced, **and weekly** report the results of all presence absence testing **to** the ACO, QAR, and the MNC-I Preventive Medicine Officer as referenced in Appendix E (Request for Information) item 2. Plants shall be located IAW TABLE 8.11.9.

Site	Installed Production Capacity (tons/day)	Minimum Ice Plant Storage Capacity (tons)
AA – Anaconda	108	345
B1 – Al Assad	103	358
B3 – Fallujah	5	60
C1 – Speicher	72	233
C5 – Taji	70	248
F2 –Liberty*(1)	174	590
H4 – Marez	72	291
T1 – Adder	81	276
T4 – Bucca*(2)	50	75
<b>TOTAL</b>	<b>735</b>	<b>2,476</b>

TABLE 8.11.9.

\*(1) F2 Liberty consists of 2 plants. 1 plant at F2-IZ and 1 plant at F2-3C

\*(2) T4 Bucca scheduled to be operational 17 Sep 2008

8.11.9.1. The contractor shall produce, store and make available for issue potable ice at the rate up to 3.1 lbs of ice per person, per day based on the personnel-planning factor identified in Appendix A. The contractor shall maintain, at a minimum, two Days of Supply (DOS) of ice per camp during 1 April to 31 October.

8.11.9.2. The contractor shall make available for issue 1.5 lbs of ice per day per person by headcount to all DFACs as identified in paragraph 8.17.12.

8.11.9.3. Ice produced shall meet the standards contained within Military Standards 3006A/Tab H and in paragraph 8.11.1 of this Statement of Work.

8.11.9.4. The contractor shall report daily status (beginning **balance**, quantity produced, **quantity received**, quantity issued and ending balance) to MSC in accordance with reporting format and schedule as referenced in Appendix E (Request for Information), item 2.

Water Works System		
Required Function	Performance Objective	Performance Standard
8.11.1. Provide potable and non-potable water.	<p>The contractor shall provide, install, operate and maintain potable and non-potable water systems IAW TABLE 8.11.3.</p> <p>Systems listed in TABLE 8.11.3. shall include production, storage, and distribution.</p>	<p>All potable water produced, stored and distributed shall comply with standards listed in TB MED 577/TAB H, applicable regulations.</p> <p>The base camp mayor shall be provided a POC to coordinate water production and storage capacity issues.</p> <p>In the event of a compliance violation, the</p>

		<p>COTR, QAR, ACO and the MNC-I Preventive Medicine Officer shall be notified within 2 hours of discovering the compliance violation.</p> <p>Potable water support shall be coordinated with the Base camp mayor, LSO and ACO.</p> <p>Potable water support shall be included within the MSOW.</p>
8.11.7. Potable Water Support to Medical Facilities, Dining Facilities and Food Vendors.	The contractor shall provide potable water to base camp medical facilities, dining facilities, and food vendors per standards as specified in this SOW.	<p>Water provided to base camp medical facilities, dining facilities, and food vendors shall conform to standards, monitoring and testing requirements specified for human consumption IAW TB MED 577/TAB H, and applicable regulations.</p> <p>Potable water support shall be coordinated with the Base camp mayor, LSO and ACO.</p> <p>Potable water support shall be included within the MSOW.</p>
8.11.9. Ice Production	Within available ice production, storage and distribution capability, the contractor shall provide ice IAW TABLE 8.11.9.	<p>Potable ice shall be produced, stored, and available to be provided at the rate up to 3.1 lbs of ice per person per day using Appendix A to this SOW, and comply with all requirements of TB MED 577/MIL STD 3006A/ Tab H, applicable regulations.</p> <p>A two (2) DOS production shall be maintained of ice per camp between 1 April and 31 October 95% of the time.</p> <p>Make available for issue 1.5 lbs of potable ice per day per person to all DFACs using the DFAC headcount found in paragraph 8.17.12. to this SOW.</p> <p>All ice produced, stored and distributed shall meet the standards contained within Military Standards 3006A/Tab H and in paragraph 8.11.1 of this SOW.</p> <p>A daily report detailing the status of ice (beginning quantity, quantity produced, quantity issued and ending balance) shall be provided to MSC IAW reporting format and schedule as referenced in Appendix E (Request for Information), Item 2.</p>

TABLE 8.11.9.4.

8.12. PEST MANAGEMENT. The contractor shall manage, to include pest surveillance and control, and animal control and removal) to mitigate pests in all base camps and contractor-

maintained facilities in accordance with the MNC-I Integrated Pest Management Plan. The contractor shall ensure that all chemicals and pesticides used in pest management operations are in accordance with DoD Armed Forces Pest Management Board (AFPMB) recommendations, and will be approved, prior to use, by the MNC-I Pest Management Coordinator, and IAW Appendix J (Listing of Task Order Requirements), items 15, 16, and 17. For emergencies or unique situations, pest management materiel not approved by the AFPMB may be purchased locally if approved by the MNC-I Pest Management Coordinator.

8.12.1. DoD Preventive Medicine Detachments/Units have pest management responsibilities in their respective areas of operations. The contractor shall ensure that pest management personnel coordinate/communicate pest surveillance and control efforts with their respective Preventive Medicine Detachments/Units. The purpose of this coordination is to ensure that pest management efforts are complimentary and not duplicated, which could result in overexposing personnel to pesticides.

8.12.2. The contractor shall meet DOD competency requirements for all pest management personnel who apply pesticides. All pesticide applicators shall be (U.S.) state-certified in appropriate categories (appropriate in the types of pest control work required). The contractor shall maintain on site, and submit pesticide applicator certification documentation IAW Appendix I (Data Requirements and Reports Matrix), item 12 to the MNC-I Pest Management Coordinator/Certifying Official to ensure DOD competency/certification standards are met.

8.12.3. All pesticide applicators without DoD Pesticide Applicator Certification shall be, at minimum, (U.S.) state-certified in appropriate categories.

8.12.4. The contractor shall humanely trap feral animals. All traps that have captured feral animals shall be secured and humanely transported to veterinary personnel or other veterinary-designated personnel for euthanasia. If there is not a local veterinarian available, then trapping efforts shall be coordinated with the Base camp mayor for a time when veterinary support is available to euthanize trapped animals. Contractor personnel shall not euthanize animals. Euthanizing personnel will bag carcasses in a single, black, non-porous plastic bag and return the carcass to the contractor. The contractor shall then transport bagged carcass to either solid waste incinerator, burn pit or bury them one-meter underground to dispose of them.

Pest Management		
Required Function	Performance Objective	Performance Standard
8.12. Provide pest management services	ICW with the Base camp mayor, and ACO, pest management functions that include pest surveillance and control, and animal control and removal shall be performed to mitigate pests in all base camps and contractor-maintained facilities.	The contractor shall perform all pest management functions IAW the MNC-I Integrated Pest Management Plan.  All chemicals and pesticides used in pest management operations shall be IAW DoD Armed Forces Pest Management Board (AFPMB) recommendations, and will be approved, prior to use, by the MNC-I

	<p>Pest Management Coordinator.</p> <p>All pest management programs shall be communicated and coordinated with the respective Preventive Medicine Detachments/Units.</p> <p>The contractor shall meet DoD competency requirements for all pest management personnel who apply pesticides.</p> <p>All pesticide applicators shall be state-certified and the certification documentation submitted to the MNC-I Pest Management Coordinator/Certifying Official.</p>
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TABLE 8.12.4.

**8.13. MORALE, WELFARE, AND RECREATION (MWR) SERVICES.** Full service from the contractor is defined as the contractor shall establish, operate and maintain MWR facilities in accordance with Army Regulation 215-1 and the MSOW.

**8.13.1. MWR Support Plan.** Contractor shall develop and maintain a MWR Support Plan that incorporates GFE to the maximum extent possible as referenced in Appendix J (Listing of Task Order Requirements), item 18, for each base/camp, coordinated through the LSO, Base camp mayor, and at the direction of the ACO. The plan will incorporate GFE to the maximum extent possible.

**8.13.1.1.** The contractor shall submit to the ACO and MNC-I C-1 MWR Coordinator a quarterly inventory report identifying all MWR equipment within each facility by camp name and code (IAW Appendix A), as referenced in Appendix I (Data Requirements and Reports Matrix), item 13.

**8.13.2. MWR operations shall include, but are not limited to, the following:** Athletic Centers, Community Recreation Centers, and Activity Programming. In coordination with the LSO, base camp mayor, and ACO, the contractor shall provide Movie Theaters and Athletic Fields.

**8.13.2.1. Athletic Center.** Contractor shall manage to include: provide athletic equipment (e.g. weight lifting and cardio-vascular equipment). At a minimum, contractor shall provide for general equipment maintenance, equipment checkout, towel service and chilled bottled water.

**8.13.2.2. Community Recreation Center.** Contractor shall provide at a minimum, movie room, TV room, quiet area, book exchange, game table area (e.g. pool tables, ping-pong, foosball, games, darts), and a console video game area (X-box, PlayStation). Building constraints shall be taken into account when developing the Recreation Center.

8.13.2.2.1. Contractor shall provide a checkout service as applicable to include, but not limited to, board games, videos, and sports kits (softball, flag football, soccer) at areas designated by the base camp mayor.

8.13.2.2.2. Contractor shall provide customer service and administrative oversight of Internet Cafés collocated in community centers. Contractor shall not provide or repair communications and network equipment.

8.13.2.3. Activity Programming. Contractor shall assist with a variety of athletic, sports, social, recreational, holiday, and cultural diversity programs as requested by the Base camp mayors. A forecasted calendar of such events shall be part of the MWR Support Plan and approved at least quarterly by the Base camp mayor and ACO, and IAW Appendix I (Data Requirements and Reports Matrix), item 14. Programs shall be inclusive of all personnel and reflect the diversity of the base camp demographics.

8.13.2.3.1. Contractor shall decorate MWR facilities in advance of key holidays, seasonal themes and special events.

8.13.2.4. Movie Theaters. The contractor shall provide movie theaters at the request of the LSO, Base camp mayor and ACO. A Movie Theater is a building or a large room, has a podium or stage where theatrical performances or motion-picture shows on a large theater sized screen can be presented, 100+ theater seats. A MWR movie room is a small to medium sized room, may have a podium for classes, motion picture shows can be presented on school/office sized screen, and has seats in the form of chairs, armchairs or sofas. (The Movie Theater at Anaconda is under the control of AAFES.) The contractor shall maintain and submit report of usage (average daily head count) for movie theaters that are LOGCAP contractor operated, IAW Appendix I (Data Requirements and Reports Matrix), item 15.

8.13.2.5. Athletic Field/Courts. The contractor shall provide, and/or maintain, but is not limited to, sand volleyball courts, horseshoe pits, and basketball courts at the request of the LSO, Base camp mayor and ACO. Athletic Field/Courts will be listed in the MSOW. When requested by the Base camp mayor, the contractor shall level and prepare ground for a multi-purpose athletic field suitable for outdoor sports activities once requested and approved by the change management process. The athletic field surface will be natural and not of synthetic construction.

8.13.3. Limited service from the contractor is defined as the contractor shall provide and maintain kits (sports, games and pastimes) and establish a program of O&M for these kits.

8.13.4. STARS & STRIPES. The contractor shall distribute Stars and Stripes newspapers at locations listed in Appendix D – Base Life Support Services Matrix, and in coordination with the LSO, Base camp mayor and ACO. The contractor shall pickup papers from the delivery point and distribute to the designated high-traffic facilities as directed by the Base camp mayor (e.g., DFACs, MWR facilities, Army Air Force Exchange Service (AAFES), mailroom, etc.)

8.13.5. The contractor shall provide live entertainment equipment services at locations in Appendix D – Base Life Support Services Matrix, and in coordination with the LSO, Base camp mayor and ACO. Live entertainment equipment services (public address equipment/amp) for use by live entertainment and/or other events that require amplified

communication includes, but is not limited to, microphones, speakers, cables, power drops and podiums.

**8.13.6. RESERVED.**

**8.13.6.1. RESERVED.**

**8.13.6.2. AMERICAN FORCES NETWORK (AFN) Support.** Contractor shall provide the necessary staffing and equipment to install RF antennas for AFN transmission on the required towers at locations in Appendix D, for 8.13.6. See paragraphs 8.3.5. and 8.3.5.1. for power support.

Morale, Welfare, and Recreation (MWR) Services		
Required Function	Performance Objective	Performance Standard
8.13. Manage MWR facilitates.	In coordination with the Base camp mayor, and at the direction of the ACO, establish and manage Athletic Centers, Community Recreation Centers, Movie Theaters Athletic Fields, provide for MWR activity programming and distribute Stars and Stripes.	<p>MWR facilities shall be managed IAW Army Regulation 215-1 and annotated to the base's MSOW.</p> <p>An MWR Support Plan shall be developed for each base/camp.</p> <p>An MWR quarterly inventory report shall be provided to the ACO and MNC-I C-1 MWR Coordinator.</p> <p>Deliver Stars and Stripes to locations in Appendix D.</p>

TABLE 8.13.6.2

**8.14. CLASS III RETAIL OPERATIONS.** The contractor shall manage the pick up, receive, store, account for and issue JP8, MOGAS and diesel fuel in accordance with applicable Army Regulations to support the following sites as listed below. Fuel in distribution trucks will not be accounted for as part of the site's storage capacities.

CLASS III NON- CAPITALIZED RETAIL OPERATIONS			
Site	Maximum Storage Capacity		
	JP8 (gal)	DF2 (gal)	MOGAS (gal)
<b>AA - Anaconda (Non-Tactical Vehicle Point)</b>	<b>0</b>	<b>5,000</b>	<b>10,000</b>
<b>B1 - Al Asad (Heavy Equipment and Convoy Support Center)</b>	<b>100,000</b>	<b>12,000</b>	<b>10,000</b>
<b>B3 - Fallujah</b>	<b>24,000</b>	<b>10,000</b>	<b>12,000</b>
<b>C5 - Taji</b>	<b>35,000</b>	<b>20,000</b>	<b>20,000</b>
<b>C7 - Warrior</b>	<b>22,000</b>	<b>12,000</b>	<b>12,000</b>
<b>D2e - Prosperity</b>	<b>5,000</b>	<b>10,000</b>	<b>25,000</b>
<b>D4 - Falcon</b>	<b>60,000</b>	<b>0</b>	<b>10,000</b>
<b>D5 - Striker</b>	<b>54,000</b>	<b>15,000</b>	<b>12,000</b>

<b>D7 - Rustamiyah</b>	<b>30,000</b>	<b>0</b>	<b>10,000</b>
<b>D8 – Loyalty</b>	<b>107,000</b>	<b>0</b>	<b>5,000</b>
<b>D9 - Radwaniyah Palace Complex</b>	<b>4,000</b>	<b>0</b>	<b>15,000</b>
<b>D11 – Hammer</b>	<b>24,000</b>	<b>12,000</b>	<b>12,000</b>
<b>D16 – Kalsu</b>	<b>24,000</b>	<b>12,000</b>	<b>12,000</b>
<b>F1 – Victory</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>
<b>F3 – Slayer</b>	<b>50,000</b>	<b>10,000</b>	<b>10,000</b>
<b>G3 - Camp Delta / Al Kut</b>	<b>462,000</b>	<b>212,000</b>	<b>12,000</b>
<b>G6 - Camp Echo / Ad Diwaniyah</b>	<b>174,000</b>	<b>174,000</b>	<b>12,000</b>
<b>H3 - Q West (Convoy Support Center)</b>	<b>27,000</b>	<b>15,000</b>	<b>0</b>
<b>T1 – Adder</b>	<b>143,368</b>	<b>66,400</b>	<b>12,800</b>
<b>T3 – Scania</b>	<b>255,600</b>	<b>62,800</b>	<b>26,400</b>
<b>T4 – Bucca</b>	<b>306,000</b>	<b>106,900</b>	<b>26,000</b>
<b>Grand Total:</b>	<b>1,899,968</b>	<b>765,100</b>	<b>291,200</b>

TABLE 8.14.0.

8.14.1. The contractor shall ensure fuel is properly accounted for during receiving and distribution operations as outlined in AR 710-2, Chapter 2, Paragraph, 2-37. Daily reports of petroleum products shall be maintained on Department of the Army (DA) FORM 3643 and monthly reports shall be maintained on DA FORM 3644 and DA FORM 4702-R, IAW TABLE 8.14.0. and TABLE 8.14.0.1., and Appendix I (Data Requirements and Reports Matrix), items 16, and 17 respectively.

Class III Retail Operations		
Required Function	Performance Objective	Performance Standard
8.14. Pick up, receive, store, account for and issue JP8, MOGAS and diesel fuel at designated sites.	Within Class III Retail Fuel Points, manage Class III Retail Fuel operations.	Ensure retail fuel is properly accounted for during receiving and distribution operations IAW AR 710-2, Chapter 2, Paragraph 2-37.  Provide daily accountability of petroleum products using DA Form 3643.  Provide monthly reports IAW AR 710-2.  Manage storage capacity IAW TABLE 8.14.

TABLE 8.14.0.1.

Note: At LSA Anaconda only, the contractor is not required to complete column I on DA Form 3643 during base generator refueling and is not required to log the number of gallons issued to each tactical vehicle at the tactical refuel point. The contractor will account for fuel issues by use of a calibrated common in-line bulk fuel meter at LSA Anaconda.

8.14.1. The contractor shall manage capitalization Class III Retail sites in Iraq in accordance with DOD 4140.25M and DESC Interim Policies and Instructions. The contractor shall continue to follow current AR 710.2 petroleum/U.S. Army property management guidelines at non-capitalized Class III retail sites. The contractor shall pick up, receive, store, account for and issue JP8, MOGAS and diesel fuel in accordance with applicable DESC and Army Regulations to support the following sites as listed in TABLE 8.14.1, and TABLE 8.14.2.

CLASS III CAPITALIZED RETAIL OPERATIONS			
Site	Maximum Storage Capacity		
	JP8 (gal)	DF2 (gal)	MOGAS (gal)
AA - Anaconda (Tactical Point)	80,000	19,000	0
B1 - Al Asad (Service Station)	0	12,000	12,000
B6 - Al Taqaddum	86,000	5,000	12,000
C1 - Speicher	30,000	10,000	12,000
F2 - Liberty (Fisher Fuel Point*)	45,000	15,000	30,000
H2 - Diamondback (Marez East)	24,800	61,800	18,400
H3 - Q West (Retail)	42,000	15,000	15,000
T2 - Cedar II (West Point)	80,000	0	6,400
T2 - Cedar II (North Point)	0	19,200	0
Grand Total:	387,800	157,000	105,800

TABLE 8.14.1

8.14.2. The contractor shall ensure fuel is properly accounted for during receiving and distribution operations as outlined in DESC-I-29 for capitalized sites. Daily reports of petroleum products shall be maintained on Department of the Army (DA) FORM 3643 and (see note above) monthly reports shall be maintained IAW DESC-I-29. All reports will be maintained in accordance with Appendix I (Data Requirements and Reports Matrix).

8.14.2.1. Daily reports of petroleum products shall be maintained on Department of the Army DA FORM 3643, for capitalized sites prepare, maintain, and turn-in Department of Defense (DD) Form 2821, Physical Inventory of Products IAW in accordance with Appendix I (Data Requirements and Reports Matrix), and item 46. Monthly reports shall be maintained on DA FORM 3644 and DA FORM 4702-R, for capitalized sites prepare, maintain, and turn-in Department of Defense (DD) Form 1348-8, DOD MILSPETS: DFSP INVENTORY ACCOUNTING DOCUMENT AND END-OF-MONTH REPORT IAW with Paragraph 5 and Appendix I (Data Requirements and Reports Matrix), item 17.

8.14.2.2. At Class III Retail sites that are capitalized, the Contractor shall prepare and process all Defense Working Capital Fund fuel transaction documents IAW DOD 4140.25M, DESC Interim Policies, and DESC Interim Guidance. DOD 4140.25M and DESC Interim Policies may be viewed on the DESC web Page at: <http://www.desc.dla.mil/DCM/DCMPage.asp?LinkID+DESCPublications>

Class III Retail Operations		
Required Function	Performance Objective	Performance Standard
8.14. Pick up, receive, store,	Within Class III Retail Fuel	Ensure retail fuel is properly

account for and issue JP8, MOGAS and diesel fuel at designated sites.	Points, manage Class III Retail Fuel operations.	accounted for during receiving and distribution operations IAW DOD 4140.25M and DESC Interim Policies for capitalized sites AR 710-2, Chapter 2, Paragraph 2-37.  Provide daily accountability of petroleum products using DA Form 3643.  Provide monthly reports IAW AR 710-2.  Manage storage capacity IAW TABLEs 8.14.1.
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TABLE 8.14.2.

8.14.2.3. The contractor shall use calibrated meters to monitor all fuel movements into or out of capitalized Defense Fuel Support Points (DFSP). Contractor shall be capable to maintain in country meter calibration expertise for the repair, maintenance, and calibration of meters (receipt and issue meters) in accordance with manufacturer's specifications/requirements, such that meters do not have to be transported for this service. Recognizing the large volume of fuel that can flow through meters at particular sites, contractor shall maintain certified calibrated spare meters that can be interchanged with an existing flow meter, such that there is always the ability to properly account for fuel. For accountability purposes, meters shall not be used if they exceed the manufacturers' specified requirements for meter calibration.

8.14.2.4. The Defense Fuel Supply Point (DFSP) Responsible Officer (RO) is the contractors' primary point of contact for all administrative and accounting actions/reports for fuel at capitalized retail sites.

8.14.3. Receipts. The contractor shall sample and test all DWCF fuel receipts prior to off-loading using appropriate equipment and methods IAW MIL-STD-3004A, *Quality Surveillance for Fuels, Lubricants, and Related Products*, applicable Defense Energy Support Center (DESC) and Army regulations and standards. The contractor shall meter fuel while off-loading. In addition to following applicable regulations, the contractor shall adhere to the Expeditionary Sustainment Command Standard Operating Procedures (SOP) for Offloading Tank Trucks.

8.14.3.1. The contractor shall accept product deliveries when test results are within contract specification limits, or intra-governmental transfer limits if transfer from government owned stock, without further delaying discharge. Direct delivery from PC&S contracts to retail sites shall be sampled and tested using appropriate equipment and methods, IAW MIL-STD-3004A, *Quality Surveillance for Fuels, Lubricants, and Related Products*, applicable Defense Energy Support Center (DESC) and Army regulations and standards.

8.14.3.2. The contractor shall sample/test Tank Truck (TT) shipments from other DFSPs in accordance with the intra-governmental receipt specifications prescribed by MIL-STD-3004A.

8.14.3.3. The contractor shall retain all delivery vehicle samples until the product is determined to satisfy specification requirements.

8.14.3.4. The contractor shall immediately contact the RO if the fuel does not meet adequate surveillance standards. The contractor shall reject shipment and vendor deliveries, after coordinating with the DESC Quality Manager and RO, when test results do not meet contract specification limits.

8.14.4. Issues. The contractor will use DA Form 3643, Daily Issues of Petroleum Products, to capture individual transactions. Retail sites may use a single or multiple DA Form 3643 to capture like customer transactions. Customers must provide Vehicle Registration Number or fuel sticker number for Non-Tactical Vehicles or Mayor Cell letter authorizing fuel, Organization, Service (or service affiliation for Contractors), and Signature.

8.14.4.1. The contractor will consolidate all unit transactions to individual DODAACs and then generate a DD Form 1898 for each DODAAC and type of fuel issued, and Appendix J (Listing of Task Order Requirements), item 19. Retail fuel sites will hand deliver all required daily retail fuel transaction paperwork once daily to the bulk site FAS operator for input at a standard time established by their associated RO.

8.14.4.2 Contractor shall perform fuel service to generators.

8.14.4.3. In the event that fuel constraints are imposed by the military, the contractor shall ration fuel at the direction of the ACO.

8.14.5. Storage. Retail sites shall conduct and annotate a daily inventory IAW DESC-I-29. Daily inventories will be provided to the FAS/FMD operator at a standard time (s) established by the RO.

8.14.5.1. During initial fills or replenishment of fixed or tactical storage containers (tanks or bags), the contractor shall sample and test as defined in MIL-STD-3004A.

8.14.5.2. The contractor at capitalized sites shall minimize the accumulation of unnecessary contaminated and waste fuel products. The contractor will account and process the necessary determinable adjustments, sales, or transfer of product IAW DOD 4140.25M. Requests for disposal of contaminated or waste product will be coordinated with DESC-BQ and DESC-FI in advance.

8.14.5.3. All "gross" quantities will be volume corrected for temperature to a "net" quantity at a temperature of 60°F or 15°C.

8.14.6. Inventory Accounting and Reporting. The contractor will provide all daily retail fuel transaction paperwork IAW DESC-I-29 daily at a standard time (s) established by the RO to the FAS/FMD operator assigned to the bulk capitalized site for input.

8.14.6.1. For Capitalized Fuel Stock Points the contractor shall account for daily issues, receipts, and inventories IAW DOD 4140.25M and DESC Interim Policy and Procedural Guidance. For Non-Capitalized Fuel Stock Points the contractor shall account for daily issues, receipts and inventories IAW AR 710-2, Ch 2, Para 2-34. In addition to following DESC-I-29, contractor shall adhere to the Expeditionary Sustainment Command Standard Operating Procedures (SOP) for Bladder Gauging.

8.14.6.2. The contractor shall conduct 100% monthly inventories of on-hand fuel in compliance with DESC I-29 and DESC I-4 for capitalized sites. Upon completion, the contractor will provide the FAS/FMD operator and RO the physical end of month inventory. For non-capitalized sites, the contractor shall conduct 100% monthly inventories of on-hand fuel in compliance with AR 710-2, and report the results to the Responsible Officer (RO) within 1 business day of completing end of month inventory.

8.14.6.3. The contractor at capitalized sites in coordination with DESC-FI will establish a daily acceptable gain and loss limit per product. The contractor in accordance with the Responsible Officer will initiate investigations as they occur if the established daily limit is exceeded. The investigation will target identifying the cause of the error, corrective action necessary to correct, and corrective actions performed.

8.14.6.4. The contractor shall investigate and provide investigation findings to the DFSP RO whenever a DFSP end-of-month operating loss exceeds allowable tolerances IAW DOD 4140.25M and DESC Interim Policies and Instructions.

8.14.6.5. Upon receipt of disposition instructions, the contractor shall account for associated product losses in compliance with DOD 4140.25M and DESC Interim Policies and Instructions.

8.14.7. Fuel Storage Site Maintenance. The contractor shall perform scheduled and unscheduled maintenance on storage equipment, to include but not limited to, fabric tanks, hard wall tanks, berms, pumps, filter separators, meters, manifolds, valves, fittings, safety and fire fighting equipment IAW applicable command policy, Army and DoD regulations, manufacturer's specifications and industry standards. The contractor shall coordinate with the Government for transportation of equipment requiring calibration, maintenance and repair.

8.14.7.1 Contractor shall ensure that all equipment requiring calibration is calibrated IAW applicable command policy, Army and DOD regulations, and manufacturer's specifications. The contractor shall provide a minimal traveling team to provide onsite meter calibration as required.

#### 8.14.8. Fuel Storage Site Safety.

8.14.8.1. The contractor shall provide emergency shower and eyewash stations, and perform periodic inspections IAW army regulations.

8.14.8.2. The contractor shall maintain limited fire fighting capability with GFE-provided/FSS procured compressed air foam type fire extinguishers on site.

8.14.8.3. The contractor shall maintain internal and external communications with hand held radios labeled as intrinsically safe and cell phone use is prohibited around fuel points.

8.14.8.4. The contractor shall develop, publish and coordinate a spill plan in conjunction with the Sustainment Brigade/Corps Support Group Safety Manager, in accordance with Multi-National Corps – Iraq (MNC-I) Standard Operating Procedures (SOP), Annex AA (MNC-I Environmental SOP), POL. After approval by the Sustainment Brigade/Corps Support Group Safety Manager, the contractor shall obtain the fuel spill kits as agreed upon in the plan and/or order within 14 days.

8.14.8.5. Contractor shall be responsible for refueling generators listed in Appendix D – Base Life Support Services Matrix. Changes or additions will be in accordance with the LOGCAP change management process.

8.15. BILLETING MANAGEMENT. The contractor shall manage and/or augment, as required, the assignment of billeting facilities (see TABLE below). Billeting services include the operation of check-in and checkout services; management of equipment replacement programs including; beds, cots and furniture to permanent and transient populations in coordination with the Base camp mayor. The contractor shall also provide/maintain a linen exchange program to allow for exchange of unserviceable linens/blankets.

Billeting Facilities			
Site/Population	Billeting Capacity		
	Type of Service	Permanent	Transient
AA – Anaconda (Army)	Full	11,053	0
AA – Anaconda (Air Force)	Full	3,900	3,092
B1 – Al Assad	Augment	12,900	0
B6 – Al Taqaddum	Augment	4,034	0
B7 – Al Qa'im	Augment	400	0
C1 – Speicher	Full	8,050	850
C3 – Warhorse	Augment	575	150
C5 – Taji	Full	10,000	3,200
C7 – Warrior (Army)	Full	2,700	2,400
D1 – Shield	Full	950	0
D2e – Prosperity	Full	1,600	0
D2d – Union III	Full	1,100	0
D2g – Freedom	Full	550	0
D2j – Blackhawk	Full	781	76
D4 – Falcon	Full	4,500	700
D5 – BAIP West (Striker)	Full	8,307	3,750
D5c – Cropper (West Baghdad)	Full	1,075	0
D7 – Rustamiyah	Full	6,079	0
D8 – Loyalty	Full	2,100	300
D11 – Hammer	Full	3,500	0
D12 – Freedom Rest	Full	158	0

D16 – Kalsu	Full	5,050	0
D17 – Iskandariyah	Full	1,000	0
F1 – Victory	Full	4,252	1,378
F2 – Division LSA (Liberty)	Full	780	0
F2 – East LSA (Liberty)	Full	5,116	2,940
F2 – West LSA (Liberty)	Full	6,398	0
F3 – Slayer	Full	1,004	0
G3 – Delta (Al Kut)	Full	4,500	0
G6 – Echo (Ad Diwaniyah)	Full	2,500	0
H2 – Diamondback	Augment	4,500	1,379
H3 – Q West	Full	5,000	2,000
H4 – Marez	Full	5,206	358
H5 – Sykes	Augment	2,900	1,300
T1 – Adder	Full	10,000	2,000
T2 – Cedar	Full	1,775	3,000
T3 – Scania	Full	1,200	1,500
T4 – Bucca	Full	9,000	500
Total		154,493	30,873

TABLE 8.15.

\*(1) See TABLE 8.15.5.

\*(2) surge capability (set up as bunk beds—fill the top bunk during surge)

8.15.1. The contractor shall inspect permanent and surge billets as identified in the chart above, and inventory all items hand received to the individual(s) and/or unit(s) as part of check-in and/or checkout procedures. Billeting inspection and inventory procedures shall be performed in accordance with AR 710-2. Discrepancies in inventory shall be reported to the Base camp mayor for resolution upon departure of the occupant, and IAW Appendix J (Listing of Task Order Requirements), item 20.

8.15.1.1. The contractor shall implement a preventative maintenance program to routinely inspect permanent and surge billets for serviceability of the facility and existing furniture and IAW Appendix J (Listing of Task Order Requirements), item 21. The contractor shall include a Preventative Maintenance Checks and Services (PMCS) program in the MSOW. The contractor shall pay particular attention to the serviceability of tents, specified in the Facilities O&M tab in the Consolidated MSOW, and repair or replace when necessary.

8.15.2. The contractor shall provide furnishings as listed below. Accommodations shall contain Environmental Control Units, interior and exterior lighting, trashcans, fire extinguishers, smoke alarms and 220V outlets.

8.15.2.1. Permanent billeting. For each permanent billet there shall be a bed with mattress, two sets of linens consisting of 4 sheets and 2 pillowcases; 1 pillow, 1 blanket, nightstand w/ lamp, curtain and 1 wall locker per individual, and be IAW paragraph 3.6.1.4.1.

8.15.2.2. Transient billeting. The contractor shall maintain the Transient Billeting Capacity in accordance with TABLE 8.15. For each transient billet there shall be two sets of linens consisting of 4 sheets and 2 pillowcases; 1 pillow, as available.

8.15.2.2.1. RESERVED.

8.15.2.2.2. RESERVED.

8.15.3. RESERVED.

8.15.4. Billeting Construction (New Facilities), IAW paragraph 1.7.2.

8.15.5. The contractor shall operate, manage, and maintain Personnel Processing Center (PPC) Billeting per TABLE 8.15.5. These Transient facilities shall be strategically placed to minimize overload to any one (1) life support area. The PPC shall be operated and managed in accordance to site and surge-specific operational requirements. See capacity TABLE below.

Personnel Processing Center (PPC)		
Site/Population	Transient Billeting Capacity	
	Baseline	Baseline Surge
AA – Anaconda	2,430	3,135

TABLE 8.15.5.

8.15.5.1. Demand Surge is defined as any long-term (greater than 30 days) transient housing increase caused by reorganization or by changes in military-directed mission requirements. The Government will provide the facilities necessary, to include an administrative facility, to meet any Demand Surges that extend beyond normal Baseline Surge capacities. In the event of a Demand Surge, the contractor shall provide the capability to operate and manage this requirement is IAW TABLE 8.15.5.2.

8.15.5.2. The contractor shall operate and maintain administrative buildings at each PPC site. These buildings will be used to facilitate inbound and outbound travel and customs operations. This includes, but is not limited to mandatory briefings; palletizing of luggage; monitoring and scheduling flights; customs operations; personnel staging areas for flights; a waiting room and transportation to and from the PAX terminal.

Billeting Management		
Required Function	Performance Objective	Performance Standard
8.15. Manage or augment FOB billeting operations.	<p>The contractor shall manage and/or augment, as required, the assignment of billeting facilities in accordance with TABLE 8.15.</p> <p>Full service billeting services shall include the operation of check-in / check-out services; management of equipment replacement programs including; beds, cots and</p>	<p>Permanent, transient and surge billets shall be inspected and inventoried as part of check-in and checkout procedures.</p> <p>Billeting inspection and inventory procedures shall be performed IAW AR 710-2.</p> <p>Discrepancies in inventory shall be reported to the Base</p>

	<p>furniture to permanent and transient populations. Modifications to these conditions will be made ICW the Base camp mayor, and at the direction of the ACO.</p>	<p>camp mayor and/or Garrison Billeting Office.</p> <p>A linen exchange program shall be maintained for full service billeting management</p> <p>A preventative maintenance program shall be implemented and maintained to routinely (monthly) inspect of permanent, transient and surge billets for serviceability.</p> <p>The capability is available to begin moving or removing designated housing at base camps, within a minimum of two (2) weeks of USG notification.</p> <p>Plan for and support Demand Surge caused by reorganization or by changes in military-directed mission requirements.</p> <p>All full service billeting activities shall be annotated on the MSOW.</p>
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TABLE 8.15.5.2

**8.16. SIGNS.** The contractor shall provide, install and maintain standardized signs as required for designate facilities, operational sections and services (e.g. SSA, Laundry, Base Headquarters) at designated sites (see Paragraph 8.16.1). These signs shall not contain any specific military unit designation, crest or colors, other than that of the LOGCAP Program. The signs will not reference the contractor or any other contractor. The contractor shall provide sign services through a service request form system and shall maintain complete documentation, by request for services, sufficient to reflect adherence to the above restrictions.

**8.16.1.** The contractor shall provide sign services through a service request form system and shall maintain complete documentation, by request for services. The contractor shall provide, install and maintain standardized signs as required to designate facilities, operational sections and services (e.g. SSA, Laundry, Base Headquarters) at designated sites (see Paragraph 8.16.1). Sign services designated sites as listed in Appendix D Base Life Support Services Matrix, and IAW Appendix J (Listing of Task Order Requirements), item 22.

8.17. DINING FACILITY (DFAC) OPERATIONS. All Maximum Feeding Capacities per Meal listed in 8.17.12. are estimates for planning. The Government will notify the contractor when the Total facility Maximum Feeding Capacity is expected to fluctuate beyond +/- 10% or anticipates a surge.

8.17.1. The contractor shall establish, operate and maintain food service operations (in accordance with Paragraph 8.17.12.) to accommodate the permanent and transient base camp populations, serving up to four (4) meals per day or per the command's meal cycle for the area and in accordance with applicable Army regulations. The contractor shall comply with all requirements of TB MED 530 requirements, including food safety, ensuring all employees have appropriate medical screening to document they are free from communicable diseases in accordance with MNC-I Surgeon's Memorandum requiring screening and maintenance of screening documentation and all employees have appropriate food sanitation training. Food Sanitation training shall include personal hygiene, proper hand washing methods, maintaining proper food holding temperatures, proper use of disposable gloves, and cross-contamination of food items during meal preparation. Procurement of holiday and special event decorations and any electronic equipment (such as stereos and TVs) are the responsibility of the supporting units, however they shall be installed and operator level maintenance conducted by the contractor to ensure there is no disruption of DFAC operations. Each DFAC shall be able to support a 30-minute eating cycle, existing special menu bars and existing dessert serving areas, existing working meal areas.

8.17.2. Contractor shall order and prepare meals in accordance with the MNC-I published 28-Day menu, the Department of the Army 28 Day Contingency Operations Menu. Deviations from the menu are authorized to use food in danger of spoiling.

8.17.2.1. The Government will provide uniformed service members from supported units to serve as headcount personnel in accordance with MNC-I Military Oversight Responsibilities to Contractor Dining Facilities SOP and applicable Army regulations, and IAW Appendix O (Data Requirements and Reports Matrix supplied by the Government), item 4.

8.17.2.2. The contractor shall maintain the Army Account Management System using this system as a tool to monitor the inventory and spending per month using the existing spreadsheet (financial management sheet) and continue to forward the report for the military to review. The contractor will stay within the monthly monetary constraints of the Basic Daily Food Allowance (BDFA) in accordance with AR 30-22, and IAW Appendix J (List of Task Order Requirements), item 23.

8.17.2.3. The contractor shall serve the correct serving size per Army TM 10-412 or the recommended serving size on the item packing. The contractor shall alter the serving size at the request of the individual diner.

8.17.2.4. The contractor shall not offer "high dollar food items" on self-service bars unless authorized by the MNC-I Food Service Officer and ACO for special occasions. The Government will determine high dollar food items in accordance with MNC-I Military Oversight Responsibilities to Contractor Dining Facilities SOP.

8.17.2.5. The contractor shall use progressive cooking as defined in Army FM 10-23-2. When feasible and without interrupting service or inconveniencing diners, the contractor shall

reduce the number of serving lines toward the end of the serving periods to keep leftover/discarded food items to a minimum.

8.17.2.6. The contractor shall conduct 100% quantity and quality checks at the DFAC receiving point and adjust the receiving documents with the subsistence prime vendor to reflect the actual quantity received. Upon completion of the adjustment, the documents will be provided to the MNC-I Food Service Officer and a copy retained in the dining facility manager's office.

8.17.2.7. The contractor shall use the Automated Food Management Information System (AFMIS). The Government shall provide sponsorship for designated users in order to obtain Army Knowledge On-Line account for AFMIS access.

8.17.3. Hand Wash Stations. The contractor shall provide sufficient hand wash stations using either potable water or hand sanitizer accommodating the base camp population, preferably inside the entrance to the DFAC, but at a minimum outside the entrance to DFAC.

8.17.4. Satellite DFAC. The contractor shall provide, operate and maintain satellite-feeding facilities and cater to and serve meals at the satellite feeding facilities in accordance with paragraph 8.17.12.

8.17.5. Convoy Café. In accordance with 8.17.11.3 and 8.17.12, the contractor shall provide, operate and maintain Convoy Cafes. Convoy Cafes are scaled down dining facilities that retain the capability to provide a range of meals that may deviate from the standard 28-Day menu, they DO NOT provide take out service, and should accommodate multi-cultural diets. In coordination with the LSO and ACO, Convoy Cafes may operate less than 24 hours.

8.17.6. Mermite Sites. The ACO, for the site dining facility, will authorize (after approval through proper channels) the mermite meal request.

8.17.7. Special Meals. The contractor shall prepare and serve holiday and Service event meals as requested in the DFAC. Requests for food service support (Special Meal Requests) that are outside the normal mission of the dining facility will be approved by the Major Subordinate Command (MSC) Food Services Officer or MNC-I Food Service Office for all Direct Reporting Units and the ACO. Headcount for meal requests shall be added to the Daily Headcount Register, entering the number served in the proper category by Headcount Methods in accordance with MNC-I Military Oversight Responsibilities to Contract Dining Facilities SOP.

8.17.7.1. Bulk (Raw) Food Distribution. Requests for bulk raw food that are outside the normal mission of the dining facility shall be approved by the MSC Food Services Officer or MNC-I C4 Food Service Officer in coordination with the LSO and ACO for all Direct Reporting Units. The issuance of raw meat items is limited to beef steak. The ACO will require that each unit sign a waiver releasing the contractor of any liability in the event the raw products cause a food borne illness which may have been attributed to improper transportation, storage, or preparation and serving once the products leave the food service operation. Headcount will account for the meals issued the same as for mermite meals as stated in 8.17.7.

8.17.7.2. The contractor shall prepare Distinguished Visitor (DV) meals (0-7 and above) when approved by the ACO. The Government will provide the contractor DV meal request at least 48-hours in advance.

8.17.8. The contractor shall maintain ten (10) days storage of rations (including chilled storage) and shall maintain storage capacity to accommodate surges in population and up to four additional day's storage capability for rations. The Government will notify the contractor through the ACO of any population surges 14 days in advance.

8.17.9. The contractor shall ensure that appropriate Material Handling equipment (MHE) capability is available to download Prime Vendor trucks upon arrival at the DFAC, to the greatest extent possible based on local events, policy and force protection measures.

8.17.10. Air curtains shall be installed over service entrances, customer entrances, exits, and service windows, coolers, and cold storage entries of the dining facilities. Air curtains are not required at emergency exits.

8.17.11. Dining Facility Operations are defined as follows:

8.17.11.1. DFAC

DFAC Operations
Prime vendor provides food as preferred choice.
Contractor performs all DFAC services
Contractor provides the facility and all required equipment.

TABLE 8.17.11.1.

8.17.11.2. SATELLITE DFAC

Satellite DFAC Operations
Food is prepared at nearest DFAC on the same base camp.
Contractor transports prepared food.
Headcount are done at the Satellite DFACs.
Contractor performs all DFAC services.
Contractor provides the facility and all required equipment.

TABLE 8.17.11.2.

8.17.11.3. CONVOY CAFE

Convoy Café Operations
Prime vendor provides food as preferred choice.
Contractor performs all Convoy Cafe services.
Contractor provides the facility and all required equipment.

TABLE 8.17.11.2.

8.17.11.4. MERMITE SITE

Mermite Site Operations								
Food is prepared at nearest DFAC.								
Government transports prepared food.								
Headcount is performed at DFAC.								
Government performs all DFAC services.								
Government provides the facility and all required equipment.								
Government provides Mermite Containers.								
Contractor shall maintain the Mermite Containers for sanitation purposes.								

TABLE 8.17.11.4.

#### 8.17.12. DINING FACILITY (DFAC) OPERATIONS.

Code	Location		Maximum Feeding Capacity Per Meal	Satellite #	Satellite Feeding Capacity	Convoy Café	Convoy Café Feeding Capacity	Total Maximum Feeding Capacity			
AA	Anaconda	1	5,200	1	885	1	1,000	20,085			
		1	3,100								
		1	3,100	1	400						
		1	6,400								
AS	Ashraf/ Spartan	1	1,100					1,100			
B1	Al Asad	1	2,500	1	1,200	...	...	10,900			
		1	1,500	1	1,200						
		1	4,500								
B3	Fallujah	1	3,000	1	1,500			8,000			
		1	3,000	1	500						
B4	Ar Ramadi	1	9,200					9,200			
B6	Al Taqaddum	1	4,000	1	1,600			8,600			
		1	3,000								
B7	Al Qa'im	1	1,250					1,250			
B8	Korean Village	1	1,300					1,300			
B9	Habbaniyah	1	1,700					1,700			
C1	Speicher	1	4,000					12,000			
		1	4,000								
		1	4,000								
C3	Warhorse	1	4,000					4,000			
C5	Taji	1	7,500	1	800			15,300			
		1	5,000								
		1	2,000								
C7	Warrior	1	5,300					5,300			
C8	Summerall	1	1,800					1,800			
D1	Shield	1	1,150					1,150			
D2e	Prosperity	1	4,500	1	1,500			6,530			
				1	1,030						

Code	Location		Maximum Feeding Capacity Per Meal	Satellite #	Satellite Feeding Capacity	Convoy Café	Convoy Café Feeding Capacity	Total Maximum Feeding Capacity
D4	Falcon	1	5,500					5,500
D5	BIAP West	1	8,000	1	760			
		1	1,200	1 Cropper	2,200			13,960
		1	1,800					
D7	Rustamiyah	1	4,200					4,200
D8	Loyalty	1	3,000					3,000
D11	Hammer	1	3,500					3,500
D12	Freedom Rest	1	250					250
D16	Kalsu	1	4,000					4,000
F1	Victory	1	3,000					
		1	5,000					8,000
F2	Liberty	1	5,000					
		1	5,000					13,500
		1	2,500					
F3	Slayer	1	1,850					1,850
G3	Delta (Al Kut)	1	4,500					4,500
G6	Echo (Ad Diwaniyah)	1	2,500					2,500
H2	Diamondback	1	2,500					2,500
H3	Q West	1	5,000		*200			5,200
H4	Marez	1	3,500					3,500
H5	Sykes	1	2,000					2,000
T1	Adder	1	6,000					
		1	3,500					
		1	3,000					12,500
T2	Cedar II	1	1,250					
		1	1,000					2,250
T3	Scania	1	1,250					1,250
T4	Bucca	1	7,000					7,000
T5	Harper	1	330					330
<b>Subtotals</b>		<b>56</b>		<b>13</b>				
<b>Grand Total:</b>								<b>209,205</b>

TABLE 8.17.12.

\* H3 See 8.23.2, Military / Direct Hire Contractor Support Services

Dining Facility Operations			
Required Function	Performance Objective	Performance Standard	
8.17. Establish	In coordination	Meals shall be ordered and prepared IAW published 28 day menu,	

<p>and manage DFAC operations.</p>	<p>with the Base camp mayor, and at the direction of the ACO, establish, operate and maintain food service operations IAW paragraph 8.17.12. of this SOW.</p>	<p>the Department of the Army 28 Day Contingency Operations Menu; plan for deviations in order to avoid food spoilage.</p> <p>Accommodate permanent, transient and surge base camp populations, serving four (4) meals per day as per the command's meal cycle for the area and in accordance with applicable Army regulations.</p> <p>Comply with all requirements of TB MED 530, including food safety, ensuring all employees have appropriate medical screening and are free from communicable diseases in accordance with current MNC-I policy.</p> <p>Maintain any decorations and any electronic equipment (such as stereos and TVs) provided by the USG.</p> <p>Support a 30-minute eating cycle.</p> <p>Provide existing special menu bars and existing dessert serving areas, and existing working meal areas.</p> <p>Provide food sanitation training that includes personal hygiene, proper hand washing methods, maintaining proper food holding temperatures, proper use of disposable gloves, and cross-contamination of food items during meal preparation</p> <p>The Army Account Management System shall be maintained to monitor the inventory and spending per month.</p> <p>The Basic Daily Food Allowance (BDFA) shall be followed IAW AR 30-22</p> <p>Correct serving size, per Army TM 10-412, shall be provided or altered at the request of the individual diner.</p> <p>Manage "high dollar food items" on self-service bars IAW DFAC SOP and at the direction of the ACO.</p> <p>Use progressive cooking methods as defined in Army FM 10-23-2.</p> <p>Conduct a 100% quantity and quality check and adjust the receiving documents with the subsistence prime vendor.</p> <p>Provide hand wash stations using either potable water or hand sanitizer accommodating the base camp population inside or outside the entrance to the DFAC.</p> <p>Provide Satellite DFACs IAW paragraph 8.17.12.</p> <p>Provide IAW paragraph 8.17.11.3 and 8.17.12, Convoy Cafés.</p>
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	<p>Provide Mermite meals at the direction of the ACO.</p> <p>Provide Special Meals at the direction of the ACO.</p> <p>Provide Bulk (Raw) Food for distribution at the direction of the ACO.</p> <p>Distinguished Visitor (DV) meals (0-7 and above) shall be prepared as approved by the ACO.</p> <p>Ten (10) days rations shall be stored (including chilled storage) at each DFAC.</p> <p>Storage capacity to accommodate surges in population up to an additional four (4) days.</p> <p>MHE shall be available to download Prime Vendor trucks within 24 hours of arrival at the DFAC.</p> <p>Air curtains shall be provided for all entrances and exits.</p> <p>Headcount totals indicated in TABLE 8.17.12. are approximate numbers to be used for planning purposes only.</p>
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TABLE 8.17.

8.18. FIRE FIGHTING SERVICES. The contractor shall establish Expeditionary Fire Fighting (EFF) services in accordance with AR 420-90 as modified by MNC-I C7 guidance subject to Government Furnished Equipment (GFE) and Government Furnished Resources (GFR). EFF services will be to scale within the capabilities of the GFE and GFR authorized and assigned, to include personnel staffed. EFF services authorized by MNC-I shall be coordinated with the Base camp mayor through local site fire management informing Base camp mayor on EFF service limitations and expectations. The contractor shall employ the ‘Art of Fighting’ with ‘Best Use’ of the GFE and GDR authorized and provided. Contractor will not compromise normal fire department operational expectations concerning Safety. EFF services include fire protection support, emergency response, fire vehicle and Critical Emergency Equipment (CEE) management, operational proficiency training, fire prevention education and fire prevention training. Fire training available to military and non-fire department personnel include Fire Warden training, proper Fire Extinguisher inspection, maintenance and proper practices to employ Fire Extinguishers.

8.18.1. Firefighters shall respond, extinguish, protect and salvage the following types of emergencies on the indicated sites (in Paragraph 8.18.3.).

8.18.1.1. Structural alarms and emergencies.

8.18.1.2. Wild-land or brushfires that may threaten the loss of life or government property.

8.18.1.3. Automotive or vehicle fire or accident.

- 8.18.1.4. Medical emergencies limited to those skills of a First Responder.
- 8.18.1.5. POL Fires or Spills limited to hazardous materials operational level response.
- 8.18.1.6. Aircraft crash rescue emergencies or standby during operations such as hot refueling operations, refueling of aircraft loaded with munitions and medical evacuations. (airfields only).
- 8.18.1.6.1. In accordance with paragraph 8.18 EFF services Naval Air Systems Command (NAVAIR) 00-80R-14, at B1–Al Asad and B6–Al Taqaddum, the contractor shall occupy an immediate response alert position at all times to observe all flight landings and takeoffs.
- 8.18.2. Communications. The Government will provide the contractor with the communications equipment necessary to operate and maintain all fire fighting communications services at the designated sites and airfields (see paragraph 8.18.3.). All emergency response affiliated agencies are required to be in communication with each other for all emergency incidents.
- 8.18.3. The contractor shall provide fire-fighting services at designated sites and airfields. Fire fighting services are to include all structures within the boundaries of the base camp.
- 8.18.3.1. Structural operations will be at locations in accordance with Appendix D.
- 8.18.3.2. Airfield operations will be at locations in accordance with Appendix D.
- 8.18.4. Reports. The contractor shall provide within 24 hours a detailed report, pertaining to all fire incidents.

Fire Fighting Services		
Required Function	Performance Objective	Performance Standard
8.18. Establish and maintain Expeditionary Fire Fighting (EFF) minimal fire fighting services for structures and airfields	IAW EFF services authorized by MNC-I coordinated with Base camp mayor through local site fire management informing Base camp mayor on DFF service limitation. The contractor shall employ the 'Art of Fire Fighting' with 'Best Use' of the GFE and GFR authorized and provided. Contractor will not compromise normal fire department operational expectations concerning Safety.	Provide EFF services employing the 'Art of Fire Fighting' with 'Best Use' of the GFE and GFR authorized and provided. Contractor will not compromise normal fire department operational expectations concerning Safety.  POL Fire or Spills limited to Hazardous Materials Operational Level response.  Provide response for all flight landings and take offs IAW EFF services and Naval Air Systems Command (NAVAIR) 00-80R-14, at B1-A1 Asad and B6-Al Taqaddum, the contractor shall occupy an immediate response

		<p>alert position at all times to observe all flight landings and takeoffs.</p> <p>Provide minimal fire fighting services for structures at locations in accordance with Appendix D.</p> <p>Provide minimal fire fighting services for airfields at locations in accordance with Appendix D.</p> <p>The Contractor shall provide within 24 hours a detailed report, pertaining to all fire , and IAW Appendix I (Data Requirements and Reports Matrix), item18.</p>
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TABLE 8.18.

**8.19. FIRE PROTECTION SERVICES.** The contractor shall provide fire protection services throughout base camps, facilities and tents, in accordance with (IAW) paragraph 8.18. EFF services and AR 420-90. These services include but are not limited to conducting semi-annual fire inspection, and an exchange program for fire extinguishers IAW GFE and GFR. Inspection frequency and fire prevention summaries shall be conducted in accordance with AR-420-90. The Base camp mayor and the ACO will provide specific fire protection site requirements and technical direction IAW MNC-I C7 guidance and GFE and GFR. Fire protection services will be annotated in the MSOW, and IAW Appendix J (Listing of Task Order Requirements), item 24.

**8.19.1. Exchange Program.** The contractor shall establish an exchange program for dry chemical fire extinguishers, fire extinguisher holders and signage. IAW AR 420-90 the facilities engineer or user will furnish the initial purchase and installation of fire extinguishers and provide for their replacement in existing facilities using normal supply support system. IAW Appendix D - Base Life Support Services Matrix, fire extinguisher holders and identification signage.

**8.19.2. Dry Chemical and Compressed Air Foam Fire Extinguishers.** Recharge service will apply to dry chemical and compressed air foam fire extinguishers and be in accordance with National Fire Protection Association 10. Contractor shall operate and maintain a fire extinguisher recharging service at locations IAW Appendix D - base life support services Matrix.

Contractor is authorized to recharge and service the branded and marked fire extinguishers listed in TABLE 8.19.2.1. New fire extinguisher purchase shall be IAW AR 420-90.

Authorize Fire Extinguishers to Charge
Underwriters Laboratories (UL)
Factory Mutual (FM).

European (EN)
International (ISO)
British Standards (BS)
Loss Prevention Standards (LPS)

TABLE 8.19.2.1

#### 8.19.2.1 Halon Fire Extinguishers.

8.19.2.1.1. The contractor shall provide recharging services for the 150lb. Halon fire extinguishers. These extinguishers shall be maintained in accordance with National Fire Protection Association (NFPA) 10 at B1- Al Asad and B6- Al Taqaddum. The Government will provide the replacement fire extinguishers, recharge/reclamation units, Halon and replacement parts for the recharge/reclamation units.

8.19.2.1.2. The contractor shall maintain the Halon fire extinguishers utilizing GFE parts. The Government will pickup spent fire extinguishers and returns the recharged units to and from B3- Fallujah, B4- Ar Ramadi, B7- Al Qa'im and B8- Korean Village.

8.19.3. Fire Prevention Inspections. The contractor shall perform base wide fire inspections IAW paragraph 8.18 EFF and AR 420-90. The contractor shall develop internal fire department pre-incident fire plans and develop risk assessments throughout base camps, facilities and tents for fire departments assigned Area of Response (AOR). The contractor shall provide reports of fire inspection results to the Base camp mayor.

8.19.3.1. The FOB Base camp mayor will coordinate request for support through adjacent base camp mayor and at the direction of the ACO where contracted fire prevention personnel exist.

Fire Protection Services		
Required Function	Performance Objective	Performance Standard
8.19. Provide, manage and maintain fire protection services. Provide fire protection services throughout base camps, facilities and tents IAW paragraph 8.18. EFF services and AR 420-90.	Provide fire protection services throughout base camps, facilities and tents. These services include but are not limited to conducting semi-annual fire inspection, and an exchange program for fire extinguishers IAW EGE and GFR.	<p>Fire Inspection frequency and fire prevention summaries shall be IAW AR-420-90. The base camp mayor and the ACO will provide specific fire protection site requirements and technical direction IAW MNC-I C7 guidance and GFE and GFR.</p> <p>The Base Camp fire protection program shall be annotated on the MSOW.</p> <p>A fire extinguisher exchange program shall be established for dry chemical fire extinguishers and include fire extinguisher holders and signage.</p> <p>A fire extinguisher dry chemical and compressed air foam recharge service shall be provided and be IAW National Fire Protection Association (NFPA) 10 standards; recharge service shall be available in accordance with TABLE 8.19.2.</p>

		<p>Provide Halon Fire Extinguisher service IAW NFPA 10 standards for B1 and B6.</p> <p>Perform base wide fire prevention inspection service IAW AR 420-90.</p> <p>The contractor shall perform base wide fire inspections IAW paragraph 8.18 EFF and AR 420-90. The contractor shall develop internal fire department pre-incident fire plans and develop risk assessments throughout base camps, facilities and tents for fire departments assigned Area of Response (AOR). The contractor shall provide reports of fire inspection results to the Base camp mayor, IAW Appendix I (Data Requirements and Reports Matrix), item 19</p>
TABLE 8.19.3.1.		

**8.20. NON-TACTICAL VEHICLE (NTV) MAINTENANCE FACILITY OPERATIONS.**  
The contractor shall manage and provide, operate and maintain a NTV Maintenance Facility IAW TABLE 8.20., Appendix N, NTVs, and FAR Part 45 (as specified in the basic contract), and IAW Appendix O (Data Requirements and Reports Matrix supplied by the Government), item 5. The contractor shall treat all vehicles designated as part of the facility for maintenance as Government Owned Property, which includes providing all repair parts. Maintenance will be performed in accordance with manufacturer's recommendations.

8.20.1. Maintenance of contractor-leased vehicles will be maintained in accordance with the lease agreement.

8.20.2. A common pool fleet of vehicles or equipment is not authorized, except as noted below in paragraph 8.20.9.

8.20.3. NTV Maintenance Facility operations designated sites IAW Appendix D - Base Life Support Services Matrix.

8.20.4. The Government will provide a listing, by Vehicle Identification Number (VIN) and License Plate (if applicable) in Appendix N, Vehicles, to the contractor prior to the assumption of services. Additional Vehicles will be added at the request of the LSO in coordination with the Mayor's cell, and ACO.

8.20.5. The contractor shall provide operator and organization level services, interior cleaning, and exterior vehicle wash down for government-owned vehicles at NTV Maintenance Facilities where there is not an Iraqi Based Industrial Zone (IBIZ) initiative operating .

8.20.6. The contractor shall maintain the capability to store, maintain and dispatch Government Services Administration (GSA) leased and government owned vehicles. Vehicles will be provided by the Government, except those procured for the contractor's internal operations.

8.20.6.1. The contractor shall perform level 30 maintenance IAW Appendix D - base life support services matrix.

8.20.7. The contractor shall issue and maintain permanent records of semi-permanent vehicle identification markers (sticker) for all leased, GSA leased and government-owned vehicles for the purposes of dispatch procedure compliance. Identification markers shall be in compliance with Base Provost Marshall policies.

8.20.8. On Base Recovery Operations of Non-Government Vehicle Assets. In coordination with the Base camp mayor and the ACO, the contractor shall provide on base recovery operations subject to availability of recovery assets. Removal of nuisance vehicles will only be accomplished when assets are available and after coordination with the ACO.

Non-Tactical Vehicle Transportation Maintenance Operations Facility		
Required Function	Performance Objective	Performance Standard
8.20. Provide, manage and maintain NTV Maintenance Facility operations.	Provide, operate and maintain a Maintenance Facility at sites listed in Appendix D - Base Life Support Services Matrix.	<p>Establish, manage and maintain NTV Maintenance Facility IAW FAR Part 45, as specified in the base LOGCAP contract.</p> <p>Conduct maintenance of leased vehicles to meet requirements of the lease agreement.</p> <p>Retain the capability to store, maintain and dispatch GSA leased and USG owned vehicles.</p> <p>Perform level 10/20/30 maintenance at locations in Appendix D - Base Life Support Services Matrix.</p> <p>Have the capability to issue a semi-permanent vehicle identification marker (sticker) for all leased, GSA leased and USG owned vehicles; identification markers shall be IAW Base Provost Marshall policies.</p> <p>Retain the capability for performing on Base recovery operations of USG vehicle assets.</p>

TABLE 8.20.8.

8.20.9 NTV Transportation Motor Pool (TMP) - The contractor manage to include, establish a pool of vehicles (available for the coalition customers use), the number and type of vehicles to be as directed by the ACO, in locations identified in TABLE 8.20.9.

NTV Transportation Motor Pool (TMP)	
G3	Delta
G6	Echo

TABLE 8.20.9.

8.21. SHUTTLE BUS SERVICE. The contractor shall operate and maintain a capability for a 24-hour Shuttle Bus Service at designated sites (see paragraph 8.21.1.), IAW Appendix I (Data Requirements and Reports Matrix), item 21. The Government will provide operators for all Detainee Activities (reference paragraph 20.0, Theater Internment Facility Reconciliation Centers (TIFRC) & Internment Facility.

8.21.1. Shuttle Bus Service designated sites IAW Appendix D - Base Life Support Services Matrix.

8.21.1.1. Marshalling of Passengers. The contractor shall provide personnel, equipment, and coordinate transportation of passengers to and from the aircraft in accordance with TABLE 10.4.1.

8.21.2. In coordination with the Base camp mayor the contractor shall establish bus stops on each camp's authorized shuttle bus service route. The contractor shall be responsible for establishing, maintaining and the cleaning of bus stop areas. The contractor shall publish route maps; they will be posted at all designated bus stops and provided to the Government for their files. The contractor shall capture and provide to the Government on a monthly basis the patronage of the shuttle service by route, IAW Appendix I (Data Requirements and Reports Matrix), item 20.

8.21.3. The contractor shall provide at a minimum during 24-hour operations, one (1) bus every thirty minutes per route during peak hours and one bus (1) per hour per route for all other times unless otherwise coordinated by the Base camp mayor and the ACO.

8.21.4. The contractor shall provide maintenance, in accordance with paragraph 8.20. to support Government owned or Government leased buses, maintenance will be performed to in accordance with Manufacturer's recommendations and the lease agreement. The Government will provide the lease agreements, number of buses and data plate information of the buses to the contractor prior to implementation of any maintenance support.

TMP Shuttle Bus Service		
Required Function	Performance Objective	Performance Standard
8.21. Setup, operate and maintain a Shuttle Bus Service	Maintain the capability for a 24-hour operation at locations listed in TABLE 8.21.1.	Contractor shall ensure with a 95% accuracy that one (1) bus arrives at each stop every thirty minutes per route during peak hours and one bus (1) per hour per route for all other times.
8.21.2. Establish bus stops on authorized shuttle bus service routes.	Maintain bus stops	Ensure bus stops are clean and free of trash and debris 95% of the time.  Ensure that each bus stop has a schedule posted 95% of the time.
8.21.4. Provide maintenance	Provide operator and organization level (10/20/30)	Ensure an operational readiness rate of 90%. The

	services IAW Appendix D 8.20.6.1.	contractor shall maintain and submit the operational readiness status report of all buses, IAW Appendix I (Data Requirements and Reports Matrix), item 21.
TABLE 8.21.4.		

**8.22. OXYGEN GENERATION.** The contractor shall provide an oxygen cylinder exchange program. Program is designed for Army Combat Support Hospitals (CSH); however, upon request the contractor shall provide oxygen for industrial use as productive quantities permits.

**8.22.1. Oxygen for CSH.** The contractor shall provide oxygen cylinder exchange services and 48-hour oxygen cylinder refill services. The 48 hours begins when the designated medical agent places a request. The oxygen shall be at least 93% pure medical grade oxygen. Combat Support Hospital responsible medical personnel will certify purity of oxygen upon delivery.

**8.22.1.1** At a minimum the contractor shall maintain capacity to generate and compress oxygen at locations and in capacities as listed in the chart below. High-pressure tank filling pumps shall be capable of filling D and H cylinders, or any other capable oxygen cylinder with a compatible valve. The contractor shall maintain a supply of filled D and H cylinders for exchange at each site. The number of on hand cylinders will be coordinated with the local CSH Commander. Additional oxygen production capacity will be added in coordination with the CSH Commander and in coordination with the LSO and ACO.

Compress Oxygen Capability and Service		
Site	Production Capability	Service
AA – Anaconda	168,000 gal/day	X
C1 – Speicher	168,000 gal/day	X
D2 – Ibn Sina Hospital, Hospital	0	X
F2 – Liberty	168,000 gal/day	X
H2 – Diamondback	84,000 gal/day	X

TABLE 8.22.1.1.

**8.22.1.2.** The contractor shall ensure that oxygen cylinders are purged prior to refilling. Each cylinder will be filled to a minimum pressure of 2,000 psi. The contractor shall hydrostatically test all cylinders that have a date stamp older than ten (10) years. After a successful hydrostatic testing, the contractor shall stamp a new expiration date on the cylinder. THIS TASK IS NOT CURRENTLY TURNED ON. When required the contractor will be notified by the ACO.

**8.22.1.3.** The contractor shall maintain the capability to respond/supply emergency oxygen within 1 hour of notification. This is a life and health concern.

**8.22.1.4.** The Government will provide one-week advance notice to the contractor for adjustments to oxygen service locations as identified in paragraph 8.22.1.1. This paragraph addresses the relocation of medical treatment facilities necessitating a change in service.

8.22.1.5. The contractor shall provide oxygen refill service to include removal of empty cylinders and return of full cylinders to Ibn Sina Hospital, Baghdad. Ibn Sina Hospital, Baghdad does not have oxygen refill services on site and is provided from F2, Liberty.

8.22.2. Oxygen for Industrial use. The contractor shall provide 93% pure medical grade oxygen for industrial use as productive capacity allows.

Oxygen Generation		
Required Function	Performance Objective	Performance Standard
8.22. Provide an oxygen cylinder refill and exchange program.	Provide oxygen for Army Combat Support Hospitals and industrial use at locations listed in TABLE 8.22.1.1.	<p>Refill service shall be within a 48-hour period 95% of the time.</p> <p>Oxygen shall be at least 93% pure medical grade oxygen 100% of the time.</p> <p>Cylinders shall be re-filled to a minimum pressure of 2,000 psi.</p> <p>Contractor shall maintain the capability listed in TABLE 8.22.1.1.</p> <p>Contractor shall respond immediately to emergency needs.</p>
TABLE 8.22.2.		

8.23. CONVOY SUPPORT CENTER (CSC). Convoy support centers are areas that provide drivers and passengers an opportunity to rest, refuel and receive subsistence. The contractor shall manage and maintain Convoy Support Centers (CSC) with the capability to accommodate as required the quantities of trucks and personnel per day IAW TABLES 8.23.1 and TABLE 8.23.2.

8.23.1. Contractor shall manage, operate and maintain Class III Convoy Refuel supply points consisting of fabric collapsible tanks and/or Mobile Refuel Tankers physically capable of receiving, storing (on the ground) and issuing at the locations listed in TABLES 8.23.1 and TABLE 8.23.2.

8.23.2. The contractor shall provide life support and retail fuel capabilities to all drivers; military, contractor, and all international contracted drivers delayed at CSCs. The level of support to be provided at each CSC shall be IAW and TABLE 8.23.1. and TABLE 8.23.2.

Sub-Contract Workers / Local Nationals Support Services:								
Site	Trucks	Personnel	Water	Porta potties/ latrines	MREs	Sleep tents	Showers	Convoy café
AA – Anaconda	500	800	X	X	X	X	X	X
B1 – Al Asad *(1)	400	600	X	X	X	X	X	
B3 – Fallujah	400	400	X	X	X			

B4 – Ar Ramadi	600	600	X	X	X			
B6 – Al Taqaddum	700	800	X	X	X			
B8 – Korean Village	300	300	X	X	X			
C1 – Camp Speicher	500	800	X	X	X	X		
C5 – Taji	125	250	X	X	X	X		
F2 – Liberty	300	500	X	X	X	X		
H2 – Diamondback	500	500	X	X	X			
H3- Q West *(1)	700	800	X	X	X	X		
T2 – Cedar II	700	1400	X	X	X	X		
T3 – Scania	700	1400	X	X	X	X	X	X
Habur Gate	*(1)	*(1)						

TABLE 8.23.1.

\*(1) H3 One bag of ice shall be provided to each driver daily from April –October.

\*(2) Habur Gate receives no LOGCAP services.

Military / Direct Hire Contractor Support Services:								
Site	Trucks	Personnel	Water	Porta potties/ latrines	MREs	Sleep tents	Showers	DFAC available
AA – Anaconda	300	500	X	X	X*(2)	X	X	X
B1 – Al Asad	400	650	X	X	X*(2)		X	X
B3 – Fallujah	100	100	X	X	X			
B4 – Ar Ramadi	120	120	X	X	X*(2)			
B6 – Al Taqaddum	300	300	X	X	X*(2)	X	X	X
B8 – Korean Village	50	150	X	X	X			
C1 – Camp Speicher	200	600	X	X	X*(2)	X	X	X
C5 – Taji	100	150	X	X	X*(2)	X	X	X
F2 – Liberty	200	300	X	X	X	X	X	X
H2 – Diamondback	300	300	X	X	X			
H3- Q West *(1)	100	200	X	X	X*(2)	X	X	X*(3)
T2 – Cedar II	170	250	X	X	X*(2)	X	X	X
T3 – Scania	125	188	X	X	X*(2)	X	X	X
Habur Gate	*(1)	*(1)						

TABLE 8.23.2.

\*(1) Habur Gate receives no LOGCAP services.

\*(2) Emergency MREs

\*(3) DFAC, consisting or mermited meals for the CSC

8.23.3. The contractor shall assist mode operators with obtaining fuel, food service (mermite), maintenance, and billeting IAW TABLE 8.23.1. and TABLE 8.23.2.

Convoy Support Center (CSC)		
Required Function	Performance Objective	Performance Standard
8.23. Manage Convoy Support Centers	Manage and maintain Convoy Support Centers (CSC) at the sites listed in TABLE 8.23.1. and TABLE 8.23.2.	Ensure the capability to accommodate the quantities of trucks and personnel per day as listed in TABLE 8.23.1. and TABLE 8.23.2.

8.23.1. Operate and maintain Class III Convoy Refuel supply point	Refuel supply points shall consist of fabric collapsible tanks and/or Mobile Refuel Tankers.	Refuel supply points shall be physically capable of receiving, storing (on the ground) and issuing at the locations listed in TABLE 8.23.1. and TABLE 8.23.2.
8.23.2. Ensure drivers; military, contractor, and all international are supported.	Provide life support and retail fuel capabilities to the level indicated in TABLE 8.23.1. and TABLE 8.23.2.	<p>Ensure that each area is stocked with at a 2-day supply of MREs and Bottled Water.</p> <p>Ensure that the Porta-Potties and/or Latrines and Shower units are cleaned at 2 times per day.</p> <p>Ensure that all water and water tanks are maintained in accordance with TB MED 577/TAB H.</p> <p>Ensure that the tents are regularly inspected and maintained.</p> <p>Ensure Convoy Café is operated in accordance with TB Med 530 and TB MED 577/TAB H.</p>
8.23.3. Assist mode operators with obtaining fuel, food service (mermite), maintenance, and billeting	Support IAW TABLE 8.23.1. and TABLE 8.23.2.	Assist with obtaining fuel, food service (mermite), maintenance, and billeting according to TABLE 8.23.1. and TABLE 8.23.2.

TABLE 8.23.3.

8.24. PROJECT PLANNING. The contractor shall provide assistance to the supported unit for project and facility planning and scheduling, as requested by the LSO and ACO. Planning shall consist of site assessments, technical risk assessments, alternative analysis, environmental impact assessments, project schedules and project planning estimates for labor, equipment, materials and subcontract requirements. Project planning estimates (PPE) involving construction shall be prepared in accordance with guidance set forth by the PCO, 15 Days unless otherwise noted, and IAW Appendix I (Data Requirements and Reports Matrix), item 22. Through coordination with the LSO and ACO less accurate estimates may be prepared, or requested, when timeframes or requirement information do not lend themselves to the normal full estimating process based upon urgent requirements.

Project Planning		
Required Function	Performance Objective	Performance Standard
8.24. Provide assistance to the supported unit for project and facility planning and scheduling	Conduct site assessments, technical risk assessments, alternative analyses, environmental impact assessments, project	<p>Assist as required within the timeframe requested 95% of the time.</p> <p>Unless an extension is</p>

	schedules and project planning estimates as requested by the LOGCAP Support Officer.	granted, Project Estimates are required within 15 days from contractor receipt from the ACO. The ACO may approve extension for estimates.
TABLE 8.24.		

8.25. EQUIPMENT COLLECTION POINT (ECP). This service has not been turned on. The contractor shall establish, operate, and maintain facilities for the collection, repair, redistribution, and/or storage of Contractor Acquired Government owned (Contractor Acquired Property (CAP), and IAW Appendix J (Listing of Task Order Requirements), item 27, Appendix K (Base Consolidations, Closures, and Relocation) and LOGCAP Change Management Process.

8.25.1. In coordination with the LSO, Base camp mayor and ACO, the Government will provide terrain to accommodate ECPs at the locations listed in Appendix D, Base Life Support Services Matrix.

8.25.2. Contractor shall collect CAP from the excess of existing sites, Forward Operating Base (FOB) closures, and FOB reductions. The contractor shall provide shipping and packing specialists to the sending site and ensure that all cargo is to be properly secured for transit from the closing FOB to the ECP facility.

8.25.3. Contractor shall inspect, repair, and perform preventive maintenance checks and services in accordance with applicable technical manuals and manufacturer's specifications. If property is not economically repairable, contractor will dispose of property in accordance with [Parts 45 and 52.245 of the FAR.]

8.25.4. Contractor shall eliminate costs by redistributing fully mission capable CAP from ECPs to existing sites that demonstrate a justified equipment requirement.

8.25.5. The Government will provide disposition of property if determined by the contractor as excess.

Equipment Collection Points (ECP)		
Required Function	Performance Objective	Performance Standard
8.25. Establish, operate, and maintain facilities for the collection, repair, redistribution, and/or storage of contractor - acquired government owned property.	Inspect all property upon arrival and dispose if not economically repairable or repairs, perform preventive maintenance checks, and redistribute.	Receive property and process into inventory within 72 hours. Maintain a location accuracy of 98%. Maintain an inventory accuracy of 95%. Operate 7 days per week 24 hours a day.
TABLE 8.25.5.		

8.26. TRANS LOAD YARD OPERATIONS. Civilian trucks deliver aggregate from local contractors to F2 Liberty. The Trans Load Site (TLS) located in the Industrial Zone is the designated area for inspection of aggregate to prevent the insertion of explosives or other

contraband material to the base camps. The Government is responsible for managing the site, while the contractor shall manage the operation performing unload, quantify (amount), and load for delivery of all aggregate entering F2 Liberty Contracting Office and the Contracting Officer's Representative will provide guidance on how to conduct the operation. The contractor shall conduct operations under the direction of the ACO and in accordance with guidance and policies established by MNF-I/MNC-I.

8.26.1. The Engineer OIC will retain command and control over the TLS. The contractor will report to the OIC who will provide daily guidance and direction over the TLS. The contractor shall provide all services and equipment necessary to run and maintain the TLS operation and site including, but not limited to, providing all relevant labor, equipment maintenance, supplies, and supervision. The engineer brigade and other F2 Liberty tenant units will procure materials from vendors. The contractor will not be required to provide material.

8.26.2. The TLS shall be divided into two distinct areas divided by Colorado Barriers. The receiving side where the local contractor delivers the material and the contractor inspects for hazards. Once inspected and cleared, the material shall move to the issue side. All deliveries to the F2 Liberty tenants are made from the issue side of the TLS. The Trans Load yard will operate during the following hours: the receiving side will be open for contractor delivery 0800-1700, Saturday-Thursday and the issue side will be open for customer transfers 0800-1700, seven days a week. The engineers may enter the site at will, but shall inform the contractor of any material so removed. The U.S. Government in coordination with the contractor must identify in the contract the specific days the TLS cease operations due to holidays.

8.26.2.1. The contractor shall ensure accountability of all deliveries at all stages of the process. It will account for each delivery to the receiving side, each transfer to the issue side, and each issue from the issue side. Before the contractor allocates any material to a F2 Liberty civilian tenant, the tenant must show to the contractor the bill of sale, verifying the tenant's claim of the material.

8.26.2.2. The contractor is responsible for the yard operations, is responsible to notify the base tenant contractor once the material is cleared for issue. A tenant is responsible to clear the material from the TLS within 72 hours of notification, with exception to engineer material.

8.26.2.3. The COR will identify high volume tenants and the contractor will designate specific delivery lanes for such tenants. The contractor may authorize those tenants to use their own Materiel Handling Equipment (MHE) with their material.

8.26.2.4. The contractor shall install Truck scale(s) that are sufficient in both capacity and performance to timely assess all deliveries to the TLS and all transfers from the TLS. Using such scales, the contractor will account for all materials delivered and transferred.

8.26.3. The contractor shall maintain an operable dedicated cell phone and internet e-mail address throughout the term of the contract. The contractor shall provide the COR the relevant information and must update as required.

8.26.4. The U.S. Government will provide to the contractor for contract performance at no cost the following services: two 5CY loaders and one D7 bulldozer. The contractor shall conduct services and maintenance of all equipment required to perform the TLS operation. On a weekly basis, the contractor must ensure to conduct maintenance checks, to include safety checks ensuring all support equipment remains fully operational.

8.26.5. The contractor shall be responsible to provide escort services for the contractor as required. The escort or designated representative will coordinate the times to meet the contractor and his laborers at one of the gates/checkpoints. The escort will provide constant supervision until the contractor and laborers are returned to the same gate/checkpoint daily. The escort or designated representative may provide transportation for the contractor and laborers.

8.26.6. The Government will make accessible the following utilities if they are available: telephone, bathroom, electricity, and refuse collection.

8.26.7. The U.S. military will provide all vehicle fuel.

8.26.8. The U.S. Government will not provide food for the workers.

8.26.9. The contractor shall provide and maintain a work environment and procedures, which will safeguard public personnel property, materials supplies, and equipment. The contractor shall provide appropriate safety barricades signs and signals lights; also to comply with standards issued by any local government authority having jurisdiction over occupational health and safety issues.

8.27. CLASS IV YARD OPERATIONS. The contractor shall provide services and equipment at Camp Liberty (F2) and Anaconda (AA) necessary to maintain the Class IV operation and site including, but not limited to, providing all relevant labor, equipment maintenance, supplies, and supervision under instructions of the Engineer OIC and the direction of the ACO. The Class IV yard hours of operation are 0800 until 1700 hours, seven days a week. The U.S. Government in coordination with the contractor must identify in the contract the specific days the TLS cease operations due to holidays.

8.27.1. The Engineer OIC will be the contractor's officer representative who will retain control over the functions of the yard. The engineer shall issue priority of issue of construction material based on priorities established by the MNC-I, C7.

8.27.2. The contractor shall receive material ordered by the OIC. The OIC will provide order documents to the contractor for validation of receipt. The contractor will account for material as it is received and report receipt and any discrepancies to the OIC.

8.27.3. The contractor will store materials in the Class IV yard in such manner as to secure them from pilferage and protect them from the elements. The contractor will track inventory of construction materials and report status as directed by the OIC.

8.27.4. The contractor will issue material to the engineer units and other customers at the direction of the OIC. The contractor will stage material, by project, as directed by the OIC. The contractor will track all issue transactions on DA Form 3161.

8.27.5. The Government will provide three (3) forklifts: two International M10A 10,000 LB forklifts and one M10000 Skytrack Variable Lift. The contractor is responsible for the maintenance and services of the equipment required to operate the Class IV Yard. At a minimum, the contractor must perform weekly maintenance of the equipment to ensure all equipment is fully operational and has no safety violations.

8.27.6. The contractor shall maintain an operable cell phone and internet e-mail address throughout the term of the contract. The contractor is responsible for providing the COR the pertinent information concerning cell phone numbers and e-mail addresses.

8.27.7. The contractor is responsible for the repair and replacement of all utilities and any property damage during the operations.

8.27.8. The Government shall be responsible to provide escort services for the contractor as required.

8.27.9. The Government will make accessible the following utilities if they are available: telephone, bathroom, electricity, and refuse collection.

8.27.10. The U.S. military will provide all vehicle fuel.

8.27.11. The U.S. Government will not provide food for the workers.

8.27.12. The contractor shall provide and maintain work environments and procedures, which will safeguard public personal property, material supplies and equipment. For these purposes, the contractor shall provide appropriate safety barricades signs and signals jurisdiction over occupational health and safety issues.

8.27.13. The contractor will allow the key suppliers of the Engineer Brigade to operate in the Class IV yard in designated areas previously assigned by the Engineer OIC. These companies are currently Golden Company and Raban Al Bahar Company. The U.S. Army will provide security escort of these companies as needed. The ACO will notify the Contractor if the supply companies are changed.

## 8.28. RESERVED.

8.29.0. COLD STORAGE SERVICE. The contractor shall manage, to include: provide service for cold storage units identified in Appendix P Cold Storage Units, tab P in the Consolidated MSOW. Service shall include set up, operating, fueling, maintaining, repairing, overhauling/rebuilding, replacing, relocating, and procurement of necessary repair parts, and be IAW FAR Part 45 (as specified in the basic contract) and the Manufacturer's Standards.

8.29.1. Additional containers will be added at the request of the LSO in coordination with the Mayor's cell, and ACO. As submitted to the Mayor's cell and in coordination with the LSO and ACO provide purchasing, set up and maintain to include 10/20/30 level and all parts. Equipment will be added to Appendix P Cold Storage.

9.0. CORPS LOGISTICS SERVICES SUPPORT (CLSS). The contractor shall support CLSS in accordance with MNF-I, MNC-I, and ESC policies and procedures. The contractor shall retain the capability to geographically re-distribute support as the tactical situation changes. The contractor shall provide the following services within country.

9.1. ORGANIZATIONAL MAINTENANCE. The contractor shall augment the Government's capability in the performance of scheduled and unscheduled organizational services on wheeled vehicles (less NTV's) and engineer equipment. Organizational Maintenance Teams shall augment unit organizational maintenance service in accordance with current Army policies, procedures and standards. The team shall provide support on an area basis to all operating units within the base camp and units maneuvering through the area. Organizational maintenance operations will be based on a 12-hour workday except at T1/Adder and in locations where two teams are annotated in Appendix M (Recommended Staffing Levels), TABLES M.9.1.2. and M.9.2.2. The Government will provide all required special tools, equipment and repair parts needed to perform the services.

9.1.1. The contractor shall be required to provide organizational maintenance operations at the request of the military senior logistics POC and as directed by the ACO.

9.1.2. The contractor shall perform scheduled maintenance, services, and repairs within the prescribed times as determined by applicable technical manuals and equipment Maintenance Allocation Chart (MAC) with the exception of when Add-On Armor must be removed for repair.

9.2. COMBINED DIRECT SUPPORT/ORGANIZATIONAL MAINTENANCE SERVICES. The contractor shall optimize direct support maintenance and organizational maintenance services at the sites in TABLE 9.2.

9.2.1. Direct Support. The contractor shall provide in coordination with the LSO and at the direction of the ACO operational control of the Direct Support (DS) Maintenance in accordance with applicable technical manuals and equipment Maintenance Allocation Charts (MAC) with the exception of when Add-On Armor must be removed for repair in coordination with the LSO and ACO.

9.2.1.1. The contractor shall provide Maintenance Support Teams (MST) in coordination with the LSO and ACO. Maintenance Support Teams (MST) shall be at the locations in TABLE 9.2., and in accordance with APPENDIX M TABLE M.9.2.3. using existing DS Maintenance personnel and equipment. The contractor will augment the Government's capability in the performance of Direct Support and Organizational Maintenance at C7/Warrior, to include FOB McHenry and C7a Bernstein. If the MST is required to deploy, it will reduce the site's DS capability.

Sites	DS/Organizational Maintenance Locations	Maintenance Support Teams (MST)
AA – Anaconda	X	X
B1 – Al Asad	X	X
B6 – Al Taqaddum	X	
C1 – Speicher	X	X
C5 – Taji		

C7 – Warrior (Augment)	X	
C7a – Bernstein		
D2e – Prosperity *(1)	X	
D11 – Hammer		X
D16 – Kalsu		X
D17 – Iskandariyah		X
F2 – Liberty	X	X
G3 – Delta		X
G6 – Echo		X
H2 – Diamondback (Mosul)	X	
H3 – Q West (Qaiyarah)	X	
T1 – Adder	X	
T2 – Cedar II		X
T3 – Scania		X
T4 – Bucca		X

TABLE 9.2.

\*(1) four (4) mechanics from FOB Prosperity (D2e) will augment the military on FOB Union III (D2d), in accordance with Appendix M, Recommended Staffing Levels, TABLE M.9.1.2.

9.2.1.2 MST's must be deployed to locations where the contractor's operations are established. MST's are fixed operations and do not conduct recovery operations.

9.2.1.3 The ESC accepts commensurate reduction in organic maintenance support at other sites as necessary to support installation missions. The Government will provide all necessary tools beyond standard mechanics tool kit and training needed to support this requirement.

9.2.2. Organizational Maintenance Teams. Under this combined concept the contractor shall augment scheduled and unscheduled services in accordance with current Army policy, procedures and standards, and IAW Appendix M, Recommended Staffing Levels, TABLE M.9.2.2. The team shall provide support on an area basis to all operating units within the base camp and to units maneuvering through the area in coordination with the Combat Service Support Battalion (CSSB) and or Support Operations (SPO) Officers. The Government will provide all required special tools, equipment and repair parts needed to perform scheduled organizational maintenance services.

9.2.2.1. Direct Support (DS) Maintenance. The contractor shall provide capability equivalent to a support brigade Maintenance Company (excluding recovery and MST sections where not in existence) depending on the type of units serviced at each site IAW Appendix M, Recommended Staffing Levels, TABLE M.9.2.2. The Government will provide all required special tools and equipment to perform maintenance and repairs.

9.2.3. Modified Work Orders (MWOs) shall be applied during normal, routine maintenance operations. If a MWO application from Combat Service Support Battalion (CSSB) SPO requires specific training, the training will be provided by the Government. If the SPO determines the MWO to be critical, the contractor shall adjust maintenance operations and prioritize according to the specifics set forth in the MWO directive. The contractor shall provide an updated status on the MWO to the SPO, as required, and IAW Appendix J Listing of Task Order Requirements), item 28.

9.2.4. Engineer Equipment Maintenance. The contractor shall maintain the military engineer equipment by providing up to and including DS level 30 repairs to include, but not limited to: Dozers, ACE, FLU-419 (SEE), Graders, Scrapers and Power Generation Systems.

9.2.5. Communication/Electronic Support. The contractor shall provide up to and including DS level support to include but not limited to STU/STE phones, MSE, MSRT, SINCGARS, handheld radios, power supplies, and ANCDs. The Contractor shall ensure that all personnel repairing SINCGARs radios and ANCDs posses and maintain current DOD Secret security clearance.

9.2.6. Small Arms. The contractor shall provide, operate, maintain, and conduct up to and including DS level 30 small arms maintenance, to include 60 and 81mm mortars. Small arms repairs will be limited to US, Coalition, and accredited private security contractors, in support of the US Army. Repairs on non-standard weapons will be on a limited basis, based on availability of repair parts and at the discretion of the Support Operations Officer (SPO) or senior military member in charge.

9.2.6.1. In addition, the above services shall be provided based on the following criteria and IAW AR 700-137, and IAW AMC PAM 700-30:

- a. Letter of Accreditation by the supported Commander, and
- b. Assumption of Command orders, and
- c. DA Form 1687 (Notice of Delegation of Authority-Receipt for Supplies), and
- d. Individuals conducting transactions have a valid CAC card, and
- e. Unit Affiliation of the Commander

9.2.7. Welding/Machine Work. The contractor shall provide and operate welding and machine maintenance services and equipment by providing up to and including DS level 30 services for welding, fabrication and machine work support services.

9.2.8. Refrigeration Equipment. The contractor shall provide up to and including DS level 30 maintenance services and repairs including but not limited to: Commercial Environmental Control Units (ECUs), Government owned Refrigerator Van Units, all tactical wheeled vehicles and ancillary equipment with Add on Armor (AOA), Air Conditioner Units and ISU-96 Reefers.

9.2.8.1. Refrigeration equipment will be either retrograded to supporting DS maintenance location or through the dispatching of a mobile DS repair team as determined by the ESC Support Operations Officer. Coordination for transportation will be done by the Supported Unit.

9.2.9. Fuel and Electrical. The contractor shall provide in coordination with the LSO and at the direction of the ACO up to and including DS level 30 maintenance and repairs, for fuel and electrical systems to include starters and vehicle generators.

9.2.10. Ballistic Armor (MWO Team): The Contractor shall provide at the request of the ESC in coordination with the LSO and at direction of the ACO up to and including DS level 30 maintenance, installation, and replace Ballistic Armor. Ballistic Armor kit installation teams/mechanics shall utilize government provided tools to install new or replace damaged

AOA components on Light, Medium and Heavy equipment. When required, the Government will provide training to perform this function. In addition, the contractor will provide Maintenance Support Teams (MST), to install Ballistic Armor kits. The Sustainment Command accepts commensurate reduction in organic maintenance support at these and other sites as necessary to support this installation mission. The Government will provide all necessary tools and training needed to support this requirement.

**9.2.11. Automotive:** The contractor shall provide up to and including DS level 30 maintenance and repair for tactical wheeled vehicles to include, but not limited to, HMMWV, 5 Tons (M900 series, Family of Medium Tactical Vehicles (FMTV) series), HEMMT, HET, PLS, Fuel Tankers, ASV, LAV and MRAP.

DS Maintenance		
Required Function	Performance Objective	Performance Standard
Provide DS engineer, communication/ electronic, small arms, welding, refrigerator, fuel and electric, and automotive maintenance support to all wheeled vehicles.	Provide DS engineer, communication, small arms, refrigerator, fuel and electric and automotive maintenance support. Support to all wheeled vehicles.	Accepts jobs and orders Class IX repair parts in the automated logistics system within 48 hours of acceptance Conduct joint post inspections with customers. Update status of parts daily and IAW Appendix J (Listing of Task Order Requirements), item 28. . Provide customers with document numbers and status of parts on order when requested and IAW Appendix J Listing of Task Order Requirements), item 30.

TABLE 9.2.11.

**9.2.12. TRACKED VEHICLES:** (M1, M2/3, M113 Family, AAVP7, AAV): The contractor shall provide mobile maintenance support available 12 hours per day, 7 days per week to conduct EAD direct support level maintenance and backup organizational maintenance support as dispatched by the Sustainment Command (ESC). The team shall be based out of Log Base Seitz and travel to locations when the unit cannot repair due to excess or backup of field level maintenance. Coordination for transportation will be done by the Supported Unit. When not deployed, the contractor shall support ongoing maintenance of tracked vehicles by the Government at Log Base Seitz. The Government will provide equipment, special tools, test equipment and materials.

**9.2.13. Certified Boat Mechanics:** The contractor shall provide up to and including DS level 30 maintenance services and repairs at FOB Dragon.

**9.2.13.1. Contractor will provide mechanics with general tools and hand tools,**

and personal protective gear to include, but not limited to, steel toe boots, hard hat, eye protection and ear protection.

9.2.13.2. The Government will provide fluids, lubricants, spare parts, spare components, accessories, diagnostic equipment and any special tools required. Contractor will inform the government of any special tools, diagnostic equipment, parts, fluids, lubricants, accessories, and/or spare components needed.

### 9.3. CLASS I SUPPORT.

9.3.1. The contractor shall operate a Class I supply point at each of the locations listed in TABLE 9.3.3.8. The term "operate" includes performing all tasks required to receive, store, account for, and issue Class I and bottled water, as well as perform all required tasks to maintain the Class I supply points' storage facilities IAW applicable command policies, Army regulations, Department of Defense (DOD) regulations and related publications. Each site will receive, store, account for, and issue operational rations, CENTCOM approved substitutes for specified operational ration types, CENTCOM approved supplements for specified operational ration types, CENTCOM approved warming and cooling beverages, and bottled water. Operational rations are defined as Meals Ready to Eat (MRE), Meals Religious Kosher/Halal (Halal Meals and Kosher Meals), Meals Religious Kosher for Passover, Meals Alternative Regionally Customized (MARC), Humanitarian Daily Ration, Unitized Group Ration-A Option (UGR-A), Unitized Group Ration-B Option (UGR-B), Unitized Group Ration-Heat and Serve (UGR-H/S), Unitized Group Ration-Express (UGR-E), and future CENTCOM authorized operational rations. Unless otherwise specified, the term operational rations will be used throughout the task order to refer collectively to all operational ration types, CENTCOM authorized substitutes for specified operational rations, CENTCOM approved supplements to specified operational rations, and CENTCOM approved warming and cooling beverages. The contractor shall provide and maintain CL I: received, issued and changes in the inventory, IAW Appendix E (Request for Information), item 5, and provide CL I daily report of inventory and supply transactions, IAW Appendix I (Request for Information), item 6.

9.3.1.1. The contractor shall manage to include provide and maintain adequate MHE in order to accomplish the tasks required to receive, store, and issue operational rations and bottled water.

9.3.1.2. Hours of Operation. The contractor shall operate each Class I supply point IAW TABLE 9.3.3.8., as determined by the Class I supply point's Accountable Officer. The contractor shall also make available personnel to receive deliveries and/or prepare shipments during non-operating hours, when coordination is made with the site POC and the senior logistics POC. Identified personnel will report for duty no later than two hours after the coordination is made.

9.3.2. Receipt. The contractor shall be capable of receiving operational rations and bottled water delivered to the class I supply points on theater Subsistence Prime Vendor vehicles, military vehicles, military contracted civilian vehicles, military aircraft, and civilian aircraft. Loads delivered on these conveyances will be configured in a manner conducive to safe delivery on the given conveyance, which will include, but not be limited to wooden pallets, 463L pallets, SHERPA pallets, 20-foot MILVANs, and 40-foot MILVANs.

9.3.2.1. The contractor shall receive, inventory, place into location, and record the receipts for all operational ration shipments within 24 hours of the shipment's arrival, unless repackaging is required. In the event operational rations and bottled water received are within 100 days of their inspection test dates (ITD) or expiration dates, as applicable, the contractor shall document and report the condition to the class I supply point's accountable officer and facilitate the coordination of veterinary inspections of the products. If operational rations received are found to be expired IAW with their ITD or expiration date, as applicable, and have no accompanying veterinary documentation extending the product's shelf life, the contractor shall segregate the affected quantity from the rest of the shipment and notify the class I supply point's accountable officer immediately for guidance.

9.3.3. Storage. The Government will provide the facility at the Class I supply points that the contractor shall maintain and operate as an appropriate temperature controlled storage facility for operational rations.

9.3.3.1. The Government will provide environmentally controlled storage at the Class I supply points for Halal meals, Kosher meals, MARC meals, UGR-H/S, UGR-E, UGR-A rations, their CENTCOM approved substitutes and supplements, and CENTCOM approved warming and cooling beverages. The contractor shall maintain the controlled climate storage facilities' temperatures appropriately for the types of rations stored, but will not exceed 80 degrees Fahrenheit. The contractor shall operate and maintain these facilities.

9.3.3.2. The Government will provide overhead cover for storage of MREs or if not available by the Government, the contractor at the direction of the ACO via an ACL will provide the overhead cover.

9.3.3.3. The contractor shall maintain all facilities used in support of Class I operations in accordance with applicable DOD and Army regulations and policies, and preventive medicine regulatory guidance, including but not limited to TB MED 530 and TB MED 577/TAB H.

9.3.3.4. The contractor shall be capable of storing MREs, Halal meals, Kosher meals, MARC meals, HDRs, UGR-H/S modules, UGR-E modules, their CENTCOM approved substitutes, and bottled water as stocked lines in quantities specified by the Government. The contractor shall also be capable of temporarily storing UGR-A modules, their CENTCOM approved substitutes and supplements, and warming and cooling beverages IAW AR 30-22 The Army Food Program to facilitate building loads for pick-up by field kitchens, convoy support centers, ration break points, and other authorized customers. The contractor shall report to the class I supply point's accountable officer all UGR-A modules and their CENTCOM approved substitutes, CENTCOM approved supplements and warming and cooling beverages on-hand for five days or longer for disposition instructions.

9.3.3.5. The contractor shall store the operational rations and bottled water in a manner that facilitates the issue of the oldest stocks, first, based on the expiration date or ITD identified on the product's packaging, IAW TM 1-15. In the event that a product has no expiration date or ITD listed on its packaging, the item's production date will be used.

9.3.3.6. The contractor shall maintain a stock locator system to record the storage locations of all stocks. The contractor shall also develop and use a standard signage/placard system for all containers and storage locations to clearly indicate each container or storage location's

contents, to include the stored product's ITD, expiration date, or production date, as applicable. The sign or placard must be clearly visible with one inch lettering. The stock locator system verbiage shall agree with signage/placard system.

9.3.3.7. The contractor shall inspect all on-hand operational ration and bottled water stocks, monthly, to identify and document all operational ration stocks which are 100 days from their ITD, expiration or production dates, as applicable, and report the documentation to the class I supply point's accountable officer to facilitate the coordination of veterinary inspections, IAW Appendix E (Request for Information), item 8.

9.3.3.8. The contractor shall be capable of repackaging operational rations and bottled water for storage.

Class I Supply Points and Operating Hours					
Site	Location	(1) Supported Population	MREs DOS*	Bottled Water DOS *(2)	Operating Hours 12/24 CPS
AA	Anaconda	50,000	1	8	12
B1	Al Asad	43,500	5	10	24
B6	Al Taqaddum (TQ)	27,000	5	10	12
C1	Speicher	21,000	1	60	12
C5	Taji	23,000	3	10	24
D2e	Prosperity	12,000	3	8	12
H2	Diamondback (Mosul)	12,600	3	10	24
H3	Q West (Qaiyarah)	5,200	3	10	12
T1	Adder	39,000	2	10	12
T4	Bucca	11,000	5	5	12
T4	Bucca	(3) 32,000	0	0	

TABLE 9.3.3.8.

\*(1) Appendix A is the "Base Life Support Headcount"

\*(2) Planning factor for maximum capacity

\*(3) TIFRC

9.3.4. Issue. Issues from the Class I supply points may be made directly to authorized customers who will pick up their rations from the class I supply points, or by preparing the issues for the authorized customer by ground or air transport by loading 20 foot and 40 foot MILVANs, loading product palletized on standard wooden pallets onto trucks and trailers, or loading product onto and securing it to 463L or SHERPA pallets. As such, the contractor shall organize operational rations and bottled water into customer breaks, and prepare the customer breaks for customer pick-up or preparing the shipments for delivery to the customer by ground or air transport IAW the issue matrix provided by the class I supply point's accountable officer. All customer breaks will be prepared within 48 hours of receipt of the issue matrix. The contractor shall also load the breaks onto customer vehicles, or military or contracted civilian trucks tasked to deliver the breaks to the authorized customers.

9.3.4.1. The contractor shall develop and use a signage/placard system for all containers to identify all product types (MRE, UGR Family, Halal/Kosher/MARC) by lanes. The

contractor shall placard trucks to identify the loads that are preparing for forward movement to authorized customers. Each placard, at a minimum, must identify type of ration/water, quantity, date loaded and destination location.

**9.3.5. Inventory Accounting.** The contractor shall post all daily receipt, issue, product suspense and condemnation transactions to the class I stock record account on the day the transactions occur, and file associated paper documents as directed by the accountable officer.

**9.3.5.1.** The contractor shall conduct a 100 percent physical inventory of all on-hand operational rations and bottled water, monthly and when directed by the class I supply point's accountable officer, IAW applicable Army regulations. The performance standard for all inventories shall be 95% accuracy or higher, as calculated in AR 710-2. The contractor shall report the inventory results to the class I supply point's accountable officer NLT 24 hours after completing the inventory IAW Appendix E (Request for Information), item 7.

Required Function CL I	Performance Objective	Performance Standard
(Receive) Operate a Class I warehouse	Within the theater of operations, capable of receiving 20' and 40' MILVANS and flatbed vehicles of CL-1 operational rations and or bottled water.	Receive, download, and place into inventory, within 24 hours, unless repackaging is required 99% of the time.
(Store) Conduct a 100% inventory of Class I rations and bottled water	Within the Class I warehouse, given Class I rations and bottled water with expiration dates	Complete the inventory with a minimum of 95% accuracy and identify all rations within 100 days of expiration
(Issue) Prepare Class I commodities into Field Ration Breaks for Customer issue,	Using customer headcounts on file and daily issue matrix from supporting military element	Prepare the field ration break within 48 hours after receipt of issue matrix

TABLE 9.3.5.1.

**9.4. CLASS II, III (P), IV, VII & IX (G), Supply Support Activity (SSA).** The contractor shall have operational control of CLASS II, III (P), IV, VII and IX(G) SSAs as identified in TABLE 9.4, and in accordance with applicable military regulations listed in paragraph 9.4.2.

Site	RIC	Receipts up to	Storing Lines up to	Issue up to
AA – Anaconda	WP7	1,400	11,000	1,400
B1 – Al Assad	W1C	800	5,000	500
B6 – Al Taqaddum	W1E	500	6,000	300
C1 – Speicher	WQ6	7,000	7,000	7,000
C3 – Warhorse	WP6	800	4,300	800
C5 – Taji	WP3	900	9,000	900

D2e – Prosperity	Satellite of WJE	N/A	N/A	1,400
H3 – Q West (Qaiyarah)	W31	750	3,500	400
T1 – Adder	WVZ	1,000	5,500	600
T4 – Bucca	WKU	500	3,500	500

TABLE 9.4

Note: Augment Divisional SSA at H4 Marez.

9.4.1. The Contractor is directed to continue to process and exceed the number of transactions annotated on the above TABLE to support surges in operational requirements. As surges of productivity increase to sustainable levels above the amounts annotated on the above TABLE, a trend analysis will be conducted by the Government and the contractor to reassess personnel, equipment and facility requirements to meet continued operations at the sustainable levels.

9.4.1.1. The contractor shall augment CL II, III (P), IV, VII and IX (G) SSA at the following locations in accordance with applicable military regulations:

Site	Type	Receipts	Storing Lines	Issue
B1 – Al Asad	Marine DS	500	5,000	500
B6 – Al Taqaddum	Marine GS	500	19,500	500
H4 – Marez *(1)	Army SSA			

TABLE 9.4.1.

\*(1) Augment, (Reference Government recommended staffing levels in accordance Appendix M, Recommended Staffing Levels, TABLE M.9.4.1.1.

9.4.1.2. CLASS IX (AIR) OPERATIONS. The contractor shall augment 24-hours per day, 7-days a week of a CL IX (Air) SSA operations at AA-Anaconda. (Reference Government recommended staffing levels in accordance Appendix M, Recommended Staffing Levels, TABLE M.9.4.1.2.

9.4.1.3. No contractor personnel shall work in classified parts of the Class IX (Air) SSA

9.4.1.4. The contractor shall participate in semi-annual ASL reviews to maximize customer support.

9.4.2. The contractor shall conduct SSA operations and maintain the appropriate Authorized Stockage List (ASL) in accordance with military regulations regarding the storage e, issue, receipt and security of Stock Record Account (SRA) operations as outlined in Appendix H (Reference Documents) and as listed below.

9.4.2.1. Army Regulation 735-5 (Policies and Procedures for Property Accountability)

9.4.2.2. Army Regulation 725-50 (Requisitioning, Receipt, and Issuing System)

9.4.2.3. Army Regulation 710-2 (Supply Policy below the National Level)

9.4.2.4. DA PAM 710-2-1 (Using Unit Supply System- [Manual Procedures])

9.4.2.5. DA PAM 710-2-2 (Supply Support Activity Supply System- [Manual Procedures])

9.4.3. The contractor shall provide, maintain, and be licensed to operate all equipment necessary (i.e. MHE, forklifts) within each section of each site, to sustain necessary SSA operations.

9.4.4. The Government will provide software, manuals, workstations and peripherals, to operate the SSA at each site, as applicable. The contractor will also operate and must be proficient in the Standard Army Retail Supply System 1 (SARSS-1) and will perform all tasks IAW ADSM 18-L1Y-AJT-ZZZ-UM and ADSM 18-L1Y-AJT-ZZZ-EM (SARSS operational manuals). The Government will also provide cargo trucks and HMMWVs, as required.

9.4.5. The contractor shall receive, store, and issue supplies, to include turn-ins/retrograde; maintain location accuracy and inventory accuracy in accordance with AR 710-2 or applicable military regulation. Contractor will also perform stock control functions including SARSS closeouts and back-ups, daily, and Trans IN/OUT hourly and when directed by the Accountable Officer.

9.4.6. The contractor shall support the Government in conducting all inventories and preparing quarterly ASL reviews for Army SSAs.

9.4.7. The contractor shall operate the SSAs 24 hours per day, 7 days a week, with minimal manning during off-peak hours, as prescribed in the Accountable Officer's SOP: except H3 which will operate 12 hours per day, 7 days a week.

Required Functions Class II, III (P), IV, VII, IX SSA	Performance Objective	Performance Standard
Operate CL II, III (P), IV, and IX SSAs at the locations above.	Operate in accordance with regulations and procedures indicated in paragraph 9.4 through 9.4.7	At sites where the contractor has full operational control, the following standards apply: Receive supplies with proper documentation (IAW AR 710-2) and process into inventory within 24 hours; maintain a location accuracy of 98%; maintain an inventory accuracy of 95%; maintain a denial rate of 1% or less; are in accordance with AR 710-2. All shipments will have RFID tags in accordance with all applicable policies.

TABLE 9.4.7.

9.4.8. All outgoing cargo shall have an associated RFID tag with content level 6 data detail.

9.5. CENTRAL ISSUE FACILITY (CIF). The contractor shall operate and maintain a Government provided CIF at the sites indicated in TABLE 9.5., on a 12-hour basis, 7 days per week.

Central Issue Facility (CIF)	
Site	Type
AA - Anaconda	Army
F1 – Victory	Army
Location Accuracy (Average) DA Standard 98%	
Inventory Accuracy (Average) DA Standard 95%	
TABLE 9.5.	

9.5.1. The Government will determine Requisition Objectives (RO) and Reorder Points (ROP) for authorized stocked CIF items.

9.5.2. The contractor shall develop, prepare and provide results for Quarterly Stockage Level (QSL) Review Boards, supported with research on demand history, order ship time, RO, and ROP, IAW Appendix I (Data Requirements and Reports Matrix), item 23.

9.5.3. The contractor shall conduct CIF inventories in accordance with DA Pam 710-2-1 and DA Pam 710-2-2. Inventories include, but are not limited to, Stockage Location Surveys, Monthly 10% Inventories, and perform 100% semi-annual inventories of CIF stockage and submit the DA Form 444, Inventory Adjustment Reports to the Government Accountable Officer and the ACO, IAW Appendix I (Data Requirements and Reports Matrix), item 24, item 25, item 26.

9.5.4. The contractor shall establish, maintain, and conduct processes for receipt, store, and issue quantities for all CIF stockage items in accordance with DA Pam 725-50, DA Pam 710-2-2, and DA Pam 725-50.

9.5.5. The contractor shall submit special orders when required for uncommon sizes upon unit request.

9.5.6. The contractor shall inspect Direct Exchange (DX) and Fair Wear and Tear (FWT) for serviceability. If the items are unserviceable, stocks shall be dispositioned based on applicable regulations.

9.5.7. Contractors shall comply with special projects and fielding initiatives in accordance with military directives as directed by the ACO.

9.5.8. The contractor shall be provided initial training by the USG in Property Book Unit Supply Enhanced (PBUSE) and Installation Support Module (ISM) to manage CIF accountability. The contractor shall maintain accountability in accordance with MNC-I policies and applicable regulations.

9.5.9. The contractor shall ensure oversight against pilferage and ensure Direct Exchange (DX) clothing items are disposed of in accordance with applicable regulations.

9.5.10. The contractor shall report issues, turn-ins, and adjustments on a daily, weekly and monthly basis as required to the Accountable Officer, IAW Appendix E (Request for Information), item 9.

9.5.11. The contractor shall ensure all recipients are authorized to obtain supplies prior to issue.

9.6. SELF SERVICE SUPPLY CENTER (SSSC). The contractor shall operate and maintain a Government provided Self Service Supply Center (SSSC) at sites indicated in TABLE 9.6.

SELF SERVICE SUPPLY CENTER (SSSC).	
Site	Type
AA – Anaconda	Army
F1 – Victory	Army
T4 – Bucca	Army
Location Accuracy (Average)	DA Standard 98%
Inventory Accuracy (Average)	DA Standard 95%
TABLE 9.6.	

9.6.1. The Government will determine the authorized stockage list.

9.6.2. The Government will establish and the contractor shall monitor RO and Reorder Point (ROP) for stocked SSSC items and provide a bi-monthly report on demand history as requested by the Accountable Officer, IAW Appendix I (Data Requirements and Reports Matrix), item 27.

9.6.3. The contractor shall order for replenishment of the SSSC store stocks using Government supply channels. The Government Accountable Officer shall review, certify and approve orders exceeding \$75,000 and be responsible for review of the activity's logs monthly. The contractor shall develop and provide the Activity's log, IAW Appendix I (Listing of Task Order Requirements), item 31.

9.6.4. The contractor shall perform daily inspections of stockage area for replenishment actions.

9.6.5. The contractor shall perform 100% semi-annual and 10% monthly inventories of SSSC stockage and submit the DA Form 444, Inventory Adjustment Reports to the Government Accountable Officer and the ACO, as referenced in Appendix I (Data Requirements and Reports Matrix), item 28 and item 29. The contractor shall notify the Government Accountable Officer and ACO of any inventory discrepancy exceeding \$1000. The contractor shall investigate and resolve all discrepancies in accordance with Army Regulation 735-5.

9.6.6. The contractor shall develop, prepare and provide results for the Quarterly Stockage Review Boards to address current data on demand history, order ship time, requisition objectives, and reorder points, and IAW Appendix J (Listing of Task Order Requirements), item 32.

9.6.7. The contractor shall process documents through Army STAMIS systems provided to order routine replenishment supplies.

**9.7. CLASS III BULK (B) OPERATIONS.** The contractor shall establish, operate, and maintain 24 hours a day 7 days a week, a Class III (B) supply point consisting of fabric collapsible tanks or above-ground hard wall storage tanks physically capable of receiving, storing (on the ground) and issuing at the locations listed in the TABLE below IAW FM 10-67-1 and DOD 4140.25M. Existing fuel bunkers and/or hard wall storage tanks shall be used for storage in coordination with the LSO and at the direction of the ACO after joint inspection by the Government and the contractor for viability and condition. The contractor shall manage capitalized Class III Bulk sites in country and shall perform quantity accountability and determination on all transfers, receipt, storage, and issue of product IAW DOD 4140.25M and DESC Interim Policies and Instructions. The contractor shall continue to follow current AR 710-2 guidelines for petroleum/U.S. Army property management at non-capitalized Class III Bulk sites. For planning purposes, storage capacity shall be calculated at a maximum 100% fill. The contractor shall receive and issue bulk fuel for all fuel types in unlimited quantities as long as receipts do not exceed the maximum storage capacities as prescribed in paragraph 9.7.2 and as indicated in TABLES 9.7.1, 9.7.2, and 9.7.3.

Sustainment Command Oversight				
Site	Location	Maximum Storage Capacity		
		Diesel	Mogas	JP8
AA	Anaconda*	1,000,000	250,000	3,200,000
B1	Al Asad*	200,000	100,000	3,300,000
B6	Al Taqaddum*	400,000	100,000	3,100,000
C1	Speicher*	770,000	200,000	2,950,000
C5	Taji	250,000	100,000	1,950,000
D2e	Prosperity	5,000	150,000	5,000
H2	Diamondback (Marez)*	100,000	50,000	1,000,000
H3	Q-West*	900,000	100,000	2,500,000
Total		3,625,000	1,050,000	18,005,000
TABLE 9.7.1.				

\* Denotes DESC Capitalized site

CFLCC QM Group Oversight				
Site	Location	Maximum Storage Capacity		
		Diesel	Mogas	JP8
T2	Cedar *	1,470,000	410,000	8,400,000

T4	Bucca #	100,000	20,000	300,000
Total		1,570,000	430,000	8,700,000
TABLE 9.7.2.				

\* Denotes DESC Capitalized site

# Denotes Bulk and Retail (Excluding Generator Routes)

Augmentation Oversight				
Site	Location	Maximum Storage Capacity		
		Diesel	Mogas	JP8
C3	Warhorse #	10,000	10,000	310,000
F2	Liberty	1,100,000	150,000	4,260,000
Total		1,110,000	160,000	4,570,000

TABLE 9.7.3.

# Denotes Bulk and Retail (Excluding Generator Routes)

9.7.1. Receipt. The contractor shall receive fuel in unlimited quantities IAW guidance as specified by the Sustainment Command or QM Group (POL) per TABLE 9.7.1, 9.7.2 and 9.7.3.

9.7.1.1. The contractor shall sample and test all Tank Truck (TT) receipts from DESC Direct Delivery (PC&S) and Bulk Delivery contracts prior to off-loading products, using appropriate equipment and methods, IAW MIL-STD-3004A, *Quality Surveillance for Fuels, Lubricants, and Related Products*, applicable Defense Energy Support Center (DESC) and Army regulations and standards. The contractor shall meter fuel while off-loading. In addition to following applicable regulations, the contractor shall adhere to the Expeditionary Sustainment Command Standard Operating Procedures for Offloading Tank Trucks.

9.7.1.2. The contractor shall perform quality surveillance tests of fuel at the level dictated by MIL-STD-3004A, TABLE XII from each inbound delivery in accordance with applicable DOD and U.S. Army policies.

9.7.1.3. The contractor shall accept product deliveries when test results are within contract specification limits, or Intra-Governmental Transfer Limits if transferred from Government owned stock, without further delaying discharge.

9.7.1.4. The contractor shall reject vendor deliveries, after coordinating with the DESC Quality Manager (QM) and DFSP Responsible Officer (RO), when test results do not meet contract specification limits.

9.7.1.5. The contractor shall sample/test Tank Truck (TT) product shipments from other DFSPs in accordance with the intra-governmental receipt specifications prescribed by MIL-STD-3004A.

9.7.1.6. The contractor shall reject shipment deliveries (DFSP to DFSP), after coordinating with the DESC Quality Manager (QM) and DFSP Responsible Officer (RO), when test results do not meet intra-governmental receipt limits.

9.7.1.7. The contractor shall retain all delivery vehicle samples until the product is determined to satisfy specification requirements.

9.7.1.8. The contractor shall immediately contact the RO if the fuel does not meet adequate surveillance standards. The contractor will then place the vehicle with suspected quality issues in a segregated hold status; preserve samples that indicate issue(s) with fuel quality; and photograph driver holding a visual sample of the fuel and in front of suspect vehicle with vehicle license plate shown. The contractor shall reject shipment and vendor deliveries, after coordinating with the DESC Quality Manager and RO, when test results exceed limits.

9.7.1.9. The contractor shall use calibrated meters to monitor all fuel movements into or out of capitalized locations (DFSPs). Contractor shall be capable of maintaining in-country meter calibration expertise for repair, maintenance and calibration of meters (receipt and issue meters) in accordance with manufacturer's specifications and requirements, such that meters do not have to be transported for this service. Recognizing the large volume of fuel that can flow through meters at particular sites, contractor shall maintain certified calibrated spare meters that can be interchanged with an existing flow meter, such that there is always the ability to properly account for fuel. For accountability purposes, meters shall not be used if they exceed the manufacturer's specified requirements for meter calibration.

9.7.2. Storage. The contractor shall maintain fuel storage levels IAW guidance from the Sustainment Command and the published manufactured storage capacity for that storage container (tanks or bags) not to exceed 100% capacity or to the limit of a bag's serviceability rating as specified by the BRAG rating and classification guide. Daily reports will be submitted indicating number of bags within each rating for each type of fuel stored. The contractor shall inspect and classify fuel storage bags according to the BRAG rating and classification guide. Bags will be replaced when they receive a BLACK rating. Degraded bags not reaching a BLACK rating are authorized for replacement to meet mission requirements and when replacement bags are available. Replacement of a bag or changing of a bag's serviceability rating will be noted in the contractor's daily report.

9.7.2.1. During initial fills or replenishment of fixed or tactical storage containers (tanks or bags), the contractor shall sample and test as defined in MIL-STD-3004A.

9.7.2.2. The ACO, in coordination with the DESC Quality Manager (QM), will direct the contractor to blend DF2 to make DF1 and/or mix Jet A-1 with specified chemicals to make JP8 to include specifications at Class III supply points when supported units mission needs dictate, in accordance with theater policy and in consultation with the Sustainment Command Class III (B) Manager.

9.7.2.3. The contractor at capitalized sites shall minimize the accumulation of unnecessary contaminated and waste fuel products. The contractor will account and process the necessary determinable adjustments, sales, or transfer of product IAW DOD 4140.25M. Request for disposal of contaminated or waste product will be coordinated with DESC-BQ and DESC-FI in advance.

9.7.2.4. The DFSP RO shall contact the appropriate DESC Quality Manager (QM) for product disposition instructions if the tank/bag sample fails specification requirements. Upon receipt of disposition instructions, the contractor shall account for associated product losses in compliance with 4140.25M and DESC Interim Policies and Instructions.

9.7.3. Issue. The contractor shall issue fuel in unlimited quantities IAW guidance as specified by the Sustainment Command or CFLCC QM Group (POL) per TABLES 9.7.1 and 9.7.2.

9.7.3.1. The contractor shall take responsible quality assurance (QA) measures to ensure that fuel quality is not degraded prior to issue. The contractor shall procure required seals and seal all fueled tankers prior to departure from the Tactical Petroleum Terminal. Once all tanker trailer inlet/outlet ports have been sealed, they should not be removed or tampered with other than by the designated accepting facility representative at the final destination. The contractor shall use serial-numbered seals to protect against port tampering.

9.7.3.2. The contractor shall conduct inspections prior to use of each tanker IAW DOD 4140.25M and FM 10-67-1, Chapter 28, Section IV, and MIL-STD 3004A. These inspection standards shall be used to inspect all fuel tankers trucks (TT) that arrive on site to receive fuel. The contractor shall maintain a record of all tankers that fail inspections, and the contractor shall keep an active file that identifies all failures for a period of 30 days. Additionally, the contractor shall provide a copy of all deficiencies to the vehicle driver, the COR and the RO.

9.7.3.3. In the event that fuel constraints are imposed on the military, the contractor shall ration fuel in accordance with the schedule developed by the Government and at the direction of the ACO.

9.7.4. Inventory Accounting and Reporting. At capitalized fuel storage sites the contractor shall operate and maintain the Fuels Automation System (FAS/FMD). The Government will provide training, software, manuals, workstations and peripherals to operate the FAS/FMD. The contractor shall provide two (2) certified FAS/FMD operators at each DFSP and shall perform all inventory and accounting tasks IAW DOD 4140.25M and DESC Interim Policies and Instructions. At non-capitalized sites the contractor shall account for fuel IAW AR 710-2, DA PAM 710-2-2 and related publications.

9.7.4.1. For Capitalized Fuel Stock Points the contractor shall account for daily issues, receipts, and inventories IAW DOD 4140.25M and DESC Interim Policy and Procedural Guidance. For Non-Capitalized Fuel Stock Points the contractor shall account for daily issues, receipts and inventories IAW AR 710-2, Ch 2, Para 2-34. In addition to following applicable regulations, when performing inventories, the contractor shall adhere to the Expeditionary Sustainment Command Standard Operating Procedures for Bladder Gauging.

9.7.4.2. For capitalized retail fuel transactions, the Fuels Automated System (FAS/FMD) operator will review and validate all paperwork received from the retail site prior to inputting into FAS/FMD IAW DESC I-29. The contractor will then process inventory transactions into FAS/FMD daily and then file DA Form 3643 with DD Form 1898 for document retention per DESC guidance, and IAW Appendix I (Data Requirements and Reports Matrix), item 30.

9.7.4.3. The contractor shall conduct 100% daily inventories of capitalized products in compliance with DESC I-29 and DESC I-4 for capitalized sites, AR 710-2 for non-capitalized sites, and report the results to the Responsible Officer (RO) within 24 hours of completing end of month inventory.

9.7.4.4. At sites where CLSS retains operational responsibility, the contractor shall report daily status at capitalized locations as of 0000 and 1200 hrs and at non-capitalized locations at 0600 and 1800 (beginning balance, quantity received, and quantity issued, and ending balance) to the Responsible Officer (RO) or designated representative within 2 hours of report closeout.

9.7.4.5. The contractor at capitalized sites in coordination with DESC-FI will establish a daily acceptable gain and loss limit per product. The contractor will initiate investigations as they occur if the established daily limit is exceeded. The investigation will target identifying the cause and corrective action necessary to correct and report findings to the DFSP Responsible Officer.

9.7.4.6. The contractor shall investigate and provide investigation findings to the DFSP RO whenever a DFSP end-of-month operating loss exceeds allowable tolerances IAW DOD 4140.25M and DESC Interim Policies and Instructions.

9.7.4.7. Upon receipt of disposition instructions, the contractor shall account for associated product losses in compliance with DOD 4140.25M and DESC Interim Policies and Instructions.

9.7.4.8. The contractor shall prepare and submit to the RO and FAS/FMD Operator a Non-DOD Sales Report for products issues/credits to/from Non-DOD entities IAW DESC-I-6, Non-DOD Sales Report.

9.7.4.9. All “gross” quantities will be volume corrected for a temperature to a “net” quantity at a temperature of 60°F or 15°C.

9.7.5. Fuel Storage Site Maintenance. The contractor shall perform scheduled and unscheduled maintenance on storage equipment, to include but not limited to, fabric tanks, hard wall tanks, berms, pumps, filter separators, meters, strainers, manifolds, valves, fittings, safety and fire fighting equipment IAW applicable command policy, Army and DoD regulations, manufacturer's specifications and industry standards. The contractor shall coordinate with the Government for transportation of equipment requiring calibration, maintenance and repair.

9.7.5.1 Contractor shall ensure that all equipment requiring calibration is calibrated IAW applicable command policy, Army and DOD regulations, and manufacturer's specifications. The contractor shall provide a minimal traveling team to provide onsite meter calibration as required

9.7.5.2. The contractor shall submit a Quality Deficiency Report (QDR) on any fuel storage container that experiences a deficiency before its end of service date by going to web page <https://aeps.ria.army.mil/aepspublic.cfm> and selecting the Submit Quality Deficiency Reports menu option. A copy of that submission will be retained with the contractors' maintenance records.

9.7.6. Fuel Storage Site Safety.

9.7.6.1. The contractor shall provide emergency shower and eyewash stations.

9.7.6.2. The contractor shall maintain limited fire fighting capability with GFE-provided/FSS procured compressed air foam type fire extinguishers on site.

9.7.6.3. Around fuel points the contractor shall maintain internal and external communications with hand held radios labeled intrinsically safe, and cell phone use is prohibited.

9.7.6.4. The contractor shall develop, publish and coordinate a spill plan in conjunction with the Sustainment Brigade/Corps Support Group Safety Manager, in accordance with Multi-National Corps – Iraq (MNC-I) Standard Operating Procedures (SOP), Annex AA (MNC-I Environmental SOP), POL. After approval by the Sustainment Brigade/Corps Support Group Safety Manager, the contractor shall obtain the fuel spill kits as agreed upon in the plan and/or order within 14 days.

9.8. FUEL TESTING FACILITIES. The contractor shall operate and maintain fuel testing facilities capable of performing the test levels prescribed in TABLE 9.8.1 and as required by MIL-STD-3004A, for Diesel Fuel, Motor Gasoline and Aviation Turbine Fuel. MIL-STD-3004A provides definition of the various test levels at the following sites and at the level annotated below:

FUEL TESTING FACILITIES	
Site	Fuel Testing Level
AA – Anaconda	B2 level laboratory
B1 – Al Asad	Modified C level testing facility
B6 – Al Taqaddum	Modified C level testing facility
H3 – Q West	Modified C level testing facility
T2 – Cedar II	Modified C level testing facility

TABLE 9.8.1.

9.8.1. All testing facilities operated by the contractor shall be certified IAW AR 710-2. Certification will come from the Army Petroleum Center's designated representative and will include a review of facilities, equipment, methods and personnel qualifications. Laboratories will not perform testing for the purposes of determining suitability or disposition of DWCF petroleum products unless they are certified. Once certified, the laboratories shall participate in a DOD correlation program identified by the certifying agency.

9.8.2. At sites identified as Modified C level testing facilities, the contractor shall operate and maintain capability to perform C level petroleum tests plus Distillation, Fuel System Icing Inhibitor (FSII), and Filter Effectiveness (FE). Monthly production reports will be forwarded to the CENTCOM SAPO.

Required Functions CLASS III (B)	Performance Objective	Performance Standard
Provide GS and DS Class III (B) storage operations.	Operate a GS and/or DS Class III supply point capable of storing, receiving and issuing Diesel and MOGAS.	<p>Operate a CL III supply point 24 hours a day, capable of receiving/storing/issuing Diesel and MOGAS in the quantities per node as stated above per day.</p> <p>Maintain product accountability. Conduct daily visual inspections and API gravity tests. Review tests results and make recommendations on fuel quality.</p> <p>Report suspect Diesel and MOGAS fuel quality to Responsible Officer immediately. For capitalized petroleum sites, notify the RO and DESC.</p>
Provide GS and DS Class III (B) storage operations.	Operate a GS and/or DS Class III supply point capable of storing, receiving and issuing JP8.	<p>Operate a Class III supply point 24 hours a day, capable of receiving/storing/issuing JP8 in the quantities per node as stated above per day.</p> <p>Maintain product accountability. Conduct daily visual inspections, API gravity tests, and water tests using Aqua-Glo test kits. Review test results and determine fuel quality.</p> <p>Report suspect JP8 fuel quality to Responsible Officer immediately. For capitalized petroleum sites, notify the RO and DESC.</p>
Provide Petroleum Quality Surveillance.	Provide fuel-testing capability to monitor serviceability of fuels to all supported units.	Perform laboratory testing in accordance with American Society for Testing and Material Standards (ASTMs).

TABLE 9.8.2.

9.9. CLASS V. The contractor shall augment the Government operation of a Corps Storage Area (CSA)/Ammunition Supply Point (ASP) capable of receiving, storing, issuing, preparing for shipment and retrograding of ammunition for multi-service operations at AA-Anaconda and D2e-Prosperity, IAW Appendix M – Recommended Staffing Levels (Augmented Missions), TABLE M.9.9.

9.9.1. The contractor shall provide inventory management personnel of Class V conventional ammunition.

9.9.2. The Government will provide the QASAS (Quality Assurance Specialist Ammunition Surveillance) for ammunition surveillance, inspection, and classification.

9.9.3. The Government will provide Explosive Ordnance Disposal as required.

9.9.4. The contractor shall use U.S. Citizens only for Class V.

9.9.5. The contractor shall conduct ammunition operations in compliance with military regulations regarding the safety, storage, issue, receipt and security of ammunition operations as outlined in the applicable U.S. military regulations as listed below:

9.9.5.1. Army Regulation 190-11, Physical Security of Arms, Ammunition and Explosives

9.9.5.2. Army Regulation 385-64, U.S. Army Explosive Safety Program

9.9.5.3. Army Regulation 5-13, Training Ammunition Management

9.9.5.4. Army Regulation 710-2, Inventory Management Supply Policy below the Wholesale Level

9.9.5.5. DA PAM 385-64, Ammunition and Explosives Safety Standards

9.9.5.6. DA PAM 710-2-1, Using Unit Supply System [Manual Procedures]

9.9.5.7. DA PAM 710-2-2, Supply Support Activity Supply System [Manual Procedures]

9.9.5.8. Field Manual 4-30.13, Ammunition Handbook: Tactics, Techniques, and Procedures for Munitions Handlers.

9.9.5.9. Standard Operating Procedures (SOP) of the military unit operating the ASP

9.9.5.10. Field Manual (FM) 4-30.1, Munitions Support in the Theater of Operations

9.9.5.11. Field Manual 55-1, Army Transportation Service in the Theater of Operations

9.9.6. The contractor shall assist in managing the ASP inventory using the Standard Army Ammunition System Modernization (SAAS-MOD) and the Training Ammunition Management Information System-Redesigned (TAMIS-R) to record ammunition receipts, issues, shipments, and adjustments; and, then submit reports to the Government Accountable Officer, and IAW Appendix O (Data Requirements and Reports Matrix supplied by the Government), item 8. This person should have SAAS-MOD experience working in a Stock Control section of an ASP.

9.9.7. The Government will provide an Accountable Officer and an operations NCO.

9.9.8. The Government shall provide a Contracting Officer's Representative (COR) for this mission. The contractor and the Government will jointly develop a comprehensive COR checklist required to be completed monthly, and IAW Appendix O (Data Requirements and Reports Matrix supplied by the Government), item 9. When the checklist is completely filled out, the COR, the senior contractor representative and the Accountable Officer or Operations NCO will sign and date the form.

9.9.9. All outgoing cargo shall have an associated RFID tag with content level 6 data detail.

9.10. FORWARD REDISTRIBUTION POINT (FRP). The contractor shall operate a Class II, III, IV, VII and IX (G) FRP for serviceable items at the following location in accordance with AR 710-2.

Site	RIC	Receipts (planning purpose)	Storing Lines (planning purpose)	Issues (planning purpose)
AA – Anaconda	WLG	2,000	10,000	2,000

TABLE 9.10.

9.10.1. The contractor shall conduct FRP operations in accordance with military regulations regarding the storage, issue, receipt and security of SRA (Stock Record Account) operations as outlined in the following regulations:

9.10.1.1. AR 735-5 (Policies and Procedures for Property Accountability)

9.10.1.2. AR 725-50 (Requisitioning, Receipt, and Issuing System)

9.10.1.3. AR 710-2 (Supply Policy below the National Level)

9.10.1.4. DA PAM 710-2-1 (Using Unit Supply System - [Manual Procedures])

9.10.1.5. DA PAM 710-2-2 (Supply Support Activity Supply System - [Manual Procedures])

9.10.1.6. The contractor shall operate a FRP 24 hours a day, 7 days a week at AA-Anaconda.

9.10.2. The contractor shall provide, maintain, and be licensed to operate all equipment necessary (i.e. MHE, forklifts,) within each section of each site, to sustain necessary FRP operations.

9.10.3. The Government will provide software, workstations, manuals and peripherals, to operate the SSA. The contractor will also operate and must be proficient in the Standard Army Retail Supply System 1 (SARSS-1) and will perform all tasks IAW ADSM 18-L1Y-AJT-ZZZ-UM and ADSM 18-L1Y-AJT-ZZZ-EM (SARSS operational manuals). The Government will also provide cargo trucks and HMMWVs, as required.

9.10.4. The contractor shall receive, store, and issue supplies, to include turn-ins/retrograde; maintain location accuracy and inventory accuracy in accordance with AR 710-2 or applicable military regulation. Contractor will also perform stock control functions including SARSS closeouts and back-ups, daily, research of undocumented receipts as required, and Trans IN/OUT hourly and when directed by the Accountable Officer. The contractor shall support the in conducting monthly 10% ASL inventory and semi-annually ASL reviews for Army FRPs, and monthly ASL reviews, and IAW Appendix I (Data Requirements and Reports Matrix supplied by the Government), item 10.

9.10.5. The contractor shall support the Government in conducting all inventories and preparing quarterly NSL (National Stockage List) reviews.

Required Functions CLASS II, III, IV, VII and IX	Performance Objective	Performance Standard
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Operate Forward Re-distribution point.	Operate in accordance with regulations and procedures indicated in paragraph 9.10. through 9. 10.6. and Appendix H.	Receive supplies and process into inventory within 24 hours; maintain a location accuracy of 98%; maintain an inventory accuracy of 95%; maintain a denial rate of 1% or less; are in accordance with AR 710-2. All shipments will have RFID tags in accordance with all applicable policies.
Air Sustainment	TO 35D33-2-2-2 463L Air Cargo Pallets	Build up to 35 outbound pallets daily at site AA, Anaconda for final destination.

TABLE 9.10.5.

9.10.6. The Government shall be responsible for assigning the correct condition code for materiel arriving at the FRP whose serviceability is in question.

9.10.7. All outgoing cargo shall have an associated RFID tag with content level 6 data detail.

9.11. JOINT DISTRIBUTION CENTER (JDC). The contractor shall provide following functions Joint Distribution Center (JDC), Air Movement and Cargo Documentations.

9.11.1. The contractor shall have operational control of the JDC at the sites listed below. All outgoing cargo shall have an associated RFID tag with content level 6 data detail. The Government will provide all RFID systems the contractor cannot procure.

9.11.1.1. The contractor shall operate JDCs IAW TABLE 9.11.1.1.

JOINT DISTRIBUTION CENTER (JDC) & Hours of Operation	
Site	Hours of Operation
AA – Anaconda	24/7
B1 – Al Assad	24/7
C1 – Speicher	12/7
H2 – Diamondback (Mosul)	24/7
H3 – Q West (Qaiyarah)	24/7
T1 – Adder	24/7

TABLE 9.11.1.1.

9.11.1.2. RESERVED.

9.11.1.3. The contractor shall receive, segregate, and stage for onward movement class II, III (P), IV, VII, VIII, IX(G), & X shipments on platforms to include but not limited to 463L pallets, flatbed trucks, PLS flat racks, and containers. (Excluding Class VII Rolling Stock)

9.11.1.4. The contractor shall organize shipments into unit sets for distribution by multiple methods to include, but not limited to: DODAAC, Unit Identification Code (UIC), Routing Identification Code (RIC), unit name, and/or supplementary address.

9.11.1.5. The contractor shall pack and crate, all shipments built to include T-2, T-3 pallet train (prepared) and re-built at the JDC site, for onward movement in accordance with all applicable regulations. This includes, but is not limited to providing all packing material and preparing proper documentation to accompany the shipment.

9.11.1.6. RESERVED.

9.11.1.7. Inbound non-government owned containers must be unpacked and repacked into military outbound containers for onward movement within 72 hours of receipt into the transload yard.

9.11.1.8. The contractor shall coordinate transportation to units on the sites, and coordinate with the government for convoy movements off the sites identified in TABLE 9.11.1.1.

9.11.2. Air Movement: Coordinate with air MCT for preparation and movement from JDC to cargo staging area at AA-Anaconda, B1- Al Asad, C1-Speicher, H2-Diamondback, H3-Q West, and T1-Adder.

9.11.2.1. The contractor shall be capable of receiving (walk-in customers), processing, building, transporting, tracking, and unloading pallets or equivalent 463L pallets as identified in the Performance Standards per day at the sites listed above in 9.11.1.1., 9.11.1.2. and 9.11.3.8. (as identified in TABLE 9.11.3.8)

9.11.3. Cargo Documentation: The contractor shall provide cargo documentation for all cargo arriving and leaving the JDC. The contractor is directed to prepare Transportation Requests (TR) for all cargo requiring onward movement for the JDC transload yards and turn TRs into the servicing MCT at their location for processing as TMRs (Transportation Movement Request). TRs (manual, digital or hardcopy) should list all associated Transportation Control Numbers (TCN) on the TRs. The TRs are to be reported via e-mail or hand carried to the respective servicing MCT to create TMRs.

9.11.3.1. The contractor shall properly document items that do not have complete documentation either by manual method using existing standard army regulation or by automated means, such as but not limited to (portable hand held interrogators, AMS-TAC system, TC-AIMS II, etc.)

9.11.3.2. The contractor shall be able to accurately identify by military shipping labels (MSL), and material release orders (MRO) where items need to be directed and properly prepare and ship all items.

9.11.3.3. The Government shall remain on-site with the trucks while they unload, load or transverse the JDC yard. The contractor shall provide, operate, and maintain all necessary MHE (forklifts) within each section, vital to sustaining JDC operations.

9.11.3.4. The Government will provide the communications/automation architecture to support in transit visibility. This includes but is not limited to BCS3, Very Small Aperture Terminal (VSAT), CAISI and various U.S. military STAMIS' that work in conjunction with BCS3, VSAT and CAISI. The Government will provide "train the trainer" training upon receipt of the equipment.

9.11.3.5. The Government will provide automation tools for distribution; this includes but is not limited to TC-AIMS or AMS-TAC.

9.11.3.6. As directed by USG, from TTM CULT assets, the contractor shall run a yard-tractor capability operation in the JDC.9.11.3.7. The contractor shall provide coordination for the trailers to stage in the JDC yard and onward movement yard to allow for pre-loading of trailers for sustainer missions.

#### 9.11.3.7. RESERVED.

9.11.3.8. The contractor shall meet the quality standards for movement and management of logistics assets in accordance with the Defense Transportation Regulation, Volume VI, Technical Manuals TO35D33-2-2-2 and TO35D33-2-3-1; and the Air Mobility Command Instruction 24-101.

Required Functions	Performance Objective	Performance Standard
Operate a Joint Distribution Center	<p>Operate a JDC. Receive and distribute cargo. Receive and store multi-class shipments on platforms to include but not limited to 463L pallets, flatbed trucks, PLS flat racks, and containers.</p> <p>Organize the shipments into unit sets and issue to customer units. Pack and crate shipments for onward movement. Coordinate for transportation to units not on Anaconda per guidance by the responsible SPO. Provide cargo documentation for all cargo arriving and leaving Anaconda. Escort all trucks carrying all classes of supply while at the JDC.</p>	<p>Receive, temporarily store and distribute cargo to all MNC-I units to include cargo will have RFID tags in accordance with all applicable policies:</p> <p>Operate 24-hrs per day:            AA-Anaconda: Receive/ Issue a total of up to 1,700 STONS per day and a total of up to 250 inbound and outbound pallets.</p> <p>Operate 24-hrs per day:            B1-Asad: Receive/ Issue a total of up to 200 TONS per day and a total of up to 50 inbound and outbound pallets</p> <p>Operate 24-hrs per day:            H2- Diamondback (Mosul): Receive/ Issue a total of up to 170 TONS per day and a total of up to 50 inbound and outbound pallets</p> <p>Operate 24-hrs per day:            H3-Q West (Qaiyarah): Receive/ Issue a total of up to 250 TONS per day and a total of up to 30 inbound and outbound pallets</p> <p>Operate 24-hrs per day:            T1-Adder: Receive/ Issue a total of up to 500</p>

		TONS per day and a total of up to 25 inbound and outbound pallets.  Operate 12-hrs per day: C1-Speicher: Receive/ Issue a total of up to 600 TONS per day and a total of up to 75 inbound and outbound pallets
Air Movement	TO 35D33-2-2-2 463L Air Cargo Pallets	At each site identified in paragraph 9.11.2, have capability to build a total of 35 outbound pallets daily with the capability to build 5 of them as HAZMAT pallets at site AA – Anaconda for final destination.

TABLE 9.11.3.8.

10.0. Theater Transportation Mission (TTM). The contractor shall conduct TTM support in accordance with MNF-I, MNC-I, and ESC policies and procedures. The contractor shall retain the capability to geographically re-distribute support as the tactical situation changes and shall provide the following services within country.

10.1. Common User Land Transport (CULT) Operations. The contractor shall conduct transportation operations in accordance with FM 4-01.30, FM 55-30, and applicable Tactics, Techniques and Procedures (TTPs).

10.1.1. The contractor shall maximize the use of idle assets (tractors and drivers) by cross-leveling assets with coordination of the ESC. Organizational changes will be determined by the Tasking Authority and changes to the existing requirements will be given at the direction of the ACO. The contractor shall reflect all changes in the daily and weekly utilization and daily data extraction reports, IAW Appendix I, (Data Requirements and Reports Matrix), item 32.

10.1.2. The contractor shall ensure that all loads are secured and loads that require seals are sealed to preclude tampering and theft. The contractor shall immediately report all load discrepancies, maintain positive control of contractor assets and collaborate with the supported CSG/SB to ensure all tasked assets operate in a commonly accepted safe manner, and IAW Appendix J (Listing of Task Order Requirements), item 33. The contractor shall conduct CULT operations in accordance with military and host nation traffic regulations while providing the following services: Line Haul Support, Bulk Water Distribution, Bulk Fuel Distribution and Ice Distribution.

10.1.3. In-Transit Visibility (ITV): The contractor shall monitor and utilize Government furnished ITV equipment (Reference 9.11.3.4) for LOGCAP vehicles during convoy movement. The contractor in coordination with the ESC shall jointly ensure the ITV is compatible and inter-operable with Army ITV tracking systems or maintain tracking through internal systems in agreed upon quantities with the ESC.

10.1.4. The contractor shall have a minimum of one like equipment Bobtail for self-recovery of TTM assets in order to accommodate recovery of 24 and 12 Volt trailers. At the discretion of the Tasking Authority, military bobtails may be used as long as they are compatible with

contractor assets, in lieu of TTM bobtails to accommodate recovery of trailers in order to maximize TTM assets available to support requirements.

**10.1.5. CULT Requirements.** The contractor shall provide, operate and maintain support for CULT Operations at the following areas:

CULT Operations		
AO	Locations	
MND – N (LSAA ONLY)	AA	Anaconda
MNF – W	B1	Al Assad
	B4	Ar Ramadi
	B6	Al Taqaddum
MND – N/NE	C1	Speicher
	C3	Warhorse
	H2	Diamondback (Mosul)
	H3	Q West (Qaiyarah)
	H4	Marez
	H5	Sykes
MNF – B	C5	Taji
	D5	BIAP West
	D11	Hammer
	F1	Victory
	F2	Liberty
MND – SE/C/CS	T1	Adder (Tallil)
	T2	Cedar II
	T3	Scania
	G3	Delta
	G6	Echo (Coalition Forces)

TABLE 10.1.5.

**10.1.5.1. Transportation Support Mission Deliverables.** The contractor shall provide, in an electronic format, a daily and weekly utilization and a daily data extraction reports on SOW asset availability to the tasking authority's and a total asset daily and weekly report status report to the ESC SPO Mobility Branch that articulates asset availability and utilization by location in accordance with (IAW) Appendix I (Data Requirements and Reports Matrix), items 31 and 33. The report shall communicate asset availability and utilization as compared to the requirements stated in this document (performance-based metrics).

**10.1.5.2. CULT Asset Distribution.** Cross-leveling and organizational changes will be determined by the Tasking Authority, with the recommendation of the Contractor. Changes to the existing requirements will be requested through the Mobility Branch, and at the direction of the ACO and will be reflected in the daily asset availability report.

10.1.5.3. Tasking Authority. The contractor shall request, receive, acknowledge receipt of and respond to tasking requests from an ESC approved tasking authority from within the respective supported CSG/SBs, and IAW Appendix J (Listing of Task Order Requirements), item 33. The following points define the tasking authority:

10.1.5.3.1. Tasking authority will provide mission tasking 24 hours in advance of required execution time with the exception of priority movements as defined by the ESC or MCB standards.

10.1.5.3.2.. The tasking authority will be one primary and one alternate Point of Contact (POC) that represents the supported CSG/SB.

10.1.5.3.3. Tasking authority can be delegated down no lower than CSB/CSSB level. In the absence of a specified primary or alternate tasking authority, the CSG/SB SPO will serve as the tasking authority.

10.1.5.3.4.. The contractor shall maintain at each Corps Support Group (CSG) / Sustainment Brigade (SB) location one primary and one alternate POC for Transportation Movement Request (TMR) tasking. This POC will be identified in writing to the CSG SPO within one week of receipt of this task order and/or personnel turnover .

10.1.5.4. CULT Fleet POC Roster. The contractor shall provide the ESC SPO Trans Section Mobility Branch, on the first day of each month, a CULT Fleet POC Roster for all CSG/SB locations, and IAW Appendix J (Listing of Task Order Requirements), item 35. This roster shall be delivered electronically to the ESC SPO Trans Section Mobility Branch. This roster shall include relevant contact information as determined by the ESC SPO for each location. The Government will, on a monthly basis, receive this roster and update all tasking authority data for the military POCs, then re-distribute throughout theater.

10.1.5.5. Contractor Security. IAW paragraph 1.5.

10.1.5.6. Transportation Support. The contractor shall provide equipment, operators, and services to transport mail, containers, and all classes of supply , with the exception of Class VIII (blood, pharmaceuticals, refrigerated materials or other materials with special handling requirements), from locations identified in TABLE 10.1.5 to logistic support areas within Iraq and Kuwait in support of Coalition Forces.

10.1.6. Transportation MHE Requirements. The contractor shall provide forklift capability with retractable booms, cranes and container handlers to support unit requirements. The following table includes the base line for the mission MHE support required to support the TTM:

MHE FIXED EQUIPMENT										
SB Tasking Authority	Site	Forklifts					RTCHs	Cranes		
		4-6K	8-9K	10K	20-24K	30K		11T/15T	35TON	50/60 TON
MND-N (LSAA ONLY)	AA – Anaconda	9	15	10	4	3	14	2	0	5

MHE FIXED EQUIPMENT										
SB Tasking Authority	Site	Forklifts					RTCHs	Cranes		
		4-6K	8-9K	10K	20-24K	30K		11T/15T	35 TON	50/60 TON
Anaconda requirements		33					11	6		
MND-N/NE	C1 – Speicher	7	6	3	1	1	3	1	0	1
	C3-Warhorse	1	1	1	0	0	1	0	0	1
	H2 - Marez East	4	3	2	2	1	1	1	0	1
	H4 – Marez	3	3	0	0	0	2	0	0	0
	H3 - Q-West	2	7	3	0	2	3	2	1	1
	H5 – Sykes	0	0	0	0	0	1	0	0	0
MND-N/NE requirements		42					9	7		
MND-B	C5 – Taji	3	11	7	1	3	5	1	0	2
	D5 - BIAP West	4	4	4	1	1	2	1	0	0
	D11 – Hammer	1	4	2	0	1	2	0	0	1
	F1 – Victory	0	6	1	0	0	1	0	0	0
	F2 – Liberty	2	12	4	0	2	5	1	0	3
MND-B requirements		59					12	7		
MNF-W	B1 - Al Assad	3	9	4	0	2	4	1	0	2
	B2 - Blue Diamond	0	0	0	0	0	0	0	0	0
	B4 - Ar Ramadi	0	3	1	0	0	1	0	0	0
	B6 - Al Taqaddum	6	15	7	0	2	5	1	0	2
MNF-W requirements		42					8	4		
MND-SE/C/CS	T1 – Adder	1	7	8	1	1	5	1	0	2
	T2 - Cedar II	4	2	2	0	1	1	0	1	0
	T3 – Scania	2	1	0	0	1	1	0	0	1
	G3-Delta	0	1	2	0	0	1	0	0	0
MND-SE/C/CS requirements		27					6	4		
Total Authorized O/H Systems		254					58	36		
Total Taskable FMC Systems		203					46	28		

TABLE 10.1.6.

Per TABLE 10.1.6., the contractor will provide each day as FMC and taskable, 80% of fleet.

10.1.6.1. Tasking Authority. The contractor shall request, receive, acknowledge receipt of, and respond to tasking requests from the sustainment brigade or delegated subordinate unit responsible for the area of operation and IAW Appendix J (Listing of Task Order Requirements), item 44.

10.1.6.1.1. MHE Asset Distribution. Cross-leveling and organizational changes will be determined by the Tasking Authority, with the recommendation of the Contractor. Changes to the existing requirements will be given at the direction of the ACO via LOTD and will be reflected in the daily and weekly utilization and daily data extraction reports. The contractor shall provide the operational readiness status for CAP and GFE, IAW Appendix I (Data Requirements and Reports Matrix), item 34.

10.1.6.2. Operator Certifications. The contractor shall provide, maintain and be licensed on all MHE equipment that requires an operator license. The contractor shall be responsible for certifying all operators of the MHE equipment across the theater of operations. All certification will be in accordance with OSHA standards. All subcontracted operators operating sub contracted equipment will be certified in accordance with local certification guidelines.

10.1.6.3. RESERVED.

CULT Transportation Assets – Site Available										
SB Tasking Authority	Site	Tractors	LH FB Trailers	Local FB Tractors	Local FB Trailers	JP8 Tankers	DF2 Tankers	MOGAS Tankers	Bulk Water Tankers	Reefer Trailers
MND-N (LSAA ONLY)	AA – Anaconda	318	318	50	69	140	75	10	8	49
MND-N/NE	C1 – Speicher	90	90	13	26	9	2	1	0	8
	C3 – Warhorse	4	7	0	0	0	0	0	0	0
	H3 – Q West	132	115	0	0	18	3	2	6	12
	H2 - Diamondback	27	29	5	10	6	2	1	2	0
MND-N/NE Subtotal		253	241	18	36	33	7	4	8	20
MND-B	C5 – Taji	45	43	0	0	0	0	0	2	4
	D11 - Hammer	2	0	0	0	0	0	0	0	0
	F2 – Liberty	85	130	0	0	25	0	0	2	39
MND-B Subtotal		132	173	0	0	25	0	0	2	43
MNF-W	B1 – Al Assad	64	128	2	4	8	0	0	10	10
	B6 – Al Taqaddum	96	100	2	4	22	4	0	6	10
MNF-W Subtotal		172	240	4	8	30	4	0	14	20
MND-SE/C/CS	G3 - Delta	9	9	0	0	0	0	0	2	0
	G6 – Echo	26	22	0	0	1	0	1	0	5
	T1 – Adder	117	93	4	7	0	0	0	3	25
	T2 – Cedar II	630	0	0	0	465	128	21	0	0
MND-SE/C/CS Subtotal		772	112	4	7	465	128	22	7	30
Total Required		1647	1084	76	120	694	214	36	39	162

TABLE 10.1.7. Part 1

10.1.6.4. Deliverables. In accordance with (IAW) Appendix J (Listing of Task Order Requirements), item 37, the contractor shall centrally maintain and upon request provide annual inspection documentation on all MHE equipment but not limited to, Contractor Acquired Property, and Sub Contracted equipment to meet Army Corp of Engineer, OSHA and ANSI standards. This is within accordance of the approved contractors SOP. The Government will provide load certificates and the proper certification documentation from USG for all GFE when GFE equipment is transferred to the Contractor, and (IAW) Appendix O (Data Requirements and Reports Matrix supplied by the Government), item 11. The contractor shall centrally maintain and upon request provide load certification for all cranes and operational safety inspection status of both contractor and subcontractor owned or

operated equipment. This includes but not limited to, Government Furnished Equipment (GFE), Contractor Acquired Property (CAP), and Material Handling Equipment (MHE), (IAW) Appendix J (Listing of Task Order Requirements), item 39 The contractor will provide operational readiness data for MHE Equipment, and (IAW) Appendix J (Listing of Task Order Requirements), item 38, to include the following:

- a. Identify each type of equipment
- b. Identify the location of each piece of equipment
- c. Identify the equipment by GP/ID number
- d. Identify if equipment is fully mission capable
- e. Identify if equipment is not fully mission capable and why
- f. Track equipment not fully mission capable until fully mission capable.
- g. Monitor equipment usage

#### 10.1.7. TRANSPORTATION LINE HAUL REQUIREMENTS.

\* Tractors include required Bobtails

CULT Transportation Assets - Site Available						
SB Tasking Authority	Site	HET / Super LB Tractors	HET / Super LB Trailers	Lowboy Trailers	PLS	PLS Trailer
MND-N (LSAA ONLY)	AA – Anaconda	15	11	<b>20</b>	14	43
MND-N/NE	C1 – Speicher	0	0	0	0	0
	C3 - Warhorse	0	0	0	0	0
	H3 – Q West	0	0	0	0	0
	H2 - Diamondback	0	0	0	0	0
MND-N/NE Subtotal		0	0	0	0	0
MND-B	C5 – Taji	0	0	0	16	0
	D11 - Hammer	2	2	0	0	0
	F2 - Liberty	0	0	0	0	0
MND-B Subtotal		2	2	0	16	0
MNF-W	B1 – Al Asad	0	0	0	0	0
	B6 – Al Taqaddum	0	0	0	0	0
MNF-W Subtotal		0	0	0	0	0
MND-SE/C/CS	G3 – Delta	0	0	0	0	0
	G6 – Echo	0	0	0	0	0
	T1 – Adder	8	4	10	0	0
	T2 – Cedar II	0	0	0	0	0
MND-SE/C/CS Subtotal		8	4	4	0	0
Total Required		<b>25</b>	<b>17</b>	<b>16</b>	<b>34</b>	<b>43</b>

TABLE 10.1.7. Part 2

\* Tractors include required Bobtails

\* Tractors for Lowboys Included in TABLE 10.1.7 Part 1

10.1.7.1 The contractor shall distribute assets as directed by the ESC in accordance with the baseline identified in TABLE 10.1.7. Through the ACO, the ESC may direct the relocation of assets on a permanent or temporary basis to support mission requirements. If assets are relocated, the site required number will be adjusted to account for the new asset locations and reported accordingly. The tasking authority as directed by the ACO may approve relocation within an MND boundary. The ESC will request cross-boundary relocations through the ACO

10.1.7.2. Line Haul Flatbeds (to include PLS, HET & Lowboy)

The contractor shall only utilize U.S. Citizens for transporting Class V.

10.1.7.3. On Base Flatbed Missions (Local Haul)

- Cargo will be transported on base to all locations as tasked by the tasking authority:
  - On base flatbed missions: support air terminal and cargo processing operations at JDC, CDC and CRSP/ECCP yards. Operators shall be required to have a flight line badge.
  - Air Sustainment: Transport cargo from the CTA (Cargo Transit Area) IAW TABLE 10.1.7.3.

Air Sustainment Cargo Transport - CTA to JDC/SSA		
Site	24 hours JDC	12 hours JDC
AA – Anaconda	X	
B1 – Al Asad	X	
C1 – Speicher		
F1 – Victory	X	
H2 – Diamondback	X	
H3 – Q West	X	
T1 – Adder	X	

TABLE 10.1.7.3.

10.1.7.4. Bulk Water Distribution. Provide Bulk Water Distribution Report IAW Appendix I (Data Requirements and Reports Matrix), item 35

- Provide water tankers with minimum 10,000-gallon capacity.

10.1.7.5. Bulk Fuel Distribution. Provide Bulk Fuel Distribution Report IAW Appendix I (Data Requirements and Reports Matrix), item 36.

- Provide fuel tankers with minimum 7,000-gallon capacity.

10.1.7.6. Ice Distribution (Reefer Mission). Provide Ice Distribution Report IAW Appendix I (Data Requirements and Reports Matrix), item 37.

- Provide reefer trailers with minimum 20-ton capacity.

10.1.7.7. Calculation of Required Site Available

- Contractor is authorized to retain additional assets (personnel & equipment) to insure that they can provide the required site available systems by tasking authority. Authorization to acquire additional assets is approved IAW paragraph 10.1.6.3.
- A system consists of crew, tractor and trailer/tanker. Crews for HET tractors and super lowboys consist of two personnel.

- Until the contractor has adequate systems in place to support the required site available, the contractor will provide of 80% of on-hand equipment and crew by tasking authority.

**10.2. MAINTENANCE.** The contractor shall provide mechanics based on a ratio of 1:15 vehicle density.

**10.2.1. Contract Acquired Property (CAP).** The contractor shall provide all maintenance and supply support required to maintain the CAP fleet. The contractor is authorized to maintain other task order equipment as a cost savings method. All parts and labor will be charged to the appropriate task order.

**10.2.2. Government Furnished Equipment (GFE).** Contractor shall conduct GFE maintenance according to the following points:

**10.2.3 Government Furnished Equipment (GFE).** The contractor shall conduct 10 and 20 level maintenance on GFE tractors, trailers, and tankers at all sites. The military will perform 30 level and above maintenance where GFE is assigned to support the Theater Transportation Mission except at those locations where CLSS has established combined direct support/organization maintenance services IAW Chapter 9.2. At those locations, CLSS is responsible to perform 20/30 level where GFE is assigned to support the Theater Transportation Mission.

**10.3. Recovery Operations.** The contractor shall recover all US military, Coalition Forces and commercial assets, to include U.S. Government contractors' transportation assets and transported commodities, as directed by the Recovery Tasking Authority in SOW 10.3.1.

**10.3.1 Tasking Authority.** One Primary and one alternate POC will be identified in writing to the CSG/SB SPO within one week of receipt of this task order and/or personnel turnover. Once a month or as changes occur, the contractor shall provide the ESC SPO Trans Section Recovery POC Roster for all CSG/SB locations IAW Appendix I (Data Requirements and Reports Matrix), item 38. This roster shall be delivered electronically to the ESC SPO Trans Section. This roster shall include relevant contact information as determined by the ESC SPO for each location. The Government will, on a monthly basis, receive this roster and update all tasking authority data for the military POCs, then re-distribute throughout theater. Asset distribution shall be in accordance with the following table:

Sustainment Command Recovery Assets					
SB Tasking Authority	Site	Bobtail/ Hatchling Tractors	Rollbacks (10 Ton)	Heavy Duty Wreckers (> 25 Ton)	HET/ Lowboy Systems
MND-N (LSAA ONLY)	AA – Anaconda	5	2	6	4
	Anaconda requirements (80% FMC)	4	2	5	3
MND-N/NE	C1 – Speicher	1	1	2	2
	C3-Warhorse	0	0	1	1
	H2 - Marez East	1	1	2	2

Sustainment Command Recovery Assets					
SB Tasking Authority	Site	Bobtail/ Hatchling Tractors	Rollbacks (10 Ton)	Heavy Duty Wreckers (> 25 Ton)	HET/ Lowboy Systems
	H3 - Q-West	1	1	2	2
MND-N/NE requirements (80% FMC)		2	2	6	6
MND-B	C5 – Taji	1	1	2	2
	D11 – Hammer	0	0	1	2
	F2 – Liberty	6	1	5	4
MND-B requirements (80% FMC)		6	1	6	6
MNF-W	B1 - Al Asad	1	1	4	2
	B6 - Al Taqaddum	1	1	2	2
MNF-W requirements (80% FMC)		2	2	5	3
MND-SE/C/CS	G3 - Delta	1	1	1	0
	T2 - Cedar II	4	1	4	3
	T3 – Scania	4	0	2	3
	T4- Bucca	1	0	1	0
MND-SE/C/CS requirements (80% FMC)		8	2	6	5
Total Authorized O/H Systems		27	11	35	29
Total Taskable FMC Systems		22	9	28	23

TABLE 10.3.1.

10.3.2. The contractor shall pre-position recovery equipment at locations within **country** as determined by the ESC and at the direction of the ACO to recover disabled, broken or otherwise inoperable transportation assets and cargo.

10.3.3 Recovery Asset Distribution. Cross-leveling and organizational changes will be determined by the Tasking Authority, with the recommendation of the Contractor. Changes to the existing requirements will be given at the direction of the ACO via LOTD and will be reflected in the daily and weekly utilization and data extraction report.[§](#)

10.3.4. The contracted recovery assets and personnel at pre-positioned locations shall link up with U.S. Military/Coalition Force security escorts no later than 40 minutes after notification from the Regional Tasking Authority to contractor's Trans Ops. Force Protection units will communicate ( both verbally and written) in English.

10.3.5. The contractor shall be capable of communicating with the convoy escorts and the convoy vehicles. The recovery mission shall have this communication capability from the pre-position location, to the recovery site and return.

10.3.6. Recovered equipment shall be consolidated at the nearest U.S. military base camp when feasible. The owning contractor shall coordinate arrangements for further movement of their commercial vehicles in support of the U.S. Military to the contractor repair location as soon as possible. Recovered military equipment shall be consolidated at the nearest U.S.

military base camp and the Government will coordinate arrangements for further movement to the nearest U.S. military facility as soon as possible.

10.3.7. When the recovery involves a fire, and upon confirmation, the fire is extinguished, recovery assets will link up with security escorts within 40 minutes. The contractor shall have the capability to suppress small flashback fires with emergency fire suppression within contractor established safety guidelines.

10.3.8. The contractor shall not be required to recover human remains, however, there may be circumstances where human remains are contained in a vehicle being recovered and a determination to recover that vehicle and contents rests with the on-ground Recovery Commander.

Required Functions	Performance Objective	Performance Standard
Required Site Available: MHE Fixed Equipment	Provide site available systems as stated in table 10.1.6	Provide each day, 80% FMC and taskable systems of the assigned assets by Equipment Category and SB Tasking Authority.
Required Site Available: Linehaul Transportation	Provide site available systems as stated in table 10.1.7	Provide each day, a minimum number of systems required by equipment category and SB Tasking Authority.
Required Site Available: Sustainment Command Recovery Assets	Provide site available systems as stated in table 10.3.1	Provide each day, 80% FMC and taskable systems of the assigned assets by equipment category and SB Tasking Authority.

TABLE 10.3.8

10.4. Movement Control. The contractor shall augment with equipment and personnel required to establish, operate, and maintain movement control teams (MCTs) in accordance with the current missions listed in TABLE 10.4. Additions or changes to the locations will be submitted by the MCB to the ACO for approval. (Governments initial staffing recommendations are referenced in Appendix M, Recommended Staffing Levels, TABLE M 10.4.1).

MOVEMENT CONTROL							
SITE	AIR OPS			GROUND OPS			TC AIMS II
	Passenger Service	CARGO Service	MCT AIR OPS SECTION	AREA MCT	STAGING LANES	MRP	
AA – Anaconda	X	X	X	X	X	X	X
B1 – Al Asad				X	X		
B3 – Fallujah					X		
B4 – Ar Ramadi					X		
B6 – Al Taqaddum		X			X	X	
C1 – Speicher		X		X	X		

C5 – Taji	X			X	X	X	
D5 – Sather		X			X		
F2 – Liberty	X				X	X	
H2 – Diamondback	X	X	X		X		
H3 – Q West (Qaiyarah)	X	X	X	X	X		
Habur Gate					X		
G6 – Echo				X			
D5 – BIAP West		X					
F2 – Liberty	X				X	X	
T1 – Adder		X	X	X		X	
T2 – Cedar II					X		
T3 – Scania					X		

TABLE 10.4.

10.4.1. Movement Control functions shall conform to current doctrine in U.S. Army Field Manuals 4-01.011 Unit Movement Operations (Oct 2002) and 4-01.30 (Sep 2003), ARTEP 55-506-10-MTP Mission Training Plan for Transportation Movement Control Teams (Jun 2002), and all applicable policies and regulations in coordination with the Movement Control Battalion and as directed by the ACO.

10.4.1.1. Movement Control Reports. The contractor shall provide Movement Control Reporting to the MCB. MCTs will submit reports in accordance with the Corps Movement Control Battalion SOP, IAW Appendix I (Data Requirements and Reports Matrix), item 117. The Contractor shall complete the CSC (Convoy Support Center) status report and submit to the MCT Manager, IAW Appendix J (Listing of Task Order Requirements), item 25. The contractor shall provide reporting within established timeframes from nodes to the MCB. Certain operational activities require that specific movements receive particular attention as “high priority”. The contractor shall communicate all activities pertaining to these high priority movements to the MCB Battle Captain IAW Appendix J (Listing of Task Order Requirements), item 40. The contractor shall communicate all significant events at the CSCs to the MCB Battle Captain, IAW Appendix I (Listing of Task Order Requirements), item 26.

10.4.1.2. Transportation Coordinator’s Automated Movement System II (TC-AIMS II) Section. The contractor shall augment the SDDC (Surface Deployment Distribution and Command) TC-AIMS II section at AA-Anaconda. Augmentation provided will resemble a TC AIMS II military team. The team function will be to plan, schedule, operate, track, and report to Unit Movement Officers and Representatives and other customers requesting TC AIMS II support.

10.4.1.3. TC AIMS II Assistance Team. The TC AIMS II Assistance Team duty consists of managing Unit Equipment Lists and Unit Deployment Lists, creating RF Tags and Military Shipment Labels (MSL), verifying unit TC AIMS II files and transmitting those files to the Theater TC AIMS II. Coordination with Theater TC AIMS II managers and with SDDC units is required. The contractor shall execute TC AIMS II mission at any location as part of a mobile support team in support of Coalition Forces within country when directed by the ACO and in coordination with the SDDC (Surface Deployment Distribution and Command). The element is based at AA-Anaconda or wherever the SDDC HQ is physically located. The requirement is for a four (4) person Logistics Coordinator team. The team shall provide

service 12-hours per day except when directed by the ACO and in coordination with the SDDC. The USG will provide the contractor the appropriate TC-AIMIS II training.

10.4.2. Area Movement Control Operations. The contractor shall perform Area Movement Control Operations in accordance with FM 4-01.30, FM 55-30, MNC-I procedures and theater commander's movement priorities. The contractor shall coordinate CULT assets with the theater transportation allocation board and guidance from ESC. Area Movement control operations consists of transportation movement, request management, customer service, and in transit visibility (ITV). Procedures may be adjusted by the MCB as the mission dictates.

10.4.2.1. Transportation Movement Request (TMR) Management. The contractor shall augment existing MCT's. Functions shall include accepting, validating, and the processing of TMRs. The contractor shall assist the customer with the processing of transportation assets per the MCB SOP.

10.4.2.2. Customer Service. The contractor shall provide customer service and assist units with movement control issues. Designated personnel working in Area MCT missions shall possess and maintain a Secret security clearance.

10.4.2.2.1. The contractor shall issue March Credits/Trip Tickets in accordance with the MCB Standing Operating Procedures. Standing Operating Procedures may be adjusted by the MCB as mission dictates.

10.4.2.2.2. Convoy Commander Briefing. As required, the contractor shall provide convoy commander briefings that include route status, planning documents, movement tables, route maps, and intelligence updates. Contractor personnel performing this function must possess and maintain a secret security clearance. MCTs shall provide a convoy briefing to all convoys moving within the country and preparing to cross the international border from Turkey to Iraq. All briefings shall adhere to the latest version of the "Convoy Handbook for Operation Iraqi Freedom" and in accordance with the MCB/CTO procedures. Procedures may be adjusted by the MCB/CTO as the mission dictates.

10.4.2.3. ITV and movement control automation systems (BCS3, MTS, TRANSLOG Web, TCAIMS and RFID). The contractor shall maintain proficiency in operating a variety of movement control and logistics common operating picture automated systems. The specific use of each system shall be dictated by the mission requirement, development, and introduction of new systems. A change to the use of automated systems shall be dictated by the mission requirement per the MCB at the direction of the ACO.

10.4.3. Ground Convoy Operations. The contractor shall perform Ground Convoy Operations in accordance with FM 4-01.30, FM 55-30, MNC-I procedures and Theater Commander's movement priorities. The contractor shall provide personnel to augment the management of vehicle staging yards, movement regulating points, assistance in hazmat certification for the border crossing inspection station at Habur Gate. Procedures may be adjusted by the MCB as the mission dictates. The contractor shall be capable of inter-communicating with convoy escorts and other convoy vehicles.

10.4.3.1. Vehicle staging yards (Commercial, Military, Mixed, Escort link-up) Staging Area Management. The contractor shall provide Staging Area Management for vehicles preparing for movement in accordance with current MCB Procedures.

10.4.3.2. Movement Regulating Points (MRP). The contractor shall provide personnel to staff movement regulating points as required and in accordance with the matrix listed in paragraph 10.4.1. Personnel staffing can be adjusted by the MCB as the mission dictates and at the direction of the ACO.

10.4.3.3. First Destination Reporting Point and Associated Border Mission. The contractor shall support operations at the Border Crossing Customs Inspection Stations (BCCIS) at Habur Gate. The contractor shall coordinate for customs management and documentation to ensure USG sponsored traffic is not frustrated at Border Crossing Points (BCPs). BCPs include “free zones” and other ports of entry by the host countries.

10.4.4. MCT Air Operations Section. Operations shall be conducted in accordance with DTR 4500.9R, MNC-I procedures and Theater Commander’s movement priorities. Procedures may be adjusted by the MCB as the mission dictates. The contractor shall augment the designated MCT and support the Airfield Operations section responsible for providing In-Transit Visibility to customers and the MCB Air Operations Cell in accordance with MCB SOP. MCT Air Operations consist of passenger processing (10.4.4.6.), cargo processing (10.4.4.7.), and ramp operations (10.4.4.8.) as listed below. As sites transition to paragraph 21.0 Air Terminal Operations., paragraphs 10.4.4. through 10.4.4.8.3. will no longer apply.

10.4.4.1 Rotary. MCT Air Operations for rotary wing will consist of passenger processing to include manifesting and marshalling of passengers at the following locations: Taji, Liberty, Mosul, Anaconda, Q West (Qaiyarah). Cargo processing for rotary wing will take place at Mosul. Cargo processing will include manifesting and marshalling of cargo, validating cargo for air worthiness, and quality control of cargo documentation. Ramp operations includes coordinating for busing at Anaconda and Q West (Qaiyarah) to transport passengers.

10.4.4.2 Military, US Government Charter or DOD Sponsored Fixed Wing Aircraft. MCT Air Operations for fixed wing will consist of passenger processing to include manifesting and marshalling of passengers at the following locations: Anaconda, Diamondback, Q West (Qaiyarah), IAW Appendix E (Request for Information), item 20. Cargo processing for fixed wing will take place at the following locations: Anaconda, Diamondback, Q West (Qaiyarah) and BIAP West. Cargo processing will include manifesting and marshalling of cargo, validating cargo for air worthiness, and quality control of cargo documentation. Ramp operations includes coordinating for busing at Anaconda and Q West (Qaiyarah).

10.4.4.3. NON DOD Sponsored Aircraft are excluded in this statement of work.

10.4.4.4. SHERPA. MCT Air Operations for SHERPA will consist of processing passengers and cargo to include manifesting and marshalling at the following locations: Anaconda, Al Taqaddum (TQ), Adder, Diamondback, Tikrit, Q West (Qaiyarah), Al Asad. Ramp operations includes coordinating for busing at Anaconda and Q West (Qaiyarah) to transport passengers.

10.4.4.5. The contractor shall receive, validate, process, and issue approved AMR/JMR to the customer. Contractor personnel performing this function must possess and maintain a secret security clearance.

10.4.4.6. Passenger Processing. The contractor shall create, edit, validate, process, and transmit passenger manifest in accordance with MCB procedures. The contractor shall ensure air mission number and passenger (“PAX”) count is correct as approved, and update within established timeframes, report exceptions as needed. Procedures may be adjusted as the mission dictates.

10.4.4.6.1. The contractor shall brief troop/chalk commanders and passengers on the current situation and procedures to clear the Aerial Port of Debarkation (APOD)/E.

10.4.4.6.2. The contractor shall identify/confirm baggage counts and/or cargo to support movement requirements for loading, unloading, and/or ground transportation. APOD/E will build, inspect and receive baggage pallets built and certified by units and other customers. Once the baggage pallets are accepted, the contractor shall be responsible for coordination and transportation and any further pallet build certification requirements.

10.4.4.7. Cargo Processing. Cargo processing shall consist of inspecting and validating cargo for air worthiness, and validating appropriate cargo documentation. Cargo processing will operate both originating / terminating cargo sections. In-transiting cargo from joint distribution centers (JDC), central receiving shipping points (CRSP), or unit moves will be offered for opportune airlift or terminated for onward surface movement coordination to include surface distribution to appropriate cosigner.

10.4.4.7.1. The contractor shall provide and operate a Cargo Documentation Team responsible for inspecting and validating cargo for air worthiness, and validating appropriate cargo documentation. In coordination with the unit the contractor shall pre-inspect outbound cargo in preparation for conducting a joint inspection.

10.4.4.7.2. HAZMAT Certification Assistance. The contractor shall assist all units transiting the APOD/E with the proper processing of HAZMAT Certification paperwork, verify certification documentation from units that have already filled out their paperwork, and validate shipments of hazardous cargo materials and dangerous goods destined for shipment by air. This task shall be performed in accordance with the MCB Standing Operating Procedures. Standing Operating Procedures may be adjusted by the MCB as mission dictates. The Government will provide the contractor the appropriate HAZMAT certification training.

10.4.4.8. Ramp Operations. Ramp operations shall involve the marshalling of cargo and passengers from the staging area to the aircraft and uploading aircraft.

10.4.4.8.1. Marshalling of Cargo. The contractor shall provide personnel and equipment and coordinate transportation of cargo to and from the aircraft.

10.4.4.8.2. Marshalling of Passengers. The contractor shall provide personnel and equipment and coordinate transportation of passengers to and from the aircraft.

10.4.4.8.3. The contractor shall coordinate with MCT or similar unit for scheduled arrival of pallets. The contractor shall provide exclusive MHE and transportation support assets for APO operations in direct support of both, aircraft loading, offloading and truck loading, offloading IAW Airfield aircraft maximum operations on ground or working MOG.

10.4.5. ESC Headquarters Augmentation. Contractor shall provide personnel in the Operations/ Transportation Movement Release (TMR) Section, Theater Coordinator Section and Air Operations Section. Designated personnel working in these areas shall maintain 24 hour coverage and possess and maintain a Secret security clearance. Staffing levels are two per section.

10.4.5.1. OPERATIONS/TRANSPORTATION MOVEMENT REQUEST (TMR) SECTION: Contractor shall coordinates all TMRs including split TMRs, standard TMRs, high visibility movements including MNC-I priorities, and MNC-I FRAGOs directed Operational Movements. The duties listed below are not all inclusive and can be adjusted by the MCB as the mission dictates. All TMRs will be processed in TRANSLOG WEB, via SIPR email, phone, and daily movement synchronization VTCs with MNC-I. Coordination takes place with the customers, CRSP yards, MCTs, SBs/CSGs SPO & SPO Trans, DMC Commodity Managers, and other agencies that are required as found through the process. Contractor shall update and maintenance reports as directed. Contractor shall support The Movement Sync Board which coordinates, manages and validates all the Sustainment Command sustainment/CULT movements within 24-96 period. The Movement Sync Board produces the Corps Movement Program which is published via FRAGO by the Sustainment Command. The Operations/TMR Section is in direct support of the HTD Chief who chairs the Movement Sync Board. The Operations/TMR Section publishes documents daily as required to support the meetings as well as attends to provide status updates, validations and coordination to TMRs.

10.4.5.2. THEATER COORDINATOR SECTION: Contractor shall coordinate backhaul of theater assets and to provide situational awareness on theater movements. The duties listed below are not all inclusive and can be adjusted by the MCB as the mission dictates. Contractor shall coordinate all theater backhaul via SIPR email, phone and daily VTCs with MNC-I, the Trans Group, the MCB and any other agency to ensure coordination and mission accomplishment. Additional coordination takes place with the customers, CRSP yards, MCTs, SBs/CSGs SPO & SPO Trans, DMC Commodity Managers, and other agencies that are required as found through the process. Contractor shall update and maintenance reports as directed to include such reports as Backhaul Matrix, Redeployment Matrix and Redeployment Glide Path Brief.

10.4.5.3. AIR OPERATIONS SECTION: Contractor shall process, coordinate, validate and maintain visibility and situational awareness on all Joint Movement Requests (JMRs) and all CH-47 and Sherpa Air Movement Requests (AMRs). This includes MNC-I directed operational moves, high visibility moves as well as onward movements. The duties listed above are not all-inclusive and can be adjusted by the MCB as the mission dictates. Designated personnel will need to be able to establish new ITAR accounts and manage all current accounts within our area of responsibility.

10.4.6. CONVOY SUPPORT CENTER (CSC). The contractor shall provide and operate the Movement Control Operations at the following CSCs: Fallujah, Ar Ramadi, Mosul, Habur Gate, Taji, F2 Liberty Cedar, Tikrit, Q West (Qaiyarah), Al Taqaddum (TQ), Anaconda, Al Asad and Scania.

10.4.6.1. Provide Convoy Commanders with Main Supply Route/Alternate Supply Route (MSR/ASR) status and any significant activities along their programmed route prior to convoy departure from the CSC.

10.4.6.2. Provide Positive Inbound Clearances to the Movement Control Battalion (MCB), Major Subordinate Command (MSCs), and other selected MCTs on all convoys entering the CSC as per MCB required scheduled times.

10.4.6.3. Recommend and set up convoy staging yard for onward movement.

10.4.6.4. Provide Mode Operators with a CSC map in order to facilitate the acquisition of “life support.”

10.4.7. CONTAINER MANAGEMENT. The CRSP/CCP location Container Management augmentation support will be capable of performing container data entry functions for ingating and out-gating, perform inventory management, updating container and cargo data records, and assist with resolving ownership of frustrated containers. Contractor will not be responsible for cargo found in empty containers. (Reference Government recommended staffing levels in accordance with TABLE 10.4.7., listed below).

Location	CRSP (24 hours) or one designated CCP	ESC Staff (1x12 hours shift)
AA – Anaconda	(1 per shift)	(2 persons)
B1 – Al Asad	(1 per shift)	N/A
B6 – Al Taqaddum (TQ)	(1 per shift)	N/A
C1 – Speicher	(1 per shift)	N/A
C5 – Taji	(1 per shift)	N/A
F1 – Victory	(1 per shift)	N/A
H3 – Q West (Qaiyarah)	(1 per shift)	N/A
T1 – Adder	(1 per shift)	N/A
T2 – Cedar II	(1 per shift)	N/A
H2 – Diamondback (Mosul)	(1 per shift)	N/A

TABLE 10.4.7.

10.4.7.1. RFID MANAGEMENT. The contractor shall follow standard MNF-I RFID tag Policies.

10.4.7.2. Contractor shall read, write and affix RFID tags to containers and palletized cargo in accordance with table 10.4.7.using GFE.

10.4.7.3. The RFID shall be written with Transportation Control and Movement Document (TCMD) information – “content level detail.”

10.4.7.4. The contractor shall have the capability to write up to 200 RFID tags at each site listed in table 10.4.7. daily.

10.4.7.5. The contractor shall order via FSS RFID tags and batteries as required. RFID tags and batteries will be provided as GFE.

10.4.7.6. All RFID tags will be reused and recycled in support of ITV by inverting the battery immediately upon reaching final destination. The contractor will retain these tags for future use or disposition as directed by the Government.

10.4.7.7. The contractor shall operate the GFE RFID equipment to read, write and interrogate at each location as applicable. The Government will provide appropriate training as required.

11.0. CONTAINER MANAGEMENT. The contractor shall provide services required to perform the Container Management function to include yard management, database management, and Radio Frequency Identification (RFID) Management. The contractor shall conduct container management in accordance with MNF-I policies and procedures. The contractor shall retain the capability to geographically re-distribute support as the tactical situation changes. The contractor shall provide disposition of all containers under its control, both storage and transit (ingate/ outgate), for all contract locations within country to include those containers entering from Kuwait, Jordan, and Turkey.

11.1 Contractor will appoint container managers to ensure accountability and proper documentation of all containers under its control.

11.1.1 Physical Inventories. The contractor shall conduct physical inventories as outlined below.

11.1.1.1. Initial Inventory. The contractor shall provide an initial 100% physical inventory of containers at all locations - by container number, size, condition, and type at all sites within 30-days of the contract, IAW Appendix J (Listing of Task Order Requirements), item 41. The completed initial inventory data shall be entered into Container Management Support Tool (CMST) as the baseline data for that pertinent location.

11.1.1.2. Records Review Inventory. The contractor shall provide an accurate accounting of all containers under its control in direct support of the LOGCAP Mission. The contractor shall conduct monthly records review inventories of containers at all locations. Contractor shall verify on-hand quantities of containers, to include recording container numbers, in each location to constitute a records review inventory. Container data within the Container Management Support Tool (CMST) shall be updated to reflect any changes at each location and any discrepancy resulting from the update shall be corrected using CMST protocols. Monthly records review inventories for all locations shall be done and completed by the as required by the CENTCOM CM LOI, and a written report shall be sent to the MNFI Container Manager as required by the CENTCOM CM LOI. At a minimum, this report will confirm that each location has been inventoried, report any discrepancies in quantities and container numbers, and resolution of such discrepancies, IAW Appendix I (Data Requirements and Reports Matrix), item 39.

11.1.2. The contractor shall provide three 2-person teams to augment the Deployment and Distribution Support Team (DDST) performing quality control when requested.

11.1.3. The contractor shall mark containers for accountability and dispositional purposes in accordance with MNF-I/MNC-I/SDDC/Army Intermodal and Distribution Platform Management Office (AIDPMO) policies.

11.1.4. Per contract (USC 05), commercial carrier containers are not to be held past the contracted 10-day free time. If a commercial carrier container does fall into detention, the contractor shall provide a plan of action for the timely release of the container, IAW Appendix I (Request for Information), item 21.

11.1.5. The contractor shall prepare containers used for transport for onward movement within one week of their receipt. The contractor shall ensure that a TMR is reported for all containers and an RFID tag is affixed with content level detail for each shipment.

11.2. YARD MANAGEMENT. Yard management is defined as the management of containers under the contractor's control found in storage facilities, Central Receiving Shipping Point (CRSP), Container Collection Point (CCP), Joint Distribution Center (JDC)/Corps Distribution Center (CDC), and truck staging areas.

11.2.1. The contractor shall provide services required to augment container management functions on the ESC staff and the container management data input tasks at the CRSP/CCPs. Augmentation support for the ESC Container Manager will include management of Container data and reports, usage analysis, and operational planning assistance, IAW Appendix O (Data Requirements and Reports Matrix supplied by the Government), item 12. Augmentation support personnel for the ESC Container Manager will require a Secret level clearance.

11.2.2. The CRSP/CCP location Container Management augmentation support will be capable of performing container data entry functions for in-gating and out-gating, perform inventory management, updating container and cargo data records, and assist with resolving ownership of frustrated containers and cargo. (Reference Government recommended staffing levels in accordance with Appendix M, Recommended Staffing Levels, TABLE 11.2.2).

11.3. CONTAINER DATA MANAGEMENT. Container Data management is defined as the collection, input, and analysis of the data in the CMST database. Contractor shall work in close collaboration with the Theater database managers [currently the CFLCC Container Management Element (CME)].

11.3.1. The contractor shall provide container data management services for all contractor controlled containers within MNF-I AOR to establish internal controls and procedures for the collection and input of the data, reconcile data within the theater, provide analysis, and ad-hoc reports upon request, IAW Appendix E (Request for Information), item 22.

11.3.1.1. The database manager coordinates with MNC-I and 840<sup>th</sup> DDSB and is responsible for the data collection of all contractor controlled containers, updates and reconciles the data into CMST and ensures the collection and input of the data is in compliance with established internal controls and procedures.

11.3.1.2. The database manager shall input all available data for all inbound and outbound container traffic at each location into CMST or its successor and follow up on all out-gated containers, if not in-gated within 14 days. The contractor shall provide a plan of action for reconciling containers out-gated and not in-gated for all out-gated containers over 30-days, IAW Appendix E (Request for Information), item 23.

11.3.1.3. The Government shall provide all necessary training, access, updates, and certifications to enable the contractor to perform container data management functions in CMST or future systems.

11.3.1.4 The contractor shall provide two personnel to augment the Multi National Force-Iraq container management staff.

11.4. RFID MANAGEMENT. The contractor shall follow standard MNF-I RFID tag Policies.

11.4.1. Contractor shall write and affix RFID tags to containers and break bulk cargo arriving in country without tags, in support of OIF, entering the country from Kuwait, Jordan and Turkey as well as containers and break bulk cargo at air operations nodes as required on a 24-hour basis, 7 days per week until nodal mission dictates reduced staffing. Air operations nodes are those staffed by the TTM MCT.

11.4.2. The RFID shall be written with Transportation Control and Movement Document (TCMD) information – “content level detail.”

11.4.3. The contractor shall have the capability to write up to 200 RFID tags at each site listed in table 11.2.2. daily.

11.4.4. The contractor shall order RFID tags and batteries as required. RFID tags and batteries will be provided as GFE.

11.4.5. All RFID tags will be reused and recycled in support of ITV by inverting the battery immediately upon reaching final destination. The contractor will retain these tags for future use or disposition as directed by the Government.

11.4.6. The contractor shall perform RF Interrogator Preventive Maintenance Checks and Services (PMCS) at all locations staffed or augmented by the contractor and report Direct Support (DS) Maintenance requirements. This task shall be performed in accordance with the MCB procedures. Number and location of Interrogators to be maintained will be provided by the MCB.

11.4.7. RFID Team Support. The contractor shall provide RFID tag teams at each CRSP/CCP. The RFID tag teams shall tag containers, pallets and rolling stock with the contractor supporting the efforts by documenting, burning, posting and all other procedures as identified by applicable regulations, and policies. (Reference Government recommended staffing levels in accordance with Appendix M, Recommended Staffing Levels, TABLE 11.4.7).

11.4.8. The contractor shall operate the GFE RFID equipment to read, write and interrogate at each location as applicable.

## **12.0. SUPPORT FOR MARINE EXPEDITIONARY FORCES**

12.1. This paragraph details the separate service support requirements designed specifically for the Marine Expeditionary Forces (MEF)-Iraq.

12.1.1. Quarterly Project Reviews (QPRs) will be reviews conducted simultaneously with delivery of the C/SSR during the 2<sup>nd</sup> month of each quarter. At a minimum, the contractor's project manager shall provide the QPR which shall be conducted at the customer's location, IAW Appendix J (Listing of Task Order Requirements), item 42. Quarters are based on the contract year (i.e. a 1 JUL start would have a QPR in AUG and NLT 10 AUG).

12.1.2. The contractor shall perform in accordance with Military Occupational Specialties (MOSS) as detailed by the MEF Requirements definition letter listed in Appendix H (Reference Documents).

12.2. ORGANIZATIONAL MAINTENANCE. The contractor shall augment USMC units in the performance of services on all tactical vehicles in accordance with current USMC policies, procedures and standards. The contractor shall provide data utilizing the USMC SASSY/ATLASS and the Marine Corps Integrated Maintenance Management System (MIMMS). Contractor personnel shall perform operations based on a 12 hour work day. The contractor may be required to move organizational maintenance operations or personnel as directed by the Government through the ACO. The Government will provide special tools and equipment to support this operation.

12.2.1. The contractor shall provide one general mechanics tool kit per mechanic and the common tools required to perform organizational maintenance and services.

12.2.2. Direct Support Maintenance Tactical Wheeled Vehicles. The contractor shall augment units in the performance of direct support level services and back up organizational maintenance support on all tactical vehicles in accordance with current USMC policies procedures, and standards. The composition of this team shall be configured according to the requirements detailed by the MEF in Reference 2.70. Contractor personnel shall provide data utilizing MIMMS. Contractor personnel shall perform operations based on a 12 hour work day. The contractor may be required to move direct support operations or personnel as directed by the Government through the ACO. The Government will provide special tools and equipment to support this mission. Common tools shall be provided by the contractor. If a Modified Work Order (MWO) application is directed by the Government and the equipment falls within the parameters set forth in the Statement of Work, and required specific training, the training will be provided to the contractor by Government personnel; otherwise the MWO will be applied during normal, routine maintenance operations. If the Government determines that the MWO to be critical, the contractor shall adjust maintenance operations and priorities according to the specifics set forth in the MWO directive.

12.2.3. Direct Support Maintenance Tracked Vehicles. The contractor shall augment units in the performance of direct support level services and back up organizational maintenance support on all tracked vehicles organic to units in the MEF. The composition of the team shall be configured according to the requirements detailed by the MEF. The contractor shall provide data utilizing MIMMS. Contractor personnel shall perform operations based on a 12 hour work day. The contractor may be required to move organizational maintenance operations as directed by the Government through the ACO. The Government will provide the special tools and equipment to support this mission. Common tools shall be provided by the contractor. If a Modified Work Order [MWO] application is directed by the Government and the equipment falls within the parameters set forth in this Statement of Work, and requires specific training, the training will be provided to the contractor by government personnel; otherwise the MWO will be applied during normal maintenance operations. If the Government determines the MWO to be critical, the contractor shall adjust maintenance operations and priorities according to the specifics set forth in the MWO directive.

12.2.4. Direct Support Maintenance Engineer Equipment. The contractor shall augment the Government by providing 30 level engineer equipment repairmen and back up organizational maintenance support for military engineer equipment. The contractor shall provide general

mechanics tool kits, to provide DS repair support services to include but not limited to: Dozers, ACE, SEE, Graders, Scrapers and Power Generation Systems. The Government will provide the special tools and equipment.

12.2.5. Direct Support Maintenance, Communications/Electronic Support. The contractor shall augment the Government by providing DS level and back up organizational Maintenance support to include but not limited to STU/STE phones, MSE, MSRT, SINCGARS, handheld radios, power supplies, and ANCDs. The Contractor shall ensure that all personnel repairing SINCGARs radios and ANCDs possess and maintain a current DoD secret security clearance. Common tools shall be provided by the contractor. The Government will provide the special tools and equipment.

12.2.6. Direct Support Maintenance, Small Arms. The contractor shall augment the Government to conduct -30 level small arms maintenance, to include small caliber and crew served weapons up through and including the MK-19. Common tools shall be provided by the contractor. The Government will provide the special tools and equipment.

12.2.7. Welding/Machine Work. The contractor shall augment the Government to conduct welding and machine maintenance services by providing 30 level repairmen. Common tools shall be provided by the contractor. The Government will provide the special tools and equipment.

12.2.8. Refrigeration Equipment. The contractor shall augment the Government to conduct maintenance support services for DS repairs and back up organizational service support including but not limited to: Commercial Environmental Control Units (ECUs), Government owned Refrigerator Van Units, all tactical wheeled vehicles and ancillary equipment with AOA Air Conditioner Units and ISU-96 Reefers. Common tools shall be provided by the contractor. The Government will provide the special tools and equipment.

12.2.9. Fuel and Electrical. The contractor shall augment the Government by providing -30 level repairmen, with fuel and electrical tool kits, to provide DS repair services and back up organizational service support including but not limited to Starters and Generators. Common tools shall be provided by the contractor. The Government will provide the special tools and equipment.

12.2.10. REPORTS. MEF Deliverables are specified in Appendix I (Data Requirements and Reports Matrix), (items 40-49).

12.3. TRANSPORTATION TASKING AUTHORITY. The contractor shall coordinate with the MEF to receive their movement requirements.

12.3.1. Recovery Operations. The contractor shall recover all military and commercial assets, to include U.S. Government contractors' transportation assets and transported commodities, in the event of a breakdown or disablement along the MSRs/ASRs within MEF AOR in Iraq.

12.3.2. The contractor shall pre-position Bobtails/Wreckers/Lowboys/HET Systems as primary, on-call recovery equipment at U.S. Military facilities, including, but not limited to: Al Taqaddum, Fallujah, Korean Village, Ar Ramadi, Al Asad and all other areas as directed by ACO to recover disabled, broken or otherwise inoperable transportation assets and cargo within the MEF AOR in Iraq. The contractor may be required to embed recovery assets in the

military or commercial convoys or have them on on-call. The contracted recovery assets and personnel at pre-positioned locations shall link up with U.S. Military security escorts no later than 30 minutes after notification from the Regional Tasking Authority to contractor's Trans Ops.

12.3.3. The MEF Transportation Tasking Authority may direct positioning of the recovery assets based on operational requirements. The contractor shall provide four bobtails, two 10-ton Rollbacks and eight heavy duty wreckers with drivers to perform the recovery mission.

12.3.4. Recovery operation sites shall be capable of communicating with the convoy escorts and the convoy vehicles. The recovery mission shall have this communication capability from their pre-position sites and in route.

12.3.5. Recovered equipment shall be consolidated at the nearest U.S. military base camp when feasible. The owning contractor shall coordinate arrangements for further movement of their commercial vehicles in support of the U.S. Military to the contractor repair location as soon as possible. Recovered military equipment shall be consolidated at the nearest U.S. military base camp and the Government will coordinate arrangements for further movement to the nearest U.S. military facility as soon as possible.

12.3.6. The contractor recovery vehicles shall accompany the contractor convoys in sufficient numbers for self-recovery and shall have the ability to communicate with the military convoy escorts as well as with their organic communications centers.

12.3.7. The contractor shall not be required to recover human remains, however, there may be circumstances where human remains are contained in a vehicle being recovered and a determination to recover that vehicle and contents rests with the on-ground Recovery Commander.

12.3.8. When the recovery involves a fire, and upon confirmation that the fire is extinguished, recovery assets will link up with security escorts within 30 minutes. The contractor shall have the capability to conduct emergency fire suppression.

12.3.9. Transportation Operations. The contractor shall conduct transportation operations at B1- Al Asad and B6- Al Taqaddum.

12.3.9.1. The contractor shall provide the capability to load and/or offload transportation assets with contractor assets. The maximum anticipated load will be 35,000 lbs for one load.

12.3.9.2. The Government will provide Force protection IAW paragraph 1.5.

12.3.9.3. The contractor shall provide all equipment, operators, and services to transport all classes of supply, with the exception of Class VIII (blood, pharmaceuticals, refrigerated materials or other materials with special handling requirements), from the above locations to logistics support areas at a distance NTE 500 kms from each location.

12.3.9.4. As noted in 12.3.1, the contractor shall provide fuel tankers and all the equipment, operators, and services to transport and deliver Class III (B) of JP8, DF2, and MOGAS to supported units at a distance NTE 500 kms from each location listed above in 12.3.1.

12.3.9.5. Heavy Equipment Transporter (HET) Support. The contractor shall operate commercial HETs as noted in the Performance Criteria table below, capable of transporting heavy equipment (up to 70 tons) to logistics support areas NTE 500 kms from the sites above.

Performance Criteria			
Corps Transportation Function	Required Function	Performance Objective	Performance Standard
Area Support	Provide 4K, 6K, 10K and 25-35K forklift with retractable boom, 50K crane and RTCH support to units on post in support of unit requirements. All equipment must have lights for night operations	Provide 4K, 6K and 10K forklift and RTCH support to units on post in support of unit requirements. Crane Support up to 50 Tons; 15K, 25-35k forklift. All equipment shall have working lights so that they can be employed at night or hours of low visibility.	All cargo must be logged in and out of MDC/JDC or as directed by the MEF. Reports provided daily. All cargo must be transferred or staged for onward movement daily. Provide enough equipment for 24 hour continuous operations
Transportation Support	Transport all classes of supply from Site B6-Al Taqaddum, and Site B1-Al Asad to supported units within 500 KM. Position HETs as directed by the MEF Transportation Tasking Authority (TTA)	Provide twelve (12) M1070/M1000-equivalent Heavy Equipment Transporters DAILY to transport all classes of supply, except as noted in 12.3.2.3. CL VIII from Site B6-Al Taqaddum, and Site B1-Al Asad to supported units within 500 KM. Trucks may be expected to RON at site and return with retrograde containers and supplies. This is a total of 12 systems to be shared between B1 & B6. DAILY surge support of up to 100% asset utilization as required by the MEF in accordance with mutually agreed upon concept of operations. Allocation per site as directed by the MEF.	100% of required/available classes of supply transported and delivered. All available retrograde brought back to Site B6 or B1.
Transportation Support	Transport all classes of supply from Site B6-Al Taqaddum, and Site B1-Al Asad to supported units within 500 KM. Position	Provide flatbed tractor trailers DAILY (100 in a 48-hour period) to transport all classes of supply, except as noted in 12.3.2.3 from Site B6-Al	100% of required/available classes of supply transported and delivered. All available retrograde brought back

	trucks/tankers as directed by the MEF.	Taqaddum, and Site B1-Al Asad to supported units within 500 KM. Trucks may be expected to RON at site and return with retrograde containers and supplies. This is a total of 100 systems to be shared between B1 & B6. DAILY surge support of up to 110% asset utilization as required by the MEF in accordance with mutually agreed upon concept of operations. Allocation per site as directed by the MEF.	to Site B6 or B1.
Water tanker transportation support	Provide GS bulk potable water distribution from B1 and B6 to supported Units.	Provide four (4) 10,000 gallon water systems to transport bulk water from site B6-Al Taqaddum, and Site B1-Al Asad to supported units within 500 KM. Trucks may be expected to RON at site and return with retrograde containers and supplies. This is a total of 4 systems to be shared between B1 & B6. Systems shall consist of all transportation system equipment items required to provide the required support. DAILY surge support of up to 100% asset utilization as required by the MEF in accordance with mutually agreed upon concept of operations. Allocation per site as directed by the MEF.	Ensure timely delivery to receiving unit and maintain cleanliness of product. Track deliveries and maintain accurate transportation accountability paperwork. Maintain cleanliness and operability of equipment
Class III Tanker Transportation Support	Provide GS Class III(B) distribution from B1 and B6 to supported Units.	Provide six (6) 8,000-10,000 gallon for JP-8, DF2, and MOGAS POL tankers to safely transport fuel from GS fuel points to supported units in Iraq as far as 500 KM. Trucks may be expected to RON at site. Allocation per site as	Ensure timely delivery to receiving unit and maintain cleanliness of product. Track deliveries and maintain accurate transportation accountability paperwork. Maintain cleanliness and

		directed by the MEF. Fuel type to be delivered by each system as specified by the MEF.	operability of equipment.
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TABLE 12.3.8.5.

12.4. CONVOY LOAD SECURITY. The contractor shall ensure that all loads are secured and sealed to preclude tampering and theft.

12.4.1. The contractor shall report all load discrepancies to the Government convoy commander.

12.4.2. The contractor shall maintain positive control of contractor assets in convoys at all times using contractor personnel, communications assets and direct supervision.

12.4.3. The contractor shall follow the direction of the U.S. military convoy commander to maintain control on Main Supply Routes (MSRs) and Alternate Supply Routes (ASRs).

12.5. IN-TRANSIT VISIBILITY (ITV). The contractor shall provide ITV for all contractor vehicles during convoy movement. The contractor shall ensure the ITV is compatible with government's ITV tracking systems or maintain tracking through internal systems.

#### 12.6. TRANSPORTATION TASKING AUTHORITY.

12.6.1. The contractor shall ensure convoy transportation requirements are input into the MEF's daily movement tracker program. 12.6.2. The contractor shall provide personnel required to maintain augmentation of the automation support and communications support to ensure command and control is accomplished to support 24-hour operations. This includes the ability to dispatch and track trailers and cargo documentation.

12.6.3. The contractor shall have the ability to support retrograde operations of 463L pallets, tie down devices, cargo nets, containers (Twenty-foot Equivalent Unit (TEU) and Forty-foot Equivalent Unit (FEU)) while returning these items for the central fleet use.

12.6.4. The contractor shall provide the ability to safeguard sensitive cargo with a controlled, fenced, and lighted area to ensure limited access at Al Asad, Fallujah, Ar Ramadi, and Al Taqaddum. The Government will be responsible for security and safeguarding the sensitive cargo.

12.7. IN TRANSIT VISIBILITY (ITV) SYSTEMS. The contractor shall provide ITV for all contractor vehicles during convoy movement. The contractor in coordination with MEF shall jointly ensure the ITV is compatible and inter-operable with Marine ITV tracking systems or maintain tracking through internal systems.

12.8. ASSET ACCOUNTING. As required, the contractor shall prepare reports (CSC tracker, Convoy Clearance Tracker, among others). Additions, changes, and deletions shall be communicated from the MEF senior movement agency.

12.8.1. The contractor shall coordinate for necessary customs management and documentation necessary to ensure traffic is not frustrated at Border Crossing Points (BCPs). BCPs include “free zones” and other ports of entry or exit as designated by the host countries.

12.9. DELIVERABLES. MEF Deliverables are specified in Appendix I (Data Requirements and Reports Matrix), items **(40-49)**.

12.10. CONTRACTOR INFORMATION TECHNOLOGY (IT) REQUIREMENTS. Except as otherwise specified herein the contractor shall be responsible for providing IT equipment required to support contractor operations.

12.11. STAGING AREA MANAGEMENT. Provide Staging Area Management at Al Asad, Fallujah, Ar Ramadi and Al Taqaddum.

12.11.1. This task shall be performed at all nodes where designated. Vehicles preparing for movement shall be staged so that movement occurs in accordance with the MEF procedures and directives. Task shall be performed by node on a 24-hour basis, 7 days per week until nodal mission dictates reduced manning.

12.11.2. Convoys shall be staged in accordance with current doctrine outlined in FM 4-01.30 and 55-30. Yard Management shall be in accordance with manuals listed above and guidance from the MCB. Convoys shall be staged in appropriate lanes, per their follow on destination, in a manner that the equipment may be inventoried and reported, operator maintenance performed, and maintaining security of unit commanders equipment. Equipment in sterile areas shall be lined up in accordance with MEF guidance and procedures. Procedures may be adjusted by the MEF as the mission dictates.

12.11.3. The contractor shall provide manifests to the U.S. military convoy commander per MEF guidance and procedures. Information on the manifests includes but is not limited to driver and passenger names and identification numbers, and vehicle numbers.

## 12.12. CARGO DOCUMENTATION.

12.12.1. The contractor shall be able to accurately identify by military shipping labels (MSLs) and material release orders (MROs) where items need to be directed, properly prepared and ship all items. Task performed by node on a 24-hour basis, 7 days per week.

12.12.2. Document all pallets, containers, and equipment originating at each node in accordance with current theater and U.S. Army doctrine and policies. Provide the capability to document up to 200 pieces of equipment a day at each node. This task shall be performed in accordance with the MEF and theater procedures. Procedures may be adjusted by the LMCC as the mission dictates.

## 12.13. SECURITY CLEARANCES.

12.13.1. Contractors who operate systems requiring clearances shall possess and maintain the appropriate Secret-level security clearances.

## 13.0. RESERVED.

#### 14.0. IRAQ BASE INDUSTRIAL ZONE

14.1. The contractor may support and assist the construction and maintenance of an Iraq Base Industrial Zone (IBIZ) at locations TBD by the ACO. IBIZ support by the contractor is not intended to be a vocational or training program.

15.0. CLASS VIII MEDICAL SUPPLY SUPPORT. The contractor shall augment 24-hours per day, 7-days a week the CL VIII Supply Support Activity (SSA) at AA-Anaconda. (Reference government recommended staffing levels in accordance with Appendix M, Recommended Staffing Levels, TABLE M 15.0.)

15.1. The contractor shall be familiar with the policies and procedures contained in AR 40-61, AR 710-1, AR 710-2, AR 725-50, AR 735-5, DA Pam 710-2-1, and SB 75 series (Supply Bulletin).

15.2. The Government will provide computers, MHE, and office furniture and supplies necessary for operations.

15.3. No contractor personnel shall work in controlled substances/vault operation of the Class VIII SSA.

15.4 Contractor is authorized to operate government MHE equipment on site in the performance of an augmentation service in CL VIII (MEDLOG) on AA – Anaconda KBR Personnel shall be trained and certified prior to operation MHE.

16.0. RESERVED.

17.0. RESERVED.

18.0. RESERVED

19.0. CENTRAL RECEIVING SHIPPING POINT (CRSP). The contractor shall operate a Class II, III, IV, VII and IX (G) CRSP for serviceable items at Victory (F1) in accordance with AR 710-2 on a 12-hour basis, 7 days per week. The government will provide training to all contractor personnel for any new versions or new automation systems implemented. No hazardous materials will be accepted at the CRSP. The contractor will receive, process, and issue CLASS VII annotated for the F1 CIF/SSSC/CRSP.

19.1. The contractor shall conduct CRSP operations and maintain appropriate accountability and safeguard of items received for the CRSP, CIF and SSC. These references include but are not limited to Army Regulation 735-5, Army Regulation 725-50, Army Regulation 710-2, DA PAM 710-2-1, and DA PAM 710-2-2.

19.2. The contractor shall provide, maintain, and be licensed to operate all equipment necessary (i.e. MHE, forklifts) within each section of each site, to sustain necessary CRSP operations.

19.3. The contractor shall receive, store, and issue supplies and process into inventory; maintain location accuracy and inventory accuracy in accordance with AR 710-2.

19.4. The contractor shall unpack crates and containers in order to segregate supplies and equipment by commodities to consolidate like items and review for excess quantities.

19.5. The contractor shall inventory, label and turn-in excess supplies and equipment in coordination with the Accountable Officer.

19.6. The contractor shall package, block and brace containers prior to shipment.

19.7. The contractor shall track and receipt all incoming local purchase requests to ensure supplies and equipment match the original contracts.

19.8. The contractor will utilize the SLAMIS to acquire non-standard line item identification number.

19.9. The contractor shall document all discrepancies against valid signature cards and ensure a legible copy is provided to the property book office within 48 hours.

19.10. The contractor shall contact the Accountable Officer for items received without documentation.

19.11. The contractor will process CLASS VII (excluding rolling stock, weapons, and Hazmat).

19.12. The contractor will notify Accountable Officer of controlled items and CIIC sensitive items to ensure items are secured by the Accountable Officer.

20.0 THEATER INTERNMENT FACILITY RECONCILIATION CENTERS (TIFRC) & INTERNMENT FACILITY HOSPITAL (T4 Bucca). The contractor shall maintain the Internment Facilities and their supporting utilities in accordance with paragraphs 8.1. Additional requirements not elsewhere stated in the SOW follow. For planning purposes, the contractor will provide these services for an estimated population as listed in TABLE 20.0.

Internment Facilities						
Code	Camp Name	Location	Detainees	Refugees	ICOs *(1)	Civilians
AS	Ashraf	Ashraf		204		
B4	Ar Ramadi	Ar Ramadi				
D4	Falcon	Baghdad				
D5	Cropper	West Baghdad	3,000			
C5	Taji	Taji				
F2	Constitution	Baghdad				
T4	Bucca *(3)	Umm Qasr	*(2) 30,000		2,000	
Sub Totals:			33,000	204	2,000	

TABLE 20.0.

\*(1) ICO Iraqi Correctional Officers

\*(2) Potential 500 surge capability of Detainees.

\*(3) The Bucca plant is not scheduled to become operational until 17 Sep 2008

20.1. ICE PRODUCTION/DISTRIBUTION. The contractor shall provide and distribute ice to Camp Bucca Internment Facility, in accordance with the Standards identified in paragraph 8.11.9.

20.1.1. The contractor shall provide, produce, store and issue potable ice for the total estimated population at the rate up to 1.5 lbs of ice per detainee, per day.

20.1.2. The contractor shall provide refrigeration storage necessary to meet the support ice requirements.

20.2. OPERATIONS & MAINTENANCE PROGRAMS. The contractor shall establish O&M Services in accordance with Paragraphs 8.1. The contractor shall coordinate O&M and repair in the compounds and hospital area with TIF Commander. O&M shall also include maintenance and repairs to fencing as designated in the MSOW.

20.2.1. Repairs shall be in accordance with paragraphs 8.1. The contractor shall establish work order procedures and response capability to begin emergency repairs immediately for items at the Internment Facility that affect security (e.g. repairs to fencing, gates, and lights). The contractor shall notify the TIF Commander and the ACO if operations cannot be initiated within those time periods. If there is an emergency which requires immediate attention the Battle Captain/NCO at each site shall be notified.

20.2.2. The contractor shall, within the scope of base camp planning, development and maintenance, partner with the applicable AT/FP personnel on site, to provide and/or integrate physical security protective measures and security procedures consistent with Internment Facility design.

20.2.3. The contractor shall, with the assistance of the Responsible Engineering Component, provide an integrated strategy for Temporary Building Assembly and be in accordance with paragraphs 8.1. The Master Schedule of Work (MSOW) shall be in accordance with paragraph 8.1.3.1. and developed in conjunction with the TIF Commander.

20.2.4. The MSOW will be in accordance with paragraphs 8.1. Road and Grounds Maintenance Plan shall be in accordance with paragraph 8.1.7 and the MSOW.

20.2.5. KBR shall provide skilled labor as needed by the TIF to assist with shakedown inspections when the contractor is provided with 48 hour's notice for the type of skill sets needed and for the amount of time those personnel are needed. The materials will be provided by the Government. Overtime shall be avoided through rescheduling efforts.

20.3. WORK ORDERS & REPAIRS shall be in accordance with paragraphs 8.1.

20.4. POWER GENERATION shall be in accordance with paragraphs 8.3. and 8.4.

20.5. ELECTRICAL shall be in accordance with paragraph 8.3.

20.6. PORTA-POTTIES shall be in accordance with paragraph 8.7.

20.7. NON-HAZARDOUS SOLID WASTE MANAGEMENT AND DISPOSAL shall be in accordance with paragraph 8.8.

## 20.8. CLASSES OF SUPPLIES.

20.8.1. The contractor may provide the following list (Table 20.8.1) of items for each detainee as directed and approved by the ACO and funded via an ACL.

Item No.	Quantity	Unit of Measure	Item Description
A	2	EA	brightly colored jump suits
B	2	PAIR	Socks
C	2	EA	Undershirts
D	2	EA	Underwear
E	2	EA	Towels
F	1	PAIR	shower shoes
G	2	EA	Blankets
H	1	EA	Foam mattress 75 x 30 x 3 inches, bright pastel colors (pink yellow, purple, etc)
I	1	EA	Bar of soap
J	1	EA	Shampoo
K	1	EA	Toothbrush
L	1	EA	Toothpaste
M	1	EA	Hair comb
N	10	EA	Cigarettes per day
O	1	EA	Stocking Cap (during the winter months)
P	1	EA	Cold weather jacket with hood (during the winter months)
Q	2	EA	Poly pro top and bottom during the winter months
R	1	EA	Enclosed shoes (during the winter months)
S	1	EA	sleeping bag
T	1	EA	Sunscreen
U	1	EA	Plastic wash basin
V	1	EA	Disposable razor
W	1	EA	Shaving cream
X	1	EA	Garbage bag

TABLE 20.8.1.

20.8.2. The contractor shall provide for the Internment Facility:

- a. Laundry soap (16-32oz) – ¼ lb per detainee per week
- b. 100 Electric Barber Hair Clippers – (220 V)
- c. Nail Clippers – 1 pair per detainee

20.8.3. Additional Supplies. The Government will approve items in TABLE 20.8.3. prior to placing requisitions.

Detainee Supply Branch Warehouse, Additional Supplies		
Item No.	Unit	Item Description
A	EA	Man-Dress – Yellow
B	EA	Ice Cooler – Hard Plastic w/handles 35 gal

C	EA	Wash Cloth – yellow or white
D	EA	Mop / Bucket
E	EA	Water Jug / 5-gal
F	EA	Plastic Bin – wash basin 5 gal
G	EA	Deodorant – medium size – unscented
H	CSE	Pine Oil Disinfectant Cleaner Concentrate - 128 oz
I	EA	Electrical Extension Cord – for hair clippers – 220v European connectors for Detainees
J	EA	Cigarette Grill Lighters - Butane (disposable) for Detainees
K	EA	Gloves, Winter, Yellow
L	EA	Socks, Thermal, White
M	EA	Chapstick
N	EA	Item Not Used
O	EA	Bull Horn w/built in siren (for Call to Prayer / Guard - Prayer Leader Communication)
O.1	EA	Replacement "D" Batteries for Bull Horns (4 "D" Batteries)
P	EA	Prayer Rug – Assorted Colors (24in x 48in w/fringe)
Q	EA	<u>Hand</u> Irons/Leg Irons – Custody & Control Detainee Visitation Movement for Detainees
Q.1	EA	Hand Irons/ <u>Leg</u> Irons – Custody & Control Detainee Visitation Movement for Detainees
R	EA	Plastic Flex Cuffs – Custody & Control Detainee Visitation Movement for Detainees
S	EA	Soccer Ball (Education & Recreation) (bladderless)
T	EA	Volley Ball (Education & Recreation) (bladderless)
U	EA	Dictionary – (Education and Recreation) Arabic-English / English-Arabic
V	EA	Ping Pong Balls (Education and Recreation)
V.1	EA	Ping Pong Paddles (Education and Recreation)
W	EA	Volley Ball Net (Education and Recreation)
X	EA	Ping Pong Net (Education and Recreation)
Y	EA	Air Pump with Air Needles (Education and Recreation)
Z	EA	Pencils w/ Erasers No. 2 (Education and Recreation)
AA	EA	Notebook Bound – Salt and Pepper Cover – 8 ½ X 11
BB	EA	Koran – "Interpretation" Version
BB.1	EA	Koran – "Explanation" Version
CC	EA	Bible – New International Version – Arabic
DD	EA	Shower Curtain w / Plastic Hooks (no magnets/ no metal eyelets

TABLE 20.8.3.

20.9. Detainee Supply Warehouse inventory and reporting duties. The contractor shall provide labor, materials, equipment, services and supervision to provide inventory and reporting duties at Camp Bucca.

20.9.1. All deliveries, shipments, inventories, and orders pertaining to all detainee supplies delivered to TIF Bucca in support of detainee operations shall be coordinated with Task Force G4, and at the direction/approval of the ACO and funded via an ACL.

20.9.1.1. The supervisor shall provide the Task Force Bucca G4 section with an inventory roster and tracking document in order to properly account for all on hand and incoming

shipments of supplies. The supervisor shall have direct coordination with the Contractor Material Control Personnel and Operation personnel for known dates, suspense, and deliveries of supplies.

20.9.1.2. The supervisor shall provide the Task Force Bucca G4 section with a weekly status update of all ordered supplies or issues pertaining to any problems that are vendor related. The contractor's warehouse supervisor will consult with Task Force Bucca G4 chain of command regarding shipment quality control and new product authorization.

20.9.1.3. The supervisor will oversee the warehouse operations in conjunction with the Task Force Bucca G4 warehouse manager. The warehouse will be maintained 24 hours a day seven days a week. Twelve hour shifts are comprised of one foreman and two warehouse workers. The workers will be trained in the operation of forklifts and have a vehicle license for the movement of materials and supplies to the compounds inside the facility.

20.9.1.4. Contractor must be flexible enough to adjust day/time should circumstances warrant.

20.9.1.5. Warehouse inventory reports from the warehouse.. These inventory reports will be sent to Task Force Bucca G4 and TIF S-4 respectively, in accordance with Appendix I, Data Requirements and Reports Matrix, item 57.

20.10. WATER WORKS SYSTEMS shall be in accordance with paragraphs 8.11.

20.11. PEST MANAGEMENT shall be in accordance with paragraphs 8.12.

20.12. FIRE PROTECTION SERVICES shall be in accordance with paragraphs 8.19.

20.13. FIRE FIGHTING SERVICES shall be in accordance with paragraphs 8.18.

20.14. INTERNMENT FACILITY HOSPITAL (T4, Bucca). The contractor shall maintain Camp Bucca Internment Facility Hospital in accordance with paragraphs 8.1. This does not include medical supplies, medical parts, and medical equipment.

20.14.1. PATIENT LAUNDRY SERVICES shall be in accordance with paragraphs 8.10.

20.14.1.1. The expected laundry workload is a maximum of 500 lbs per day (2 lbs per patient per day) with a possible surge of 50 additional pounds per day.

20.14.1.2. Laundry services shall be completed daily, collected and delivered at 0800 and 1600 hours.

20.14.2. HOSPITAL CLEANING SERVICES. The Contractor will provide adequate cleaning in accordance with the appropriate USG documents. A hygienic environment for patients and staff is required. Workers for the hospital housekeeping staff shall only work at the Hospital and live on Camp Bucca due to Force Protection constraints.

20.14.2.1. Contractor shall provide all necessary equipment, cleaning materials, and protective gear for housekeeping personnel.

20.14.2.2. Critical areas such as OR and EMT shall be cleaned immediately after each case as access allows.

20.14.2.3. Hallways should be cleaned a minimum of twice a day or as required. Dusting of AC units in the hallways shall be performed at least weekly and in any other area of the Hospital should be clean at least weekly, to include light fixtures, in the hallways. All other areas shall be cleaned at a minimum of twice daily, within the 24-hour service period.

	LSAA	AL ASAD	FALLUJAH	RAMADI	TQ	Diamondback	QWEST	Sykes	SPEICHER	TAUJI	WARRIOR	ADDER	BUCCA	FALCON	West BIAP (Sather)	Liberty	DELTA	ECHO
	AA	B1	B3	B4	B6	H2	H3	H5	C1	C5	C7	T1	T4	D4	D5	F2	G3	G6
Air Ops Cell (21.1)																		
Flight Monitoring (scheduling)																		
Inbound / Outbound Controller																		
Ramp/Traffic personnel																		
Data/Records																		
AMR JMR (Cargo)																		
Pax (21.2 – 21.6)																		
Customer Service																		
Processing1																		
Manifesting																		
GATES																		
Briefing (Safety Brief)																		
Briefing (Inbound Brief)																		
DTAS upload																		
Baggage process																		
Baggage build-up																		
Baggage transport (to/from A/C)																		
Pax Dispatch center																		
Reservations (AMR JMR)																		
Reservations (Backlog Space A)																		
Flight information																		
Transportation to from A/C																		
Pax Life Support (21.9)																		
Lodging Coordination																		
MRE/Water Coordination																		
Transportation Coordination																		
Cargo Processing (21.10)																		
ATMCT (Cargo Doc)																		
Cargo Build-up (Labor Team)																		
Cargo Build-up (MHE)																		
Special Handling (Jt Inspection)																		
HAZMAT Document Validation																		
RAMP (21.11)																		
Dispatch																		
Aircraft Loading (MHE)																		
Load Teams																		
Pallet Yard Support																		

TABLE 21.1.

20.14.2.4. Admin areas shall be cleaned daily. Contractor shall be responsible for exchange of bedside linens at Hospital Laundry pickup point.

20.14.2.5. There shall be no verbal, physical, or audible contact between detainees and contract workers.

20.14.2.6. Workers shall clean the hospital 24 hours a day. A daily Police call around the exterior of the Hospital should be conducted every morning at 0700, as conditions permit.

20.14.2.7. Medical Waste Disposal shall be in accordance with paragraphs 8.8.1.

20.15. BILLETING shall be in accordance with paragraphs 8.15.

Billeting Facilities			
Site/Population	Billeting Capacity		
	Type of Service	Permanent	Transient
T4 – Bucca Iraqi Corrections Officer (ICO) Training Facility	Full	2,000	0
Total		2,000	0

TABLE 20.15.

21.0. Air Terminal Operations. Contractor shall augment with equipment and personnel required to establish, operate, and maintain Air Terminal Operations teams in accordance with the missions listed in TABLE 21.1. Request for support at sites not bold must be processed as a new requirement and service requested through the LSO by the Supported Entity (SE). (Supported entities will consist of HRSC, R5, MCB, MEF, MNDs and any other element designated by ACO).

21.1 Air Terminal Operations shall conform to current doctrine in DOD 4500.9-R DTR, and AMCI 24-101 as well as all applicable policies and regulations in coordination with the MNC-I C3 (AIR) and as directed by the ACO in support of military, US Government charter or DOD controlled fixed wing aircraft. Non-DOD controlled aircraft are excluded from this statement of work.

21.1.1 Contractor will receive, validate, process, and issue approved AMR/JMR to the customer in accordance with MCB guidance. Contractor personnel performing this function must possess and maintain a secret security clearance.

21.1.2 Contractor will monitor soft and hard Fragmentation Orders (FRAGOs) posted to the Air Mobility Division (AMD) SIPR Website or through group emails.

21.2. Passenger Operations: Passenger Services: Contractor shall provide a complete range of passenger and baggage services IAW:

- USCENTCOM Aerial Port Letter of Instruction (LOI) Chapter 3
- USCENTAF Policy Messages
- Web Global Airlift Transportation Execution System (WebGATES) Manual

- USARCENT R5 Pax Accountability SOP and LOI
- CENTCOM Policy Messages
- MNC-I Policy Messages
- Rotary Wing SOPs as directed by MNC-I C3 Air personnel

21.2.1 Members will revert to the following if guidance is not specifically identified within the CENTCOM Aerial Port LOI:

- USCENTCOM Intra-theater Airlift LOI
- DOD 4515.13-R
- DOD 4500.9-R, Part I
- DOD 4500.9-R, Part III
- AMCI 24-101, Vol 6
- AMCI 24-101, Vol 14
- AMCI 24-101, Vol 15

21.2.2. Contractor will document all passenger Schedule of Events (SOE) processing times in GATES (if applicable) as each individual process is completed. Level of effort will match the Working Missions Operating on the Ground (MOG) aerial port capabilities. Contractor shall provide a complete range of passenger services for travelers awaiting air travel. These services include but are not limited to passenger information, passenger manifesting and processing baggage handling and passenger movements. If designated by the Military Command and Control Element and ACO to have an Air Operations Cell, the cell is charged with the responsibility of effectively exercising coordination for all aerial port work centers (to include the Passenger Terminal operations) regardless of service.

**21.3. Passenger Information:**

21.3.1. Contractor will coordinate changes in the flying schedule with the Air Operations section where applicable.

21.3.2. Contractor will provide passengers updated flight information 24 hours a day, 7 days a week unless otherwise directed by the Supported Entity (SE) and ACO.

21.3.3. Contractor will operate a passenger stand-by counter (passenger service center) and ensure compliance with established procedures.

**21.4. Passenger Manifesting and Processing: Contractor shall perform all tasks listed in the CENTCOM Aerial Port LOI to include as a minimum:**

21.4.1. Contractor will create, edit, validate, process, and transmit passenger manifests using Tactical Personnel System (TPS) in accordance with CENTAF A-4 standards using GATES were applicable. Maintain manual procedures for passenger manifesting as a backup system.

21.4.2. Contractor will email TPS (.TRN format) file no later than one hour after flight departure to the supporting Deployed Theater Accountability Software (DTAS) uploading center (LSAA or Sather).

21.4.3. Contractor will maintain capability at upload centers to receive all email .TRN files from all other Aerial Ports in theatre and input them within 1 hour of receipt into the DTAS system. This will be a 24 hour capability.

21.4.4. Contractor will ensure that TPS operators know how to update and download the TPS software, the TAPDB RAPIDS UIC and the Joint Personnel Database (JPД) file all located on the Human Resource Command (HRC) website: <HTTPS://WWW.HRC.ARMY.MIL/SITE/ACTIVE/FSD/TPS/INDEX.HTM>. Contractor can request access to the TPS download site by requesting access at the following email address: [FSDSUPPORT@CONUS.ARMY.MIL](mailto:FSDSUPPORT@CONUS.ARMY.MIL)

21.4.5. Contractor will manage passenger processing for contractors using the Synchronized Pre-deployment and Operational Tracker (SPOT) and Joint Asset Management and Movement System (JAMMS). Contractors must also be manifested using TPS.

21.4.6. Contractor will provide personnel with security clearances to operate GATES.

21.4.7. Contractor will validate correct mission number and passenger count for each flight.

**21.5. Baggage Handling:**

21.5.1. Contractor will provide trained personnel, personnel safety equipment, material handling equipment, scales and any other equipment necessary for building, staging and transporting baggage pallets.

21.5.2. Contractor will provide material handling support and operate GFE or provide MHE as directed by the SE and ACO.

21.5.3. Contractor will weigh baggage pallets on scales calibrated to Air Mobility Command (AMC) regulations.

21.5.4. Contractor shall coordinate movement of baggage pallets from pallet building locations to staging areas and to aircraft for outbound flights.

21.5.5. Contractor will coordinate transportation of baggage pallets from aircraft to the inbound receiving area and stage terminating baggage at the inbound passenger terminal.

21.5.6. The Military Command and Control Element will be responsible for storing and securing unclaimed baggage.

**21.6. Passenger Movement:**

Contractor shall perform at a minimum:

21.6.1. Provide personnel with the proper clearances and equipment to provide transportation for passengers to and from the aircraft as directed by the Military Command and Control Element and the ACO

21.6.2. Provide personnel and equipment for dispatching and communicating with the passenger transportation agents.

21.6.3. Provide proper marshalling and control of passengers to and from the aircraft.

- 21.6.4. Provide a copy of the manifest to the flight crew
- 21.6.5. Provide passengers with GFE ear plugs prior to loading.
- 21.6.6. Validate that aircraft representative has confirmed a correct passenger head count prior to departing the aircraft.
- 21.6.7. Adhere to all established flight line safety requirements. Additionally, Contractor shall ensure all personnel associated with the flight line are trained in the procedures used in flight line operations.

**21.7. Passenger Terminal Security:**

- 21.7.1. Any employee who is required to access the passenger manifests and flight times of arrivals/departures via SIPR will have a U.S. Secret Clearance
- 21.7.2. Contractor will ensure that all employees have been issued and are wearing proper identification as prescribed by the Military Command and Control element for each site.

**21.8. Gate Services:**

- 21.8.1. Contractor will perform all gate functions IAW CENTCOM Aerial Port LOI to include as a minimum:
- 21.8.2. Brief aircraft representative on passenger information.
- 21.8.3. Validate that passengers have cleared and unloaded their weapons before they depart the terminal area and will notify appropriate military authority if not cleared.
- 21.8.4. Validate that flight manifest package is complete IAW DOD 4500.9-R DTR and coordinated properly.
- 21.8.5 AIRCRAFT PASSENGER SAFETY BRIEFING. The passenger terminal representatives will conduct passenger safety briefings IAW MNF-I Directives. Briefings will be specific to aircraft type.
- 21.8.6. FORCE PROTECTION BRIEFING. The passenger representative shall brief troop/chalk commanders and passengers on the current situation and procedures to clear the Air Terminal IAW with MNC-I/MNF-I Directives and local site policies.

**21.9. Passenger Life Support:**

- 21.9.1. Coordinate billeting for stand-by passengers. Contractor is responsible for directing travelers to the location of billeting facilities for passengers awaiting movement. They are not responsible to actually make the billeting arrangement. They should provide travelers with a map and phone number to the billeting location.
- 21.9.2. Coordinate meals and water for stand-by-passengers Contractor is responsible for directing travelers to the location of the dining facilities for passengers awaiting movement

21.9.3. Coordinate transportation for stand-by passengers. Contractor is responsible for directing travelers to the location of bus facilities for passengers awaiting movement. They should provide travelers with a map to bus pickup locations. The Government will provide designated phones to provide to travelers so they can coordinate for pick up at final destination.

21.10. Cargo Operations: Cargo Services: The contractor shall provide a complete range of cargo processes IAW:

- USCENTCOM Aerial Port Letter of Instruction (LOI)
- USCENTAF Policy Messages
- AFMAN 24-214
- Web Global Airlift Transportation Execution System (WebGATES) Manual

21.10.1. Note: Members will revert to the following if guidance is not specifically identified within the CENTCOM Aerial Port LOI:

- USCENTCOM Intra-theater Airlift LOI
- DOD 4515.13-R
- DOD 4500.9-R, Part II
- DOD 4500.9-R, Part III
- AMCI 24-101, Vol 6
- AMCI 24-101, Vol 11

21.10.2. The contractor will perform all functions within the time standards established in the Schedule of Events (SOE). Contractor will document all passenger SOE times in GATES (if applicable) as the individual processes are completed. Levels of effort will match the Working Missions Operating on the Ground (MOG) port capabilities. The contractor shall provide a complete range of cargo services. These services include but are not limited to Cargo Preparation, Cargo Inventory, Cargo Load Planning, and Cargo Ramp Operations. If designated by the military Command and Control Element and ACO to have an ATOC, the Air Terminal Operations Center (ATOC) is the hub of all Aerial Port operations and is charged with the responsibility to effectively exercise command and control over all Aerial Port work centers (to include the Passenger Terminal operations) regardless of service.

21.10.3. Cargo Preparation. All cargo will be inspected to ensure compliance with the CENTCOM Aerial Port LOI to include as a minimum:

21.10.4. Processing shall consist of inspecting cargo for air worthiness, manifesting and marshalling of cargo, and validating appropriate cargo documentation. Cargo processing will perform operations for both originating / terminating cargo. In-transiting cargo from joint distribution centers (JDC), central receiving shipping points (CRSP), and/or unit moves will be offered for opportune airlift or surface movement in accordance with movement control direction.

21.10.5. The contractor shall provide and operate a Cargo Documentation Team responsible for inspecting and validating cargo for air worthiness, and validating appropriate cargo documentation. In coordination with the unit, the contractor shall pre-inspect outbound cargo in preparation for conducting a joint inspection.

21.10.6. HAZMAT Certification Assistance. The contractor shall assist all units transiting the APOD/E with validation of certified HAZMAT documentation provided by supported entity. This task shall be performed in accordance with the designated military Command and Control Element Standing Operating Procedures. Standing Operating Procedures may be adjusted by the designated military Command and Control Element as mission dictates and as directed by ACO. The Government will provide the contractor the appropriate HAZMAT certification training.

21.10.7. Contractor will ensure all cargo is clean and meets agricultural requirements.

21.10.8. Cargo Inventory. All cargo will be inventoried to ensure compliance with the CENTCOM Aerial Port LOI to include as a minimum:

21.10.9. The contractor will ensure all outbound and inbound cargo is inventoried daily. The inventory process will quality check appropriate documentation, correct pallet configuration, and GATES database inputs.

21.10.10. The contractor will ensure accurate GATES database management (if applicable). All cargo discrepancies will be corrected immediately. Review GATES management reports to include High Port Hold Time, Over/Short Shipments, and Frustrated cargo and take action to clear problem cargo shipments.

21.10.11. Cargo Load Planning. All cargo will be load planned IAW the CENTCOM Aerial Port LOI to include as a minimum:

21.10.12. The contractor will ensure all cargo and passengers identified on the cargo frag are properly manifested and load planned. Problems will be immediately addressed to the AMD Aerial Port Control Team (APCT).

21.10.13. Channel cargo will be selected based on priority and system entry time. Contractor will maintain vigilance and ensure movement of MICAP and Purple/Green Sheet cargo on first available aircraft.

21.10.14. Ensure all cargo is properly manifested. In the events of a GATES outage, ensure manual cargo procedures are implemented. Upon GATES being restored, all database actions will be completed to ensure cargo ITV.

21.10.15. Maintain cargo records and accomplish audit and billing procedures as required by CENTAF A4.

21.10.16. Cargo Ramp Operations. Contractor will perform all ramp operations to include:

21.10.17. Ramp operations shall involve the marshalling of cargo from the staging area to the aircraft and uploading aircraft.

21.10.18. Marshalling of Cargo. The contractor shall provide personnel and equipment and coordinate transportation of cargo to and from the aircraft.

21.10.19. The contractor shall coordinate with designated military Command and Control Element or similar unit for scheduled arrival of pallets. The contractor will provide exclusive

material handling support and operate GFE or provide MHE as directed by the supported entity and ACO.

21.10.21. Recover all pallet and net assets and prepare them for shipment. Request and maintain assets according to authorizations provided by CENTAF A4 and report on-hand assets in the Global Asset Reporting Tool.

22.0. Postal Operations. Contractor shall provide service IAW Appendix H, Reference Documents, Postal Policy.

22.1. Joint Military Mail Terminals - IRAQ (JMMT-I). The contractor shall provide the local distribution and transportation to and from the split JMMT-I operation with the capability of delivering an average of two lbs per person per day IAW TABLE 22.1. The contractor shall process mail for approximately 165,000 personnel at 2lbs of mail per person, per day, which equals 330,000 lbs. of mail a day in the Iraq Theater through the Period of Performance. The Government will notify the contractor within 30 days of any significant increase or decrease in personnel within the AOR that may impact operations. During the surge period the contractor shall assume that the personnel levels may increase by 30 percent in the Iraq AOR.

APO VOLUMES (in lbs)					
Site	Location	Daily	To Date	Surge Days 31	High Month
AAX	Anaconda	27,032	8,136,887	47,186	1,462,790
B1	Al Asad	16,291	4,903,636	34,750	1,077,261
B3	Fallujah				
C1	Speicher	10,746	3,234,560	20,774	644,006
C7	Warrior	5,268	1,585,668	11,754	364,386
D5	BIAP West	38,994	11,737,471	63,868	1,979,923
H2	Diamondback	22,086	6,647,886	30,364	941,309
	Babylon				
	Dogwood				

TABLE 22.1.

22.1.1. GS Postal Operations – JMMT-I. The contractor shall provide the personnel and equipment, less GFE, to operate and maintain a split JMMT (GS) operation vicinity Baghdad International Airport (BIAP) and on Camp Anaconda. These locations subject to change based on operational requirements, IAW Appendix Q, Postal Operations.

22.1.2. The contractor shall receive, sort, store and issue all incoming, outgoing, redirected, casualty, international, accountable and host nation mail, and provide the capability to identify and handle suspicious and/or contaminated mail, at an estimated volume of 2lbs of mail per person per day.

22.1.3 The contractor shall provide flatbed or other mail delivery systems with operators to move mail in order to accomplish mail distribution in support of the split JMMT-I operation through the Period of Performance.

22.1.4. Contractor shall supply maintenance support to the following government furnished equipment (GFE) listed in TABLE 22.2.

JMMT Assets			
JMMT Operation	Qty	Equipment	Staging
BIAP	38	40 foot trailer combination	JMMT BIAP Missions
	3	40 foot trailer	F2 Liberty
	3	40 foot trailer	F1 S. Victory
	4	40 foot trailer	?? Green Zone
	2	40 foot trailer	D7 Rustamiyah
	2	40 foot trailer	D4 Falcon
	2	40 foot trailer	H5 Stryker
	2	40 foot trailer	D16 Kalsu
	14	40 foot trailer	BIAP
	24	tractors	JMMT BIAP Missions
	24	tractors	D5 BIAP
	26	40 foot trailer	JMMT BIAP Missions
BALAD	1	40 foot trailers	F2 Liberty
	1	40 foot trailers	F1 S. Victory
	3	40 foot trailer	?? Green Zone
	1	40 foot trailer	D7 Rustamiyah
	1	40 foot trailers	D4 Falcon
	0	40 foot trailers	H5 Stryker
	2	40 foot trailers	D16 Kalsu
	21	40 foot trailers	AA Balad
	2	40 foot trailers	C5 Taji
	2	40 foot trailers	East APO
	2	40 foot trailers	West APO
	24	40 foot trailers	JMMT Balad Missions
	3	40 foot trailers	AA Balad
	22	tractors	JMMT Balad Missions
	22	Tractors	AA Balad
	1	30k fork lift	JMMT Balad Missions
	2	10k fork lifts	JMMT Balad Missions
	1	6k fork lift	JMMT Balad Missions
	3	electric fork lifts	.....
	1	30k fork lift	JMMT Balad Missions
	1	6k fork lift for	JMMT Balad Missions
	4	office containers	Balad
	2	24x20 trailers	Balad
	15	flat panel computer monitors	Balad
	12	CROMEX trailers	Balad

TABLE 22.2

22.1.5 DS Postal Operations – The contractor shall provide Processing and Distribution (Operations Section) and Finance Operations to include Custodian of Postal Effects (COPE)

positions. Contractor will provide support required to manage and operate APOs in Iraq. The contractor shall handle the following categories of mail: all pro-grade, retro-grade, redirect, casualty, coalition accountable, and react to contaminated and suspicious mail and provide the appropriate securities, procedures and relevant authorities.

Contractor is responsible for operating and coordinating facility maintenance and postal machinery and vehicular equipment maintenance for all government provided facilities and equipment and contractor acquired property.

22.1.6. Marine Postal Operations - The contractor shall process mail volumes averaging 120,000 lbs daily; 60,000 lbs at Al Taqaddum and 60,000 lbs IAW as detailed in Enclosure M – Marine Postal Operations. Contractor personnel at each Postal Operation Center will perform mail sorting duties for units assigned to MNF-W, and all personnel in support of its mission in accordance with DoD Postal Manual 4525.6-M, Marine Corps postal policies and procedures, Single Service Manager policy, Postal Officer policy, and USPS postal regulations.

22.2. Operations. The contractor shall operate two General Support (GS) Postal operations (Joint Military Mail Terminal, Iraq - JMMT) capable of providing support to those DS postal units within Iraq from a location currently operational in the vicinity of Baghdad International Airport, Iraq (BIAP) and Balad, Iraq. Operations will be IAW DOD and USPS policies and regulations. The contractor shall receive, sort, store, and deliver mail for a period of performance IAW 4.0. PERIOD OF PERFORMANCE.

#### 22.3. Security.

22.3.1. The contractor shall provide security for points of entry, 24 hours a day; seven days a week. The contractor shall provide security of all mail and equipment staged inside/outside the JMMT location- BIAP.

22.3.1.1. Clarification on Balad. Balad is a secure military installation and the security is provided by the Government at Balad.

22.3.2. The contractor shall ensure security practices are adequate and are capable to monitor ingress and egress points for employees.

22.3.3. The contractor shall have the capability and legal authority to perform security clearances on all US citizens and background checks if required on local national employees.

22.3.4. The contractor shall employ heightened security measures as required within 24 hours of notification of changes to the Force Protection Conditions (FPCON) by the Army. Changes to equipment and tools used for security will be addressed outside this SOW.

#### 22.4. GS Postal Operations Requirements

22.4.1. The contractor shall provide all resources required to manage and operate GS Joint Military Mail terminals in country. The contractor shall handle the following categories of mail: all pro-grade and retro-grade (ordinary), redirect, casualty, coalition, accountable, and/or contaminated and suspicious.

22.4.2 Contractor shall receive, process and dispatch all accountable, official, personal and casualty mail for military forces of all services as well as U.S. Citizen contracted personnel operating in the CFLCC/ARCENT and MNCI areas of responsibility, to include directory services. Non-US citizens and Non-US citizen contractors are not authorized MPS.

22.4.3. The contractor shall receive all incoming and outgoing mail for processing and/or redirecting, for delivery by either ground or air to all authorized Military Post Offices (MPOs). The contractor shall operate 365 days a year, 24 hours a day, if required. The contractor shall set hours according to workflow and according to guidance provided by the JMMT OIC or representative.

22.4.4. The contractor shall ensure all classes of inbound and outbound mail, to include pro-grade, retrograde, redirect, registered, certified, and coalition both intra-theater and inter-theater, is processed in accordance with MPSA and USPS standards and requirements by both the JMMT's and all MPOs.

22.4.5. The contractor shall ensure miss sent or redirect mail is rerouted based on current Theater Unit Locator List (TULL) for the theater.

22.4.6. The contractor shall provide forwarding service to home station for units that are redeployed from theater.

22.4.7. The contractor shall prepare the DD Form 1372 (Mail Manifest) for each MPO as well as the DD Form 1384 (Transportation Control and Movement Document -TCMD) for each surface truck, IAW Appendix I, Data Requirements and Reports Matrix, item 50.

22.4.8. The contractor shall maintain security for registered, certified and other special classes of mail.

22.4.9. The contractor is responsible for operating postal machinery and vehicular equipment maintenance for all government provided equipment. Equipment will be provided CAGO/GFE.

22.4.10. The contractor provided MHE will be operated by military personnel when the contractor provided personnel are not able to operate, unwilling to operate or not available to operate. The contractor provided equipment will become temporary property of the military unit, per DA Pam 710-2-1 and DA Pam 710-2-2, and returned to the contractor when mission complete.

22.4.11. The Government shall provide to the contractor the necessary fuel to operate the vehicles.

22.4.12. The contractor shall conduct maintenance on all organic or assigned equipment to one hundred percent Fully Mission Capable (100% FMC) at all times.

22.4.13. Dispatch mail for transportation. The contractor shall coordinate with contract and military organizations to ensure that trucks are available, scheduled and providing delivery and pick up service on a daily basis unless otherwise directed by the Army.

22.4.14. The contractor shall maintain an inventory a control system to ensure that all incoming mail is properly accounted for and processed on a first-in, first-out basis by category.

22.4.15. The contractor shall monitor and maintain security of all mail in the possession of the JMMT (Balad and BIAP) to ensure that inbound and outbound mail is moved in accordance with established schedules or agreements.

22.4.16. The contractor shall maintain carrier schedules and Iraq movement routing schemes for all military and commercial transportation, as required by MPSA, JMPA, or other postal service headquarters.

22.4.17. The contractor shall have at least one person “on call” for “opportunity flights” that arrive outside of normal APO operating hours in order to dispatch mail to aircraft / helicopters that arrive on short notice to transport military mail. On-call for the purpose of this contract refers to the ability to contact via cell phone or land line 24 hrs a day/365 days a year to with the ability to be on post within 1 hr should the need arise.

22.4.18. The contractor shall perform Unit Level Mail Operations, which shall consist of performing operational mail sortation and delivery to unit mail clerk level for units within the Balad JMMT service-area on Camp Anaconda and West Balad, IAW the current mail routing scheme as provided by the JMMT OIC/NCOIC. Unit mail sortation shall be determined and developed by the servicing OIC/NCOIC, contractor and changes in unit mail volume.

## 22.5. Accountability.

22.5.1. The contractor shall operate and manage the accountable mail section.

22.5.2. The contractor shall monitor registered mail shipments and transfer of mail between carriers.

22.5.3. The contractor shall ensure personnel handling accountable mail have a security clearance, and are properly trained IAW USPS/MPSA applicable regulations. Only registered and official mail clerks require “Secret” clearances.

22.5.4. As directed, the contractor shall manage equipment inventory for the MPOs receiving and dispatching mail through the MCA and return excess empty equipment, such as USPS mail bags, pallets, tri-walls, and cargo carrier pallets and containers, where directed.

22.5.5. The contractor shall prepare and submit accurate and timely information that is used by military personnel to submit Postal Net Alerts (PNA reports), as required, to Army for submission to MPSA and USPS, Appendix I, Data Requirements and Reports Matrix, item 51.

## 22.6. Tendering Mail to Carriers (Air and Surface).

22.6.1. The contractor shall follow the guidelines for tendering mail to military aircraft and military ground transporters.

22.6.2. The contractor shall maintain separate transportation control number (TCN) log for mail dispatches to MCA.

22.6.3. The contractor shall document FPO mail separately on DD Form 1384. IAW Appendix I, Data Requirements and Reports Matrix, item 52

22.6.4. The contractor shall document FPO mail separately from MPO mail and on slide labels for FPO pouches.

22.6.5. The contractor shall separate miss sent mail by destination and add to the outgoing manifest.

22.6.6. The contractor shall prepare and dispatch MCA retrograde mail at a minimum 2 hours before flight time.

22.6.7. The contractor shall ensure that when vehicle drivers, who are not designated postal clerks, have a key or combination used to secure the vehicle, tin-band seals (PS Item O-817A or C) are affixed to the vehicle doors, in addition to a lock. NOTE: A tin-band seal is not required, if a designated postal clerk, serving as a mail guard, accompanies the shipment, or the vehicle driver does not have access to the key or combination to the lock.

22.6.8. The contractor shall maintain and follow standard operating procedures for handling suspicious packages, hazardous materials found in the mail, contraband or non-mailable /prohibited items found in the mail system.

22.6.9. The contractor shall perform quality control procedures at the terminal to monitor, evaluate, document, report, and identify mail problems and recommend corrective action.

22.6.10. The contractor shall take steps to maintain or improve the efficiency of the JMMT operations, based on contractor provided industry standards.

22.6.11. The contractor shall monitor and maintain documentation on the flow of mail containers in and out of the JMMT.

22.6.12. The contractor shall maintain current inventory of both 20' and 40' empty containers with a total inventory count of equal to or greater than the equivalent of "100" 20' containers at BIAP and equal to or greater than the equivalent of "50" 20' containers at Balad. The contractor shall alert the Army when containers fall below 10 days requirements. During peak holiday seasons the inventory count should be increased by 50%. After peak holiday seasons, the inventory count should be reduced to reflect contracted requirements listed in 5.12.

22.6.13. The contractor shall, on a monthly basis, validate that all containers designated as empty, contain no mail.

22.6.14. The contractor shall organize the truck yard and maintain a current diagram for the yard, at a minimum identifying a unique area for inbound mail, outbound mail, empty postal equipment, empty containers by size, mounted empty containers, load and off load areas and postal supplies and equipment.

22.6.15. The contractor shall work with the Army to perform housekeeping and custodial services for the JMMT.

22.7. Standards.

22.7.1. The JMMT shall be operated by contractor provided US personnel who are trained and qualified (certified by the postal supervisor) to handle United States and Coalition Partners' Mail for all services (Army, Navy, Air Force and Marines), US civilians and US Coalition Partners IAW DOD Postal Manual, 4525.6M, dated 15 August 2002. Employment of current military or DOD civilian personnel by the contractor is a conflict of interest and prohibited. Only US citizens with clearance to handle SECRET material may handle registered and official mail.

22.7.2. The contractor must show ability to perform background checks and certifications on all employees.

22.7.3. All inbound and outbound mail received must be processed for movement within 24 hours of reception at the JMMT and staged for designated MPOs, or designated for CONUS, inter-theater, and Germany gateways.

22.7.4. The contractor shall perform quality control over all mail processing functions within the JMMT, and maintain a record of corrective actions taken in response to irregularities identified, in writing, for mail originating at the JMMT.

22.7.5. The contractor shall prepare a mail irregularity report (DD Form 2273 or USAFE Form 838) to identify sub-standard mail preparation for mail coming into the JMMT, IAW Appendix I, Data Requirements and Reports Matrix, item 53. The report should be forwarded to the military within 24 hours of discover of the irregularity. Relief from the 24 hour processing standard may be granted by the military, in writing, based on the severity of the condition of the sub-standard mail received at the JMMT.

22.7.6. The contractor shall ensure all mail is protected from the elements. Plastic bag liners and plastic wrap must be used on all mail that will be exposed to the elements. Mail that is damaged due to contractor oversight or neglect will result in negative comments on the contractor evaluation.

22.7.7. All mail will be protected from loss, theft or rifling and as stated in 2.1. Any incidents or suspected incidents of lost, stolen, or rifled mail will be reported to the military, in writing, upon discovery.

22.7.8. Mail will be prepared for movement according to established and published schedules and agreements.

22.7.9. The contractor shall maintain theater routing guides provided to them by the JMMT military personnel.

22.7.10. The contractor shall allow all USPS, MPSA, and DOD inspectors' full and unlimited accompanied access to all mail processing facilities and records that the contractor generates or should generate.

22.7.11. The contractor shall ensure all employees are trained and qualified before entering into postal duties and are in possession of a valid DD Form 285 Mail Handlers Card after training. Employees will also receive the Mail Security Briefing every six months, and this is annotated on POD Form 1 (Mail Security Briefing Statement), which is held in the employee's record

22.7.12. The contractor shall provide forwarding service for military units IAW published standards and policies.

22.7.13. The contractor shall clearly identify (labels/tags) any GFE/USPS equipment, with 100% documented accountability to military or government personnel.

#### 22.8. Workload/Labor

22.8.1. Contractor must possess the ability to process on average mail for 165,000 personnel at 2lbs of mail per person per day totaling up to 330,000 lbs of mail on a day to day basis, with the ability to prepare for peak periods lasting up to thirty plus days of 450,000 lbs of mail per day. Both periods encompass all classes and types of mail simultaneously during 24 hours. The average mail volume is estimated to be 2 lbs. per person per day with anticipated holiday volumes doubling. The contractor shall be prepared to adjust capability as troop presence fluctuates.

22.8.2. Standards for surges exceeding 25% for more than three consecutive days during non-holiday periods should be addressed separately with the military.

22.8.3. Contractor shall accommodate changes in workloads caused by temporary events, such as redeployments or holiday, with 45-days notice.

22.8.4. Contractor shall provide written plans for one time events that include but are not limited to personnel work stoppage, strikes, labor disputes, national disasters, terrorist acts, chemical and bio contamination situations, declared and undeclared states of emergency, and military contingency operations. IAW Appendix I, Data Requirements and Reports Matrix, item 54.

22.8.5. Contractor shall implement plans to monitor employees to prevent theft and tampering of mail.

#### 22.9. Reports

22.9.1. The contractor shall provide daily reports as required by the military for operational reporting, to include inbound volumes by source, outbound volumes by destination, current inventory by source, inventory processed and awaiting transportation by destination, directory/locator inventory and activity, casualty mail inventory and activity, registered mail inventory and activity, and container inventory by size, IAW Appendix I, , Data Requirements and Reports Matrix, item 53.

22.9.2. The contractor shall provide reporting on Quality Control activities including the volume of mail checked by type and destination, discrepancies found and ensure that DD Form 2273/USAFFE Form 838 is created and reported by Postal Activities IAW Appendix I (Data Requirements and Reports Matrix), item 53.

- 22.9.3. The contractor shall report the dispatching of containers by destination.
- 22.9.4. The contractor shall provide an update to operational model, which includes the flow of mail through the terminal as needed.
- 22.9.5. The contractor shall provide updates to written Standard Operating Procedures for each functional section as needed.
- 22.9.6. The contractor shall provide weekly reporting on the consumption of supplies and materials, IAW Appendix I, , Data Requirements and Reports Matrix, item 56.
- 22.9.7. The contractor shall provide the POD with a weekly report on non-mailable items confiscated at the JMMTs, IAW Appendix I, , Data Requirements and Reports Matrix, item 57.
- 22.9.8. The contractor shall prepare and submit accurate and timely Postal Net Alerts (PNA) reports when any incident of a critical nature occurs which affects the flow of mail, as required to Army for submission to MPSA and USPS, IAW Appendix I, , Data Requirements and Reports Matrix, item 51.
- 22.9.9. The contractor shall provide all necessary information to the OIC/NCOIC for Postal Offenses observed so that proper reporting can be done through AMPS and notifications submitted to MPSA and USPS, IAW Appendix I, , Data Requirements and Reports Matrix, item 57.
- 22.9.10. The contractor shall monitor and report transit time using manual and automated (scanning of barcoded mail) processes and other reports as required by the contract. The contractor shall monitor and report transit time as required to the COR. Transit time is the amount of time it takes for mail to go from one location to another. The contractor shall provide daily transit time reports on both parcels and letters, IAW Appendix I, Data Requirements and Reports Matrix, item 155.
- 22.9.11. The contractor shall provide adequate supervisory control to ensure efficient operations at all times, to include day and night shifts.
- 22.9.12. The contractor shall separate misdirected mail by destination and add to the outgoing manifest.
- 22.9.13. The contractor shall maintain and follow standard operating procedures for handling suspicious packages, hazardous materials found in the mail, contraband or non-mailable/prohibited items found in the mail system. Contractor shall segregate suspect packages from others, clear the immediate area based on the perceived threat, contact proper authorities immediately.
- 22.9.14. The contractor shall perform quality control procedures at the APO to monitor, evaluate, document, report and identify mail problems and recommend corrective action.

22.9.15. The contractor shall take steps to maintain or improve the efficiency of the mail terminal operations, based on postal operations standards.

22.9.16. The contractor shall perform housekeeping and custodial services for their APOs as directed by the Army or COR to meet industry standards.

22.10. Standards.

22.10.1. The APOs shall be operated by contractor provided US personnel who are trained and qualified (certified by the postal supervisor) to handle United States and Coalition Partners' Mail for all services (Army, Navy, Air Force and Marines), US civilians and US Coalition Partners IAW DOD Postal Manual, 4525.6M, dated 15 August 2002. Only US citizens with clearance to SECRET material may handle registered and official mail.

22.10.2. The contractor shall perform quality control over all mail processing functions within the APO and maintain a record of corrective actions taken in response to issues identified, in writing, for mail originating at the APOs. The contractor shall also prepare a mail irregularity report checklist (DD Form 2273) to identify sub-standard mail preparation for mail coming into their APOs and submit copy to the Theater Postal operations Directorate (POD) as directed by the Contracting Officer.

22.10.3. The contractor shall ensure all mail shall be protected from loss theft or tampering and as stated in 2.1. Any incidents or suspected incidents of loss, stolen or rifled mail shall be reported to the Army, in writing, within 24 hours of discovery. Employees shall not intentionally open any mail in the Post Office.

22.10.4. The contractor shall route mail IAW Consolidated Air Massing and Labeling Scheme (CAMALS).

22.10.5. The contractor shall allow USPS, MPSA, Joint Military Postal Activity JMPA, DoD and military postal inspector full and unlimited access to all mail processing facilities and records that the contractor generates or should generate. These personnel shall be introduced to the contractor by the military supervision of the Post Office.

22.10.6. The contractor shall monitor and report transit time using manual or automated (scanning of barcoded mail) processes and other reports as required by the contract. The contractor shall monitor and report transit time as required to the COR. Transit time is the amount of time it takes for mail to go from one location to another. The contractor shall provide daily transit time reports on both parcels and letters. The contractor shall prepare the DAYSTAT report daily. The DAYSTAT report contains prograde, retrograde weights and truck weights.

22.10.7. The contractor shall clearly identify (with labels and tags) any GFE and USPS equipment, with 100% documented accountability to military or government personnel.

22.10.8. The contractor shall distribute mail IAW standards established by DOD Postal Manual 4525.6M and Government Furnished Equipment (GFE).

22.10.9. The contractor shall be available for Postal Audits and Inspections. Contractor shall be subject to postal audits and inspections under the inspection list criteria in DoD 4525.6M.

22.10.10. The contractor shall submit a Scheme change to the Postal Operations Directorate (POD) whenever they receive written or verbal confirmation of a change in a unit's mailing address.

22.10.11. The contractor shall provide the POD with a roster of all units they provide service to via Theater Unit Location Listing (TULLS).

22.10.12. The contractor shall ensure all inbound and outbound mail received must be processed for movement to its final destination within 24 hours of receipt.

22.10.13. The contractor shall ensure all mail is protected from the elements. Plastic bag liners and plastic wrap must be used on all mail that shall be exposed to the elements. Mail that is damaged due to contractor oversight or neglect shall result in negative comments on the contractor evaluation.

22.10.14. The contractor shall ensure all employees are trained and qualified before entering into postal duties and are in possession of a valid DD Form 285 Mail Handlers Card after training. Employees shall also receive the Mail Security Briefing every six months, and this is annotated on POD Form 1 (Mail Security Briefing Statement), which is held in the employee's record

22.10.15. The contractor shall provide forwarding service for military units IAW published standards and policies.

## 22.11. Workload and Labor.

22.11.1. The contractor shall process daily delivered volume of mail. Requirements vary by location and by seasonal and mission peaks. Estimated mail volume is 2 pounds of mail per soldier per day with an increase in volume during holidays or influx of personnel. The contractor shall be prepared to adjust to handling increases due to seasonal peaks.

22.11.2. The contractor must accommodate changes in workloads caused by temporary events, such as redeployments or holidays.

22.11.3. The contractor shall provide the ACO and COR with written notification of events impacting postal operations that include but are not limited to personnel work stoppages, strikes, labor disputes, declared and undeclared states of emergency, and military contingency operations.

22.11.4. The contractor shall ensure all positions within the APO are interchangeable. All personnel should be trained to support the entire postal mission of the APO.

22.11.5. The contractor shall ensure all contracted personnel processing registered mail shall be U.S. citizens.

22.11.6. The contractors shall submit to US background checks and certifications on all employees. IAW DoD 4525.6M August 15, 2002 section C5.3.2 Personnel that work in the Post Office must meet the following qualifications:

All personnel must be designated in writing, to have a valid driver's license, and no record of:

- a. Felony convictions for theft, criminal or moral crimes.
- b. Disciplinary actions for lying, cheating or stealing
- c. Psychiatric disorder, alcoholism, or drug abuse, unless a medical evaluation determines the condition no longer exists.
- d. Bad debts
- e. Relief from postal duties
- f. Permanent physical restrictions prohibiting prolonged standing, walking or lifting up to 70 pounds.

22.11.7. The contractor shall ensure standards for surges exceeding 25% for more than three consecutive days during non-holiday periods should be addressed separately with the military.

22.11.8. The contractor shall provide written plans for one time events that include but are not limited to personnel work stoppage, strikes, labor disputes, national disasters, terrorist acts, chemical and bio contamination situations, declared and undeclared states of emergency, and military contingency operations.

22.11.9. The contractor shall implement plans to monitor employees to prevent theft and tampering of mail.

## 22.12 Reports.

22.12.1. The contractor shall provide daily reports as required by the military for operational reporting, to include inbound volumes by source, outbound volumes by destination, current inventory by source, inventory processed and awaiting transportation by destination, directory/locator inventory and activity, casualty mail inventory and activity, registered mail inventory and activity, and container inventory by size.

22.12.2. The contractor shall provide reporting on Quality Control activities including the volume of mail checked by type and destination, discrepancies found and DD Form 2273/USAFE Form 838 is created and reported by Postal Activities.

22.12.3. The contractor shall report the dispatching of containers by destination.

22.12.4. The contractor shall provide an update to operational model, which includes the flow of mail through the APO as needed.

22.12.5. The contractor shall provide updates to written Standard Operating Procedures for each functional section as needed.

22.12.6. The contractor shall provide the POD with a weekly report on non-mailable items confiscated at Iraq airstops.

22.12.7. The contractor shall prepare and submit accurate and timely Postal Net Alerts (PNA) reports when any incident of a critical nature occurs which affects the flow of mail, as required to Army for submission to MPSA and USPS.

22.12.8. The contractor shall provide all necessary information to the OIC/NCOIC for Postal Offenses observed so that proper reporting can be done through AMPS and notifications submitted to MPSA and USPS.

22.13. Locations for Direct Support Operations.

Direct Support Locations				
AOR	#	Site	Location	Zip Codes
Northern Iraq	1	C5	Taji (09378)	09378
	2	H2	Diamondback (Mosul)	09334
		H3	Q West	09351
	3	C7	Warrior (Kirkuk)	09338, 09359
	4	C1	Speicher (Tikrit)	09393
	5	C3	Warhorse	09336
	6	AA	LSA Anaconda (East & West)	09391
	7	AA	JMMT Balad	09315, 09350
Central Iraq	1	F1	Victory	09342
			Palace	
			Slayer	
	2	D2d	Union III-IZ	09316, 09348
	3	F2	Camp Liberty	09322, 09344
			Stryker	09322
	4	D4	Falcon	09361
	5	D7	Rustamiyah	09390
Southern Iraq	6	D16	Camp Kalsu	
	7	D5	JMMT BIAP	09301, 09321
	1	T1	Camp Adder (Tallil)	09331
		T3	Scania	
	2	T4	Camp Bucca	09375
	3	G3	Camp Delta	09358
	4	G6	Echo	09332

23. MARINE POSTAL OPERATIONS – FOR PROPURPOSES ONLY, NOT TURNED ON. THIS SERVICE IS NOT TURNED ON AND WILL BE INITIATED BY AN ACL. Camp Al Taqaddum and Al Asad Postal Operations Center (POC) mail sorting operations. The contractor will process mail volumes averaging 120,000 lbs daily; 60,000 lbs at Al Taqaddum and 60,000 lbs at Al Asad. Positions at each POC perform mail sorting duties for units assigned to MNF-W, and all personnel in support of its mission in accordance with DoD Postal Manual 4525.6-M, Marine Corps postal policies and procedures, Single Service Manager policy, Postal Officer policy, and USPS postal regulations. Since 2005, the Marine Corps deployed 16 Marines to perform these functions; 8 at Al Taqaddum and 8 at Al Asad.

23.1. General Support- Camps Al Taqaddum and Al Asad Postal Operations Centers.

23.1.1 Contractor will have the capability to process mail for a population averaging approximately 40,000 personnel – 20,000 at Al Taqaddum and 20,000 at Al Asad. DoD Postal Manual estimates each service member receives 2lbs of mail per day, totaling an

average weight of 80,000 lbs for incoming mail daily. An additional 40,000 lbs is the average for outgoing mail. Total average for incoming and outgoing mail is 120,000 lbs processed daily for MNF-W. The contractor will be able to accommodate increased mail volumes during the holiday season, and increased or fluctuating populations.

23.1.2. The contractor will receive, protect, sort, store, dispatch, and deliver United States and International Mail.

23.1.3. The contractor will process all classes of inbound and outbound mail for military forces as well as contracted personnel assigned to MNF-W areas of responsibility, except for Registered Mail.

23.1.4. The contractor will receive all incoming and outgoing mail for processing and/or redirecting, for delivery by either ground or air, to all Military Post Offices (MPOs) at supported FOBs, or unit mail clerks at the POCs.

23.1.5. The contractor will separate miss sent mail by destination, and redirect to appropriate MPOs, JMMTs, or POCs.

23.1.6. The contractor will provide forwarding service to home station for units that have redeployed from theater.

23.1.7. The contractor will provide directory services for non-deliverable mail, and forward appropriately.

23.1.8. The contractor will be prepared to operate, 365 days a year, 24 hours a day, as required by USMC Postal Supervisors.

23.1.9. The contractor will maintain and follow standards for handling suspicious packages, hazardous materials found in the mail, contraband or non-mailable/ prohibited items found in the mail system per the DoD 4525.6M Postal Manual and unit SOP. Contractor will segregate suspect packages from others, clear the immediate area based on the perceived threat, contact proper military authorities immediately IAW C15-10 p334 DoD 4525.6M.

## 23.2. Direct Support - Camps Al Taqaddum and Al Asad Postal Operations Centers

23.2.1. The contractor is responsible for offloading pallets from the pro-grade staging area, breaking down all pro-grade parcel mail, and sorting to appropriate units, FOBs, and addresses.

23.2.2. The contractor is responsible for correctly loading pallets and ISO containers to its intended destination to include preparing TCNs (Transportation Control Numbers) or manifests. The contractor is also responsible for unloading ISOs/pallets and processing all mail for retrograde to CONUS or OCONUS or redirecting the mail as required. The contractor will correctly build pallets and trucks in accordance with the carrier's specifications.

The contractor can prepare hand-written or non-electronic dispatch forms, but a military official must validate, sign, and date the dispatch forms because this obligates government funds. The contractor may not prepare electronic dispatch forms in the Automated Military

Postal System (AMPS) because pushing the “submit” button also obligates government funds, which is an inherently governmental function.

The contractor will not duplicate functions already covered at POCs and performed by Kalitta/ DHL mail transportation contract. In the event that an overlap of functions is discovered, the situation will be immediately rectified and the Kalitta / DHL mail transportation contract will take precedence and DoD will not be charged for the overlap situation. The MNF-W Postal Officer will ultimately determine when the Kalitta/DHL contract takes precedence.

23.2.3. The contractor is responsible for conducting mail call for unit mail clerks or individual patrons. The contractor will ensure all mail clerks have identification and Letters of Authorization or DD Form 285 cards. The contractor will monitor all mail call pick ups to ensure mail clerks only pick up their intended mail. Assist mail clerks in redirect services in accordance with DoD 4525.6M. Mail will be delivered to authorized individuals of supported tenant units and organizations on, and in the vicinity of, Al Taqaddum and Al Asad. These units and organizations pick up mail from the postal operations center.

23.2.4 The contractor is responsible for properly endorsing and forwarding all redirected mail in accordance with DoD 4525.6M and the theater mail dispatching scheme, i.e. Consolidated Air Massing and Labeling Scheme (CAMALS). The contractor will prepare, process, and forward all undeliverable (dead) mail to the appropriate dead letter office in accordance with DoD 4526.6M. The contractor will process all casualty mail in accordance with theater guidance, DoD 4525.6M and AR600-8-3. This operation position must be done using two U.S. citizens with secret clearances.

23.2.5. The contractor is responsible for breaking down all pro-grade flats and letter class mail to appropriate unit, FOB, or address. The contractor will process all retrograde letters and flats and prepare for shipment to include sorting by class, special service (accountable mail), properly endorsing all letters and flats, putting mail in the proper containers and properly tag for its destination.

23.2.6 The contractor will ensure miss sent or re-direct mail is rerouted based on current Marine Sort Plans and Theater Unit Locator Listings (TULL) provided by USMC Postal Supervisors.

23.2.7. The contractor will repair any damaged mail received, ensuring items are properly wrapped, marked, and documented according to SOP.

23.2.8 The contractor will ensure all mail is protected from the elements. Plastic bag liners and plastic wrap must be used on all mail that will be exposed to the elements. Mail that is damaged due to contractor oversight or neglect will result in negative comments on the contractor evaluation.

### 23.3. Standards

23.3.1. The POC shall be operated by contractor provided citizens of the United States that are trained and qualified (certified by the postal supervisor) to handle United States and Coalition Partners’ Mail for all services (Army, Navy, Air Force and Marines), US civilians and US Coalition Partners IAW DOD Postal Manual, 4525.6M, dated 15 August 2002. In

addition, Postal Operations Chiefs and their assistants assigned to POCs in Al Taqaddum and Al Asad shall provide for training, supervising, and directing contracted employees as necessary.

23.3.2. Contracted employees will be issued a DD Form 285 (Appointment of Military Postal Clerk) and maintain on their possession at all times while handling mail.

23.3.3. The contractor will submit to the US Government background checks and certifications on all employees.

23.3.4. IAW DoD 4525.6M August 15, 2002 section C5.3.2 Personnel that work in the Post Office must meet the following qualifications:

All personnel must be designated in writing, to have a valid driver's license, and no record of:

- a. Felony convictions for theft, criminal or moral crimes.
- b. Disciplinary actions for lying, cheating or stealing
- c. Psychiatric disorder, alcoholism, or drug abuse, unless a medical evaluation determines the condition no longer exists.
- d. Bad debts
- e. Relief from postal duties
- f. Permanent physical restrictions prohibiting prolonged standing, walking or lifting up to 70 pounds.

23.3.5. The contractor will provide written plans for one time events that include but are not limited to personnel work stoppage, strikes, labor disputes, national disasters, terrorist acts, chemical and bio contamination situations, declared and undeclared states of emergency, and military contingency operations.

23.3.6. The contractor shall accommodate changes in workloads caused by temporary events, such as redeployments or holiday, with 45 days notice.

23.3.6. All mail will be protected from loss, environmental damage, theft or rifling. Any incidents or suspected incidents of lost, stolen, or rifled mail will be reported to the USMC Postal Supervisors upon discovery.

23.3.7. All positions within the APO should be interchangeable.

23.3.8. Employment of current military or DOD civilian personnel by the contractor is a conflict of interest and prohibited. Only US citizens with clearance to SECRET material may handle registered mail.

23.3.9. USPS Equipment – responsible for returning all pallets to the staging area. Discard as appropriate and maintain an appropriate level of cardboard tri-walls for reuse. Sanitize and prepare empty USPS and carrier equipment for reuse and/or return.

23.3.10. Coalition and U.S. Accountable Mail (Insured, Certified, Express)– responsible scanning all bar-coded mail into the database and breaking down mail to appropriate unit level, Task Force, or FOB. Maintain accountability of all official mail documents in accordance with DoD 4525.6M. Process and redirect accountable mail as required in

accordance with DoD 4525.6M. Research and respond to any accountable mail inquiries from USPS.

#### 23.4. Workload and Labor

23.4.1. The contractor will be expected to process daily delivered volume of mail. Requirements vary by location and by seasonal and mission peaks. Estimated mail volume is 2 pounds of mail per soldier per day with an increase in volume during holidays or influx of personnel. The contractor will be prepared to adjust to handling increases due to seasonal peaks.

23.4.2. The contractor must accommodate changes in workloads caused by temporary events, such as redeployments or holiday.

23.4.3. The contractor will provide written notification for one time events impacting postal operations that include but are not limited to personnel work stoppages, strikes, labor disputes, declared and undeclared states of emergency, and military contingency operations.

23.4.4. There is currently no requirement to handle embassy. In the event this mail does process through MNF-W, Marines will handle, or a request to modify the contract will be submitted.

23.4.5. MHE and transportation are currently performed by Contractor employees and equipment. This contract falls under the Theatre Transportation Management, TO 159 Sections 10 & 12.

23.4.6. Other than maintaining cleanliness and organization, the contractor will not be assuming responsibility of facilities and work areas (O&M).

#### 23.5. Personnel

23.5.1. All positions within the POC should be interchangeable. Personnel should be trained to support the entire postal mission of the POC, except those duties requiring employees with SECRET clearances to accomplish.

23.5.2. Standards for surges exceeding 25% for more than three consecutive days during non-holiday periods should be addressed separately with the military.

23.5.3. The contractor will accommodate changes in workloads caused by temporary events, such as redeployments or holiday, with 45 days notice.

23.5.4. The contractor will provide written plans for one time events that include but are not limited to personnel work stoppage, strikes, labor disputes, national disasters, terrorist acts, chemical and bio contamination situations, declared and undeclared states of emergency, and military contingency operations.

23.5.5. The contractor will implement plans to monitor employees to prevent theft and tampering of mail.